

THE COMMON COUNCIL OF THE CITY OF BEVERLY  
JULY 8, 2014  
7:00PM

**MINUTES**

**CALL TO ORDER**

The meeting was Called to Order at 7PM by Council President Bancroft.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 12, 2014 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and Minutes will be on file in the office of the Municipal Clerk.*

**FLAG SALUTE**

Mr. Bancroft led those present in the Flag Salute.

**ROLL CALL**

**Present:**

Mayor: Randy H. Miller  
Council President: Robert H. Bancroft  
Council Members:  
Robert E. Lowden, Jr.  
Mark A. Schwedes  
Robert D. Thibault  
Engineer: William H. Kirchner (Attendance not required.)  
Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM  
Administrator/Director of Public Safety: Richard A. Wolbert

**Absent:**

Council Member: Lawrence F. Carlbon

**APPROVAL OF MINUTES**

The June 24, 2014 Regular and Executive Session Minutes were approved as submitted with a Motion by Schwedes; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

ORDINANCES

ORDINANCE 2014-8 - SECOND READING/PUBLIC HEARING

An Ordinance of the City of Beverly amending the Fees applicable to the Beverly City Joint Land Use Board as contained in the Code of the City of Beverly, Section 21-7, entitled "Schedule of Fees".

Motion to Approve by Lowden; Second by Schwedes. Roll Call Vote. All Ayes, except Thibault-No. Motion Carried.

RESOLUTIONS

RESOLUTION 2014-112

A Resolution approving Mercantile License Renewal for the 2014-2015 Calendar Year to "Dennis Auto Repair", all required fees being paid, and pending Prior Approval compliance.

RESOLUTION 2014-113

A Resolution authorizing the establishment of a "Grants" Bank Account for the City of Beverly with the Delanco Federal Savings Bank.

RESOLUTION 2014-114

A Resolution authorizing the establishment of an "Outside Employment of Off-Duty Municipal Police Officers" Bank Account with Delanco Federal Savings Bank.

RESOLUTION 2014-115

A Resolution approving Change Order #1, Pay Estimate #2, and Voucher for Pay Estimate #2 in the amount of \$5,850.60 owed to the Contractor, Gower's, Inc., at this time for the Rehabilitation of Playgrounds Project in the City of Beverly per the attached documents.

RESOLUTION 2014-116

A Resolution approving Renewal of Retail Food License to the **Macedonia Baptist Church** for the 2014-2015 Calendar Year, all required fees being paid, and pending Prior Approval compliance.

OLD BUSINESS

NEW BUSINESS

1. Audit of the City of Beverly for the 2013 Calendar Year for review for Approval and Group Affidavit Certification at Council's July 22, 2014 meeting.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Mary Ellen Knudson requested clarification on Resolution 2014-114. Administrator Wolbert advised that there are certain accounts that need to be set up as a Trust Account so as not to be co-mingled. This is one of them. The Resolution establishes definitions and fees regarding outside employment of off-duty Beverly City Police Officers.

Ron Paice questioned the same Resolution regarding the Flaggers on Beverly Road relative to the sewer project. Mr. Wolbert advised that it is a County requirement that they use their Flaggers on the road for such projects; lining it is for outside Police duty.

There being no further comment, this portion of the meeting was closed.

**ORDINANCES****ORDINANCE 2014-8 - SECOND READING/PUBLIC HEARING**

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**RESOLUTIONS****RESOLUTION 2014A - CONSENT AGENDA**

*For approval of Resolutions 2014- 112 through and including 2014-116 by "Consent Agenda". Consent Agenda items are not individually discussed. A Resolution approving the "Consent Agenda" (which may or may not include the reading of the list of items appearing on the Consent Agenda) is Moved, Seconded, and Voted upon as one item by the Governing Body. If any discussion is requested on same, it is removed from the "Consent Agenda" to the Regular Agenda. Motion to Approve by Lowden; second by Thibault. Roll Call Vote - All Ayes. Motion Carried.*

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**Motion to Approve Resolutions 2014 through and including 2014-116 made by Lowden; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.**

**OLD BUSINESS** - None at this time.

**NEW BUSINESS**

1. Audit of the City of Beverly for the 2013 Calendar Year for review for Approval and Group Affidavit Certification at Council's July 22, 2014 meeting. There were no questions by Council.

**BILL LIST**

Review and Approval of the July 8, 2014 Bill List. Upon review and clarification, Motion to Approve by Lowden; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

**CORRESPONDENCE** - *(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)*

Mayor Miller read the correspondence listed below to those present:

1. Palmyra High School - Letter of Thanks from the Post-Prom Committee.
2. Notification of Petition filing with NJBPU for the merger of Time Warner cable, Inc., into a wholly owned subsidiary of Comcast.

**COMMENTS/REPORTS****Mayor**

Mayor Miller stated that the weather was good so we should all get outside!

