

**CITY OF BEVERLY  
BURLINGTON COUNTY  
STATE OF NEW JERSEY**

**COMMON COUNCIL  
REGULAR SESSION MINUTES  
FEBRUARY 27, 2024 – 5:30PM**

The Regular Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held on the aforementioned date with the following in attendance: Council President Robert Bancroft, Councilmember Riccardo Dale, Councilmember Kelsey Snively, Councilmember Bernadine Williams, Mayor Randy H. Miller, City Administrator/Public Safety Director Richard Wolbert, City Solicitor Thomas Coleman III, Esq., and City Clerk Caitlin D’Alfonso. Councilmember Lowden was absent from tonight’s meeting.

Council President Bancroft called the meeting to order at 5:30PM.

The following opening statement was read by City Clerk D’Alfonso:

*“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2024-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 7, 2024, transmitted to the Camden Courier Post, filed with the Municipal Clerk, and was mailed to all persons requesting and paying for same.”*

The above was followed by the Flag Salute and Roll Call.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Council President Bancroft opened public comment for agenda items only.

John Haaf, 124 Riverbank, inquired about the resolution rescinding the resignation of Joseph Robinson as Tax Assessor.

There being no further comments, a motion was offered by Councilmember Williams and seconded by Councilmember Dale to close public comments on agenda items only. Motion carried.

**APPROVAL OF MINUTES**

*Regular Meeting: February 13, 2024*

A motion was offered by Councilmember Williams and seconded by Council President Bancroft to approve the above listed set of minutes. Motion carried on a Roll Call Vote, as follows:

Aye: Williams, Bancroft

Nay:

Abstain: Dale, Snively

Absent: Lowden

## **BILL LIST**

*Bill List: February 27, 2024*

A motion was offered by Councilmember Dale and seconded by Councilmember Williams to approve the bill list. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

## **OLD BUSINESS**

No old business was presented at this time

## **NEW BUSINESS**

No new business was presented at this time.

## **ORDINANCE – SECOND READING/PUBLIC HEARING**

### **Ordinance 2024-2: Ordinance Repealing and Replacing Chapter 283 of the Code of the City of Beverly Entitled “Fire Prevention”**

Council President Bancroft opened the public comment on Ordinance 2024-2. There being no comments, a motion was offered by Councilmember Dale and seconded by Councilmember Williams to close the public hearing. Motion carried.

A motion was offered by Councilmember Williams and seconded by Councilmember Dale to adopt Ordinance 2024-2. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

### **Ordinance 2024-3: An Ordinance Amending Chapter XXI of the Code of the City of Beverly Entitled “Schedule of Fees” (Housing Office, Fire Prevention)**

Council President Bancroft opened the public hearing on Ordinance 2024-3. There being no comments, a motion was offered by Councilmember Dale and seconded by Councilmember Snively to close the public hearing. Motion carried.

A motion was offered by Councilmember Snively and seconded by Councilmember Dale to adopt Ordinance 2024-3. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

**ORDINANCE – FIRST READING/INTRODUCTION**

**Ordinance 2024-6: An Ordinance Amending Chapter 444 Entitled “Rental Property” to Establish Article III Regarding Lead-Based Paint Inspections and Article IV Regarding Liability Insurance**

A motion was offered by Councilmember Williams and seconded by Councilmember Dale to introduce Ordinance 2024-6. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

**RESOLUTIONS**

**Resolution 2024-40: Resolution Authorizing the Transfer of 2023 Appropriation Reserves**

A motion was offered by Councilmember Williams and seconded by Councilmember Snively to adopt Resolution 2024-40. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

**Resolution 2024-41: Resolution Authorizing the Execution of Special Needs Waiver for 1040 Warren Street for Small Cities Grant Program**

A motion was offered by Councilmember Dale and seconded by Councilmember Snively to adopt Resolution 2024-41. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

**Resolution 2024-42: Resolution Rescinding Resolution 2024-28 Accepting the Resignation of Joseph Robinson as Tax Assessor**

A motion was offered by Councilmember Snively and seconded by Councilmember Dale to adopt Resolution 2024-42. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

**Resolution 2024-43: Resolution of the Common Council of the City of Beverly Certifying the Annual Audit (2022)**

A motion was offered by Councilmember Williams and seconded by Councilmember Snively to adopt Resolution 2024-43. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

**Resolution 2024-44: Resolution Appointing Reyan Frank as Part-Time Provisional Technical Assistant to the Construction Office**

A motion was offered by Councilmember Dale and seconded by Councilmember Snively to adopt Resolution 2024-44. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Snively, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

**CORRESPONDENCE**

Mayor Miller presented correspondence from the Palmyra Post Prom Committee requesting a donation for the school's post prom program.

**MAYOR/COUNCIL/STAFF COMMENTS**

Councilmember Snively noted that the public surveys for the Circulation Plan Element have been mailed to each property and posted on the City's website.

The Endeavor EMS Report for January 2024 was reviewed without comment.

**PUBLIC COMMENT**

Council President Bancroft opened public comment.

Hal Robertson, 179 Warren Street, inquired about the Circulation Plan Element.

Cindy Robertson, 179 Warren Street, noted that the congested parking in front of the Post Office has cleared up.

Deborah Johnson, 231 Broad Street, explained that cars are parking too close to intersections, and noted that the handicap ramps along Broad Street are difficult to navigate.

Brenda Newton, owner of 223 Broad Street, stated that there is no handicap parking in front of the Post Office. Ms. Newton also complained about a certain rental property on Broad Street.

Joseph Heether, 603 Wheatley Ave, inquired about the survey for the Circulation Plan Element, the upcoming public information session for same, and the process of implementing the element moving forward.

There being no further comments, a motion was offered by Councilmember Williams and seconded by Councilmember Snively to close public comment. Motion carried.

**ADJOURNMENT**

A motion was offered by Councilmember Dale and seconded by Councilmember Snively to adjourn the meeting. Motion carried. The meeting adjourned at 5:57PM.

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**Caitlin D'Alfonso, RMC/CMR**  
**Municipal Clerk**

Approved: March 12, 2024