

**CITY OF BEVERLY
BURLINGTON COUNTY
STATE OF NEW JERSEY**

**COMMON COUNCIL
REORGANIZATION MEETING MINUTES
JANUARY 3, 2023 – 5:30PM**

The Reorganization Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held via conference call on the aforementioned date with the following in attendance: Mayor Randy H. Miller, Councilman Robert H. Bancroft, Councilman Riccardo Dale, Councilman Mark Schwedes, Councilwoman Bernadine Williams, City Administrator/Public Safety Director Richard Wolbert, and Municipal Clerk Caitlin D’Alfonso. Councilman Robert E. Lowden, Jr. was absent from tonight’s meeting.

City Clerk D’Alfonso called the meeting to order at 5:30PM.

The following opening statement was read by City Clerk D’Alfonso:

“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2022-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 9, 2022, transmitted to the Camden Courier Post, filed with the Municipal Clerk, and was mailed to all persons requesting and paying for same. Notice that this meeting will be held at 5:30PM was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on May 27, 2022, transmitted to the Camden Courier Post, and was sent to all persons requesting same.”

The above was followed by the Flag Salute, Opening Invocation, and Roll Call.

OPENING INVOCATION

The opening invocation was given by Mayor Miller.

NOMINATIONS FOR COUNCIL PRESIDENT

City Clerk D’Alfonso called for nominations for Council President.

A nomination was made by Councilwoman Williams and concurred upon by Councilman Dale to appoint Councilman Bancroft as Council President for the year 2023.

There being no further nominations, a motion was offered by Councilman Schwedes and seconded by Councilman Dale to close nominations for Council President. Motion carried.

A motion was offered by Councilwoman Williams and seconded by Councilman Dale to appoint Councilman Bancroft as Council President. Motion carried.

NOMINATIONS FOR COUNCIL PRESIDENT PRO-TEM

City Clerk D'Alfonso called for nominations for Council President Pro-Tem.

A nomination was made by Councilwoman Williams and concurred upon by Councilman Schwedes to appoint Councilman Lowden as Council President Pro-Tem for the year 2023.

There being no further nominations, a motion was offered by Councilman Bancroft and seconded by Councilman Dale to close nominations for Council President Pro-Tem. Motion carried.

A motion was offered by Councilwoman Williams and seconded by Councilman Dale to appoint Councilman Lowden as Council President Pro-Tem. Motion carried.

WELCOMING COMMENTS

Welcoming comments given by Mayor Miller.

MAYORAL APPOINTMENTS

Richard Wolbert – Class II

Mayor Miller made the above appointment to the Joint Land Use Board.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

No comments were given on agenda items only.

CONSENT AGENDA RESOLUTIONS

Resolution 2023-1: Resolution Establishing 2023 Meeting Dates, Times, and Location for the Common Council of the City of Beverly

Resolution 2023-2: Resolution Designating Official Municipal Newspapers for the Calendar Year 2023

Resolution 2023-3: Resolution Awarding Contracts for Professional Services for the City of Beverly for the 2023 Calendar Year

Resolution 2023-4: Resolution Establishing Annual Employee Appointments for the 2023 Calendar Year

Resolution 2023-5: Resolution Adopting 2023 Temporary Appropriations

Resolution 2023-6: Resolution Establishing a Cash Management Plan for the City of Beverly

Resolution 2023-7: Resolution of the City of Beverly Fixing the Rate of Interest to be Charged for Non-Payment of Taxes, Assessments, and/or Other Municipal Charges Per N.J.S.A. 54:4-67 for the 2023 Calendar Year

Resolution 2023-8: Resolution Re-Establishing a Petty Cash Fund for the City of Beverly

Resolution 2023-9: Resolution Authorizing Execution of Payroll Services Agreement with CASA Payroll Services for the 2023 Calendar Year

Resolution 2023-10: Resolution Renewing Lease with the Sewerage Authority for the 2023 Calendar Year

Resolution 2023-11: Resolution Authorizing the Chief Financial Officer to Pay Certain Bills Prior to Bills List Approval

Resolution 2023-12: Resolution Authorizing Tax Collector to Process Property Tax Refund and Cancellation of Refund or Delinquency or Fees Imposed by the Municipality of Less Than Ten Dollars (\$10.00) for the Year 2023

Resolution 2023-13: Resolution Awarding a Contract for Professional Services for Municipal Prosecutor for the 2023 Calendar Year

Resolution 2023-14: Resolution Awarding a Contract for Professional Services for Conflict Municipal Prosecutor for the 2023 Calendar Year

Resolution 2023-15: Resolution Authorizing the Beverly City Tax Assessor to File Appeals/Adjustments/Stipulations of Settlement for the 2023 Calendar Year

Resolution 2023-16: Resolution Appointing Class III Member to the Beverly Land Use Board

Resolution 2023-17: Resolution Authorizing Re-Appointment to the Position of Regional Contribution Agreement Administrator/Municipal Administrative Agent for the 2023 Calendar Year

Resolution 2023-18: Resolution Re-Affirming the City of Beverly's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials, and Volunteers

Resolution 2023-19: Resolution Authorizing Investment of Idle Funds and Fund Transfer for the 2023 Calendar Year

Resolution 2023-20: Resolution Authorizing Award of Contract to New Jersey Animal Control, LLC to Provide for Animal Control Services to the City of Beverly

Resolution 2023-21: Resolution Authorizing Veterinary Services for the Beverly City 2023 Free Rabies Vaccination Clinic

Resolution 2023-22: Resolution Authorizing Employment of Personnel for the 2023 Free Rabies Clinic and Establishing Payment of Same

Resolution 2023-23: Resolution Appointing Robert Lowden, Jr. to the Beverly Sewerage Authority

A motion was offered by Councilman Dale and seconded by Councilwoman Williams to adopt Resolution 2023-1 through Resolution 2023-23 by Consent Agenda. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Schwedes, Williams, Bancroft

Nay:

Abstain: Bancroft (Resolution 2023-10, Resolution 2023-23)

Absent: Lowden

APPROVAL OF MINUTES

- December 27, 2022

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to approve the above listed set of minutes. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Lowden

OLD BUSINESS

No old business was presented.

NEW BUSINESS

No new business was presented.

MAYOR/COUNCIL/STAFF COMMENTS

Mayor Miller expressed his gratitude that he has been elected to serve the City.

Councilman Dale expressed that he looks forward to helping the City grow in the right direction.

Councilman Schwedes noted that he is looking forward to another productive year.

Councilwoman Williams stated that she hopes to better engage the public this coming year.

City Administrator Wolbert noted that this will be a busy, productive year for the City.

William Kirchner, City Engineer, and Crosley Gagnon of Raymond, Coleman & Heinold thanked the Council for its support.

The 2022 Zoning Report and Endeavor EMS Report for November 2022 were reviewed without comment.

PUBLIC COMMENT

John Haaf, 124 Riverbank, asked if there were any newly appointed professionals for this year. City Administrator Wolbert clarified same. Additionally, Mr. Haaf thanked the Council Members and the Mayor for their service.

There being no further comments, a motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to close public comment. Motion carried.

ADJOURNMENT

A motion was offered by Councilman Schwedes and seconded by Councilman Dale to adjourn the meeting. Motion carried. The meeting adjourned at 5:51PM.

Caitlin D'Alfonso, RMC/CMR
Municipal Clerk

Approved: January 24, 2023