

**CITY OF BEVERLY  
BURLINGTON COUNTY  
STATE OF NEW JERSEY  
COMMON COUNCIL  
REGULAR SESSION MINUTES  
AUGUST 23, 2022 – 5:30PM**

The Regular Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held on the aforementioned date with the following in attendance: Council President Robert H. Bancroft, Councilman Robert E. Lowden, Jr., Councilwoman Bernadine Williams, Councilman Mark Schwedes, Councilman Riccardo Dale, Mayor Randy H. Miller, City Administrator/Public Safety Director Richard Wolbert, Solicitor Stephen Raymond, Jr., Esq., and Municipal Clerk Caitlin D’Alfonso.

Council President Bancroft called the meeting to order at 5:30PM.

The following opening statement was read by City Clerk D’Alfonso:

*“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2022-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 9, 2022, transmitted to the Camden Courier Post, filed with the Municipal Clerk, and was mailed to all persons requesting and paying for same. Notice that this meeting will be held at 5:30PM was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on May 27, 2022, transmitted to the Camden Courier Post, and was sent to all persons requesting same.”*

The above was followed by the Flag Salute, Moment of Silence, and Roll Call.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

There being no comments, a motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to close public comments on agenda items only. Motion carried.

**APPROVAL OF MINUTES**

*Regular Session: August 9, 2022*

A motion was offered by Councilman Schwedes and seconded by Councilman Dale to approve the above listed set of minutes. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent:

**OLD BUSINESS**

No old business was presented at this time.

## **NEW BUSINESS**

No new business was presented at this time.

## **BILL LIST**

- Bill List for August 23, 2022

Councilman Schwedes inquired about the payment to A&K Equipment. City Administrator Wolbert clarified same.

A motion was offered by Councilwoman Williams and seconded by Councilman Lowden to approve the bill list. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent:

## **RESOLUTIONS**

### **Resolution 2022-85: Resolution Authorizing a Lien for Property Maintenance on 521 Spruce Street**

A motion was offered by Councilman Lowden and seconded by Councilman Schwedes to adopt Resolution 2022-85. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent:

### **Resolution 2022-86: Resolution Approving Proposal from Environmental Resolutions, Inc. for Engineering Design and Construction Services Related to the 2022 Road Improvement Program (Laurel Street)**

Councilman Lowden inquired about the road improvement project that will include sections of Parker St. and Jennings St. City Administrator Wolbert stated that the City is still waiting on application review and approval by the NJDOT.

A motion was offered by Councilman Schwedes and seconded by Councilman Lowden to adopt Resolution 2022-86. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent:

**Resolution 2022-87: Resolution Approving Proposal from Environmental Resolutions, Inc. for Engineering Services Related to Storm Sewer Assessment Project – Phase I**

Councilman Lowden inquired if the above project was for both the stormwater and sewer systems. City Administrator Wolbert confirmed same and detailed the scope of the project. It will be necessary for the City to enter into a Shared Services Agreement with the Beverly Sewerage Authority in order to geo-locate and map the sewer system.

Councilman Schwedes inquired about Phase II of the project. Mr. Wolbert noted that Phase II will consist of pipe lining should the City decide that same be necessary.

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to adopt Resolution 2022-87. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent:

**CORRESPONDENCE**

No correspondence was presented at this time.

**MAYOR/COUNCIL/STAFF COMMENTS**

Councilman Lowden summarized the previous Board of Fire Commissioners' meeting, noted that the Historical Society is available for private tours, outlined EPA's public meeting on the Cosden site, and asked if the City can remove weeds on sidewalks. In response to the latter, City Administrator Wolbert explained that the State restricts municipalities from administering pesticides in right-of-ways, and that the City would have to obtain certain licenses and training to do so. However, these requirements do not apply to property owners. The Code Enforcement Officer will start to send out letters to certain homeowners to address this overgrowth. Finally, Councilman Lowden inquired about the sale of foreclosed properties. Mr. Wolbert noted that the resolution to authorize same will come before Council's consideration next month.

Councilwoman Williams expressed that the Post Office needs to address property maintenance.

City Administrator Wolbert noted that certain inlets sustained damage during last weekend's storms and that DPW will be addressing the issue tomorrow. Additionally, a meeting will be held with a representative from CGP&H to finalize a plan to move forward with the remainder of the City's RCAs.

Solicitor Stephen Raymond, Jr. noted that the resolution to authorize the public auction of foreclosed properties is being finalized.

The Municipal Court report for July 2022 was reviewed without comment.

The Endeavor EMS report for July 2022 was reviewed. Mr. Wolbert noted that there has been a slight increase in response times due to a significant increase in calls for mutual aid.

**PUBLIC COMMENT**

Kelsey Snively, 132 Riverbank, noted that there have been a few complaints of a dog running at large on Cooper Street.

John Haaf, 124 Riverbank, stated that the Farmer’s Market was successful and thanked Councilman Schwedes for his efforts in organizing same. Additionally, Mr. Haaf noted that the porch construction at the Library is soon to commence, and thanked Mr. Wolbert for ensuring that the Coast Guard addressed the overgrowth at the range light.

Jeff Weisinger, 44 Pine Street, noted that there appears to be a continuous for sale sign located at 37 Pine Street though the property has sold, and inquired about how to calculate taxes for the coming year with the new increase. Mr. Wolbert clarified same.

There being no further comments, a motion was offered by Councilman Williams and seconded by Councilman Dale to close the public comment portion of the meeting. Motion carried.

**ADJOURNMENT**

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to adjourn the meeting. Motion carried. The meeting adjourned at 6:07PM.

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**Caitlin D’Alfonso, RMC/CMR**  
**Municipal Clerk**

Approved: September 13, 2022