

**City of Beverly
Burlington County
January 5, 2021 – 5:00PM
Reorganization Meeting**

MINUTES

The Reorganization Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held via conference call on the aforementioned date with the following in attendance: Mayor Randy H. Miller, Councilman Robert H. Bancroft, Councilman Riccardo Dale, Councilman Robert E. Lowden, Jr., Councilman Mark Schwedes, Councilwoman Bernadine Williams, City Administrator/Public Safety Director Richard Wolbert, and Municipal Clerk Caitlin Midgette.

City Clerk Midgette called the meeting to order at 5:01PM.

The following opening statement was read by City Clerk Midgette:

“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2020-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 12, 2020, transmitted to the Camden Courier Post, filed with the Municipal Clerk on January 12, 2020 and was mailed to all persons requesting and paying for same. Notice that this meeting will be held via conference call at 5:00PM was published in The Burlington County Times on January 3, 2021, transmitted to the Courier Post, posted on the City’s official website, and sent to all persons requesting same.”

The above was followed by the Flag Salute and Roll Call.

NOMINATIONS FOR COUNCIL PRESIDENT

City Clerk Midgette called for nominations for Council President.

A nomination was made by Councilman Lowden and concurred upon by Councilman Schwedes to appoint Councilman Bancroft as Council President for the year 2021.

There being no further nominations, a motion was offered by Councilman Schwedes and seconded by Councilman Lowden to close nominations for Council President. Motion carried.

A motion was offered by Councilwoman Williams and seconded by Councilman Lowden to appoint Councilman Bancroft as Council President. Motion carried.

NOMINATIONS FOR COUNCIL PRESIDENT PRO-TEM

City Clerk Midgette called for nominations for Council President Pro-Tem.

A nomination was made by Councilwoman Williams and concurred upon by Councilman Dale to appoint Councilman Dale as Council President Pro-Tem for the year 2021.

There being no further nominations, a motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to close nominations for Council President Pro-Tem. Motion carried.

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to appoint Councilman Dale as Council President Pro-Tem. Motion carried.

MAYORAL APPOINTMENTS

John Haaf – Class IV

Richard Wolbert – Class II

Mayor Randy Miller made the above listed appointments to the Land Use Board.

WELCOMING COMMENTS

Welcoming comments were given by Mayor Randy Miller.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

There being no comments, a motion was offered by Councilwoman Williams and seconded