

**City of Beverly
Burlington County
January 22, 2020 – 7:00PM
Reorganization Meeting**

LAND USE BOARD

MINUTES

The Reorganization Meeting of the Land Use Board of the City of Beverly, County of Burlington, and State of New Jersey was held on the aforementioned date with the following in attendance: Diane Benson, John Haaf, Barbara Kelly, Robert E. Lowden, Jr., Mayor Randy H. Miller, Harold Robertson, Richard Wolbert, and Board Solicitor Charles Petrone. Maureen Cronin, Ronald V. Paice, and Board Secretary Caitlin Midgette were absent from tonight's meeting.

Board Solicitor Petrone called the meeting to order at 7:00PM and read the following statement into the record:

“In compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: on January 24, 2019 advance written notice of this meeting was posted on the official Bulletin board in the City Hall, was emailed to the Burlington County Times for publication and emailed to the Camden Courier Post for advisement, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice.”

The above was followed by the Flag Salute and Roll Call.

OATHS OF OFFICE

Board Solicitor Petrone administered the oath of office to Diane Benson as a Class IV member and Richard Wolbert as a Class II member of the Land Use Board.

NOMINATIONS – CHAIRMAN

A motion was made by Mr. Haaf and seconded by Ms. Kelly to appoint Mr. Robertson as Land Use Board Chairman for the year 2020. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Kelly, Lowden, Miller, Wolbert

Nay:

Abstain: Robertson

Absent: Cronin, Paice

NOMINATIONS – VICE CHAIRMAN

A motion was made by Mayor Miller and seconded by Mr. Lowden to appoint Ms. Kelly as Vice Chairman for the Land Use Board for the 2020 year. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Lowden, Miller, Wolbert, Robertson

Nay:

Abstain: Kelly

Absent: Cronin, Paice

MINUTES

- October 23, 2019

Necessary amendments to the above listed minutes were noted.

A motion was offered by Mr. Haaf and seconded by Mr. Lowden to approve the aforementioned minutes as amended. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Kelly, Lowden, Miller, Wolbert, Robertson

Nay:

Abstain:

Absent: Cronin, Paice

RESOLUTIONS

Resolution 2020-1: Resolution Establishing the 2020 Meeting Dates, Time, and Location for the Beverly City Planning Board

Ms. Kelly recommended that the meetings for the Land Use Board be moved to the third Wednesday of every month. Discussion ensued.

A motion was offered by Mr. Haaf and seconded by Mr. Lowden to move all 2020 meetings of the Land Use Board to the third Wednesday of every month, with the exception of February 26, 2020, and adopt Resolution 2020-1 accordingly. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Kelly, Lowden, Miller, Wolbert, Robertson

Nay:

Abstain:

Absent: Cronin, Paice

Resolution 2020-2: Resolution Establishing Official Newspapers for the Year 2020 for the City of Beverly Planning Board

A motion was offered by Mr. Lowden and seconded by Ms. Kelly to adopt Resolution 2020-2. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Kelly, Lowden, Miller, Wolbert, Robertson

Nay:

Abstain:

Absent: Cronin, Paice

Resolution 2020-3: Resolution Awarding Professional Services Contract for Planning Board Engineer for the 2020 Calendar Year

A motion was offered by Mayor Miller and seconded by Ms. Kelly to adopt Resolution 2020-3. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Kelly, Lowden, Miller, Wolbert, Robertson

Nay:

Abstain:

Absent: Cronin, Paice

Resolution 2020-4: Resolution Awarding Professional Services Contract for Planning Board Attorney for the 2020 Calendar Year

A motion was offered by Mayor Miller and seconded by Ms. Kelly to adopt Resolution 2020-4. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Kelly, Lowden, Miller, Wolbert, Robertson

Nay:

Abstain:

Absent: Cronin, Paice

Mr. Wolbert stated that the agenda needs to be amended to include a resolution to appoint a secretary to the Land Use Board.

Resolution 2020-5: Resolution Appointing Caitlin Midgette as Land Use Board Secretary for the City of Beverly

A motion was offered by Mayor Miller and seconded by Ms. Kelly to adopt Resolution 2020-5. Motion carried on a Roll Call Vote, as follows:

Aye: Benson, Haaf, Kelly, Lowden, Miller, Wolbert, Robertson

Nay:

Abstain:

Absent: Cronin, Paice

APPLICATIONS

438 Cooper Street – Block 1168, Lot 3
Minor Site Plan with Use Variance

440 Cooper Street – Block 1168, Lot 4
Minor Site Plan with Use Variance

A motion was offered by Ms. Kelly and seconded by Mr. Haaf to move the hearing of the aforementioned applications to the meeting of February 26, 2020 without the requirement of the applicant to re-notice same. Motion carried.

OLD BUSINESS

Mr. Wolbert noted that any board members who have yet to complete their training requirements must do so as soon as possible.

NEW BUSINESS

No new business was presented at this time.

COMMUNICATIONS

No communications were presented at this time.

BOARD/PROFESSIONAL COMMENTS

No comments.

PUBLIC COMMENT

No comments.

ADJOURNMENT

A motion was offered by Ms. Kelly and seconded by Mayor Miller to adjourn the meeting. Motion carried. Meeting adjourned at 7:21PM.

Approved:

Respectfully Submitted By:

Hal Robertson
Chairman

Caitlin Midgette
Land Use Board Secretary

Approved: June 17, 2020