**Council**

Mr. Thibault advised that the Community Events Committee this evening at 6PM and that it was a good meeting. He also reminded everyone that tickets were still available for the August 23 "Riversharks" event; additionally, Corporate donations are being accepted.

Relative to the Law and Ordinance Committee Mr. Thibault stated that the final draft on the Tax Abatement Ordinance should be ready by the end of the week.

Regarding the Police Committee he advised that all was well.

Mr. Schwedes stated, in response to Mayor Miller's comment, that he likes the hot weather now that he's retired! He further mentioned that Community Events will be conducting a Bus Trip on September 7 to the Renault Winery and Resorts Atlantic City Casino. Reservations are now being accepted. See Dale Thompson.

Mr. Lowden related information from a communication received from the Burlington County Board of Health which stated that Burlington County had the highest amount of reported Rabies in the State. Union County had none!

He further stated that the Economic Development Committee met, progress is being made and more information will be forthcoming from the Redevelopment Attorney. Additionally, the Economic Advisory Committee will be meeting on July 24. We're going in the right direction thanks to all the positive happenings this year.

**Administrator/Public Safety Director**

Mr. Wolbert updated and clarified items to Council re the following:

- ~ Correspondence from the BURLCOJIF re the 2011 Retrospective Update/6 Year look back.
- ~ At Council's July 22, 2014 meeting, the City's Risk Management firm will be presenting "Safety on the Agenda" to Council.
- ~ At Council's August 12, 2014 meeting, Paul Forlenza from the BURLCOJIF will review and update Council re the City's Renewal process.
- ~ Mr. Wolbert will be speaking with our CFO regarding freezing any unnecessary expenditures as money is tight through July and the first part of August.
- ~ The house at 202 Laurel that caught on fire in December or 2013 is now down and excavation has begun.

~ 48 Pine Street -

~ Mr. Wolbert met with Ed Fox from the County and Mary Livingston from County Traffic regarding the problems we continue to have traffic-wise at Broad and Warren - 19 accidents in the last 5 years. Marty is to come back to us with some recommendations. Crosshatching will be put down, per Mr. Paice's earlier comments at a prior meeting re drivers making right-hand turns.

~ Another Police Officer is needed to replace Officer Mack. There are not many viable candidates on the Rice List, but we are working on this. On the evening of July 17 we will be distributing Application Packets to those who have expressed interest.

~ Court renovations are in the process of being completed per the requirement of the Burlington County Vicinage.

~ Award of Transitional Aid has not yet been announced; hopefully word will be coming this week.

~ Our next Court Session will be on Wednesday, July 9, at 5:30PM.

~ The next Joint Land Use Board meeting will be held July 16 at 7PM with the Application for "Five Points" being presented.

**Professionals** - Nothing additional at this time.

**Municipal Clerk**

The Clerk reminded Council to let her know if anyone would need hotel reservations for the League of Municipalities Convention. Mr. Schwedes advised that he would not require a reservation, but did wish to be registered for Conference attendance.

**PUBLIC COMMENT**

*Please state you name and address clearly for the record.*

Public Comment was had by Ron Paice, Mary Ellen Knudson, and Paula Tiexiera. Discussion items included opening status on the new "Wang's Asian Restaurant" on Warren Street; Reaching out to the Church across the street from the new restaurant especially on Sundays having many people on the sidewalks going out into the roadways and also re parking; Non-Auditing Provider being required due to Transitional Aid; Status of the Beaunit Mills property; Community Cleanup Day; Clarification relative to Municipal Excess Liability status; EMS Squad having a "Carwash" as a fundraiser this weekend 10AM-2PM on Saturday in their Bay.

There being no further comments, this portion of the meeting was closed.

**EXECUTIVE SESSION** - There was no Executive Session.

**Resolution 2014-** \_\_\_\_\_ :

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- \_\_\_\_\_ **Attorney Client Privilege**
- \_\_\_\_\_ **Contractual Matters**
- \_\_\_\_\_ **Current and/or Possible Litigation**
- \_\_\_\_\_ **Personnel Matters**
- \_\_\_\_\_ **Review of Executive Session Minutes**

**ACTION TAKEN AFTER EXECUTIVE:** \_\_\_\_\_ YES \_\_\_\_\_ NO   X   N/A

**ADJOURNMENT**


There being no further business, Motion to Adjourn at 7:32PM was made by Thibault; Second by Schwedes. All in Favor. Motion Carried.

Respectfully submitted,

  
 \_\_\_\_\_  
 DONNA F. SNYDER, RMC/CMR/CPM  
 MUNICIPAL CLERK

  
 \_\_\_\_\_  
 DATE

**APPROVED:**

  
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 RANDY H. MILLER, MAYOR

  
 \_\_\_\_\_  
 DATE