

**CITY OF BEVERLY
BURLINGTON COUNTY
STATE OF NEW JERSEY**

**COMMON COUNCIL
REORGANIZATION MEETING MINUTES
JANUARY 4, 2022 – 7:30PM**

The Reorganization Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held via conference call on the aforementioned date with the following in attendance: Mayor Randy H. Miller, Councilman Robert H. Bancroft, Councilman Riccardo Dale, Councilman Robert E. Lowden, Jr., Councilman Mark Schwedes, Councilwoman Bernadine Williams, City Administrator/Public Safety Director Richard Wolbert, and Municipal Clerk Caitlin D’Alfonso.

City Clerk D’Alfonso called the meeting to order at 7:31PM.

The following opening statement was read by City Clerk D’Alfonso:

“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2021-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 8, 2021, transmitted to the Camden Courier Post, filed with the Municipal Clerk, and was mailed to all persons requesting and paying for same. Notice that this meeting will be held in-person at 7:30PM was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on October 29, 2021, transmitted to the Camden Courier Post, and was sent to all persons requesting same.”

The above was followed by the Flag Salute and a Moment of Silence for the passing of Michael Morton, the former Public Safety Director for the City of Beverly.

OPENING INVOCATION

The opening invocation was given by Mayor Miller.

OATH OF OFFICE

*Councilman Robert H. Bancroft
Councilman Robert E. Lowden, Jr.
Councilman Riccardo Dale*

Senator Troy Singleton administered the oath of office for the above listed individuals.

NOMINATIONS FOR COUNCIL PRESIDENT

City Clerk D’Alfonso called for nominations for Council President.

A nomination was made by Councilman Lowden and concurred upon by Councilman Schwedes to appoint Councilman Bancroft as Council President for the year 2022.

There being no further nominations, a motion was offered by Councilman Schwedes and seconded by Councilman Dale to close nominations for Council President. Motion carried.

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to appoint Councilman Bancroft as Council President. Motion carried.

NOMINATIONS FOR COUNCIL PRESIDENT PRO-TEM

City Clerk D'Alfonso called for nominations for Council President Pro-Tem.

A nomination was made by Councilwoman Williams and concurred upon by Councilman Schwedes to appoint Councilman Lowden as Council President Pro-Tem for the year 2022.

There being no further nominations, a motion was offered by Councilwoman Williams and seconded by Councilman Schwedes to close nominations for Council President Pro-Tem. Motion carried.

A motion was offered by Councilwoman Williams and seconded by Councilman Schwedes to appoint Councilman Lowden as Council President Pro-Tem. Motion carried.

WELCOMING COMMENTS

Welcoming comments given by Mayor Miller.

MAYORAL APPOINTMENTS

Cynthia Robertson – Class IV

Maureen Cronin – Class IV

Richard Wolbert – Class II

Mayor Miller made the above listed appointments to the Joint Land Use Board.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

No comments were given on agenda items only.

CONSENT AGENDA RESOLUTIONS

Resolution 2022-1: A Resolution Establishing 2022 Meeting Dates, Times, and Locations for the Common Council of the City of Beverly

Resolution 2022-2: Resolution Designating Official Municipal Newspapers for the Calendar Year 2022

Resolution 2022-3: Resolution Awarding Contracts for Professional Services for the City of Beverly for the 2022 Calendar Year

Resolution 2022-4: Resolution Establishing Annual Employee Appointments for the 2022 Calendar Year

Resolution 2022-5: Resolution Adopting 2022 Temporary Appropriations

Resolution 2022-6: Resolution Establishing a Cash Management Plan for the City of Beverly

Resolution 2022-7: Resolution of the City of Beverly Fixing the Rate of Interest to be Charged for Non-Payment of Taxes, Assessments, and/or Other Municipal Charges Per N.J.S.A. 54:4-67 for the 2022 Calendar Year

Resolution 2022-8: Resolution Re-Establishing a Petty Cash Fund for the City of Beverly

Resolution 2022-9: Resolution Authorizing Execution of Payroll Services Agreement with CASA Payroll Services for the 2022 Calendar Year

