

**CITY OF BEVERLY  
BURLINGTON COUNTY  
STATE OF NEW JERSEY  
  
COMMON COUNCIL  
REGULAR SESSION MINUTES  
FEBRUARY 28, 2023 – 5:30PM**

The Regular Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held on the aforementioned date with the following in attendance: Council President Robert H. Bancroft, Councilman Robert E. Lowden, Jr., Councilman Riccardo Dale, Councilman Mark Schwedes, Councilwoman Bernadine Williams, Mayor Randy H. Miller, City Administrator/Public Safety Director Richard Wolbert, City Solicitor Thomas Coleman, III, Esq., and Municipal Clerk Caitlin D’Alfonso.

Council President Bancroft called the meeting to order at 5:30PM.

The following opening statement was read by City Clerk D’Alfonso:

*“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2023-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 6, 2023, transmitted to the Camden Courier Post, filed with the Municipal Clerk, and was mailed to all persons requesting and paying for same.”*

The above was followed by the Flag Salute, a Moment of Silence for Ukraine, and Roll Call.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

There being no comments, a motion was offered by Councilwoman Williams and seconded by Councilman Dale to close public comments on agenda items only. Motion carried.

**APPROVAL OF MINUTES**

*Regular Meeting: February 14, 2023*

A motion was offered by Councilman Lowden and seconded by Councilman Dale to approve the above listed set of minutes. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Williams, Bancroft

Nay:

Abstain: Schwedes

Absent:

**BILL LIST**

*Bill List for February 28, 2023*

A motion was offered by Councilman Schwedes and seconded by Councilman Dale to approve the bill list. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft  
Nay:  
Abstain:  
Absent:

**OLD BUSINESS**

No old business was presented at this time.

**NEW BUSINESS**

No new business was presented at this time.

**ORDINANCE – FIRST READING/INTRODUCTION**

**Ordinance 2023-1: An Ordinance Repealing and Replacing the City’s Current Development Fee Ordinance (Chapter 126, Sections 1 through 9) with an Updated Development Fee Ordinance to Comply with Current State Affordable Housing Regulations**

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to introduce Ordinance 2023-1. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft  
Nay:  
Abstain:  
Absent:

**RESOLUTIONS**

**Resolution 2023-37: Resolution Authorizing Submission of Application for the FY2024 New Jersey Transportation and Community Development Initiative Grant Program**

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to adopt Resolution 2023-37. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft  
Nay:  
Abstain:  
Absent:

**Resolution 2023-38: Resolution Authorizing a \$25.00 Charge for Tax Sale Mailings in Lieu of Advertising**

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to adopt Resolution 2023-38. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft  
Nay:  
Abstain:  
Absent:

## **CORRESPONDENCE**

Mayor Miller read aloud correspondence from the Palmyra Post Prom Committee requesting donations for the school's post prom program. City Administrator Wolbert noted that the City is not able to make donations with tax funds; however, Council Members may privately donate.

## **MAYOR/COUNCIL/STAFF COMMENTS**

Mayor Miller summarized the following: City Hall, the EMS building, and the Sewerage Treatment Plant will be undergoing energy audits through a program offered by PSEG, with 70% of all approved upgrades paid through a grant; the City will be submitting a grant to the Delaware Valley Regional Planning Commission for the Transportation and Community Development Initiative grant program with no match required from the City; the New Jersey Department of Community Affairs, Local Planning Service Division will be assisting the City in preparing a new Redevelopment Plan and a Land Use Plan Element at no cost to the City; and the State of New Jersey will be contracting with a vendor to perform the City's Climate Change Resiliency Hazard Vulnerability Assessment at no cost to the municipality. All items are required actions for completion of the City's Plan Implementation Agreement with the State Planning Commission for the Centers of Place Designation.

Councilman Dale noted that the next Community Outreach and Community Events Committee meeting will be held at Riccardo's Pizza.

Councilwoman Williams stated that the City will be hosting a dumpster day, shredding event, and e-waste recycling event on May 6<sup>th</sup>. A Citywide yard sale has also been scheduled for April.

City Administrator Wolbert stated that that the Economic Development Committee and other City Officials met earlier in the week to discuss redevelopment, affordable housing, and the public auction of City-owned properties.

## **PUBLIC COMMENT**

Council President Bancroft opened public comment.

Jeff Weisinger, 44 Pine Street, complained about door-to-door solicitors. Council President Bancroft stated that all solicitors, with the exception of religious organizations or political campaigns, require a permit from the City. City Administrator Wolbert advised the public to contact the Police Department if a solicitor is unpermitted, and that residents can place their name on the City's "no-knock" list.

Joe Heether, 603 Wheatley Ave, inquired if the Sewerage Authority unclogs pipes only in the roadway, or if they address issues with pipes past the lateral under private property. Council President Bancroft stated that the authority will only work on pipes in the roadway, as pipes beyond the lateral are the property owner's responsibility; however, the authority may plunge a lateral as a courtesy.

There being no further comments, a motion was offered by Councilman Schwedes and seconded by Councilman Dale to close public comment. Motion carried.

**ADJOURNMENT**

A motion was offered by Councilman Dale and seconded by Councilman Schwedes to adjourn the meeting. Motion carried. The meeting adjourned at 5:53PM.

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**Caitlin D'Alfonso, RMC/CMR**  
**Municipal Clerk**

Approved: March 14, 2023