Resolution 2022-10: Resolution Renewing Lease with the Sewerage Authority for the 2022 Calendar Year

Resolution 2022-11: Resolution Authorizing the Chief Financial Officer to Pay Certain Bills Prior to Bill List Approval

Resolution 2022-12: Resolution Authorizing Tax Collector to Process Property Tax Refund and Cancellation of Refund or Delinquency or Fees Imposed by the Municipality of Less Than Ten Dollars (\$10.00) for the Year 2022

Resolution 2022-13: Resolution Awarding a Contract for Professional Services for Municipal Prosecutor for the 2022 Calendar Year

Resolution 2022-14: Resolution Awarding a Contract for Professional Services for Conflict Municipal Prosecutor for the 2022 Calendar Year

Resolution 2022-15: Resolution Authorizing the Tax Assessor to File Appeals/Adjustments/Stipulations of Settlement for the 2022 Calendar Year

Resolution 2022-16: Resolution Appointing Class III Member to the Beverly City Land Use Board

Resolution 2022-17: Resolution Authorizing the City of Beverly to Enter into a Shared Services Agreement with the Township of Willingboro

Resolution 2022-18: Resolution Authorizing Re-Appointment to the Position of Regional Contribution Agreement Administrator/Municipal Administrative Agent for the 2022 Calendar Year

Resolution 2022-19: Resolution Re-Affirming the City of Beverly's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers

Resolution 2022-20: Resolution Authorizing Investment of Idle Funds and Fund Transfer for the 2022 Calendar Year

Resolution 2022-21: Resolution Appointing Peter C. Lange as Municipal Court Judge

Resolution 2022-22: Resolution Appointing Julie Rabin D.V.M. to Provide Services for the 2022 Free Rabies Vaccination Clinic

Resolution 2022-23: Resolution Appointing Staff to Operate the 2022 Free Rabies Vaccination Clinic

Resolution 2022-24: Resolution Appointing Ned Heron to the Beverly Sewerage Authority

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to adopt Resolution 2022-1 through Resolution 2022-24 by Consent Agenda. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain: Lowden (Resolution 2022-10, Resolution 2022-15, Resolution 2022-24)

Bancroft (Resolution 2022-10, Resolution 2022-24)

Absent:

APPROVAL OF MINUTES

- December 28, 2021

A motion was offered by Councilwoman Williams and seconded by Councilman Lowden to approve the above listed set of minutes. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain: Dale

Absent:

OLD BUSINESS

No old business was presented.

NEW BUSINESS

No new business was presented.

MAYOR/COUNCIL/STAFF COMMENTS

Mayor Miller and Councilman Dale wished everyone good health into the New Year.

Councilman Schwedes congratulated the reelected Council Members, and thanked the staff for their efforts in the last year.

Councilman Lowden stated that this is the 165th City Council for the City of Beverly, and noted that he is looking forward to a year of accomplishments.

Councilwoman Williams congratulated the reelected Council Members, and stated that she looks forward to the coming year.

Council President Bancroft noted that the City Council works well together, and has the best operating City Hall in terms of staff.

City Administrator Wolbert thanked the Council for its continued support with the administration.

City Solicitor Coleman thanked the Council for its continued support.

2021 Zoning Report – A motion was offered by Councilwoman Williams and seconded by Councilman Schwedes to accept the 2021 Zoning Report. Motion carried.

PUBLIC COMMENT

John Haaf, 124 Riverbank, congratulated the reelected Council Members, and thanked the Council for its service to the community.

Beverly Haaf, 124 Riverbank, thanked the Council for its continued support of the Beverly Bee.

Kelsey Snively, 132 Riverbank, thanked the Council for its support of the Haaf Family Arts Foundation.

There being no further comments, a motion was offered by Councilwoman Williams and seconded by Councilman Schwedes to close public comment. Motion carried.

ADJOURNMENT

A motion was offered by Councilman Dale and seconded by Councilman Schwedes to adjourn the meeting. Motion carried. The meeting adjourned at 8:02PM.

**Caitlin D'Alfonso, RMC/CMR
Municipal Clerk**

Approved: January 26, 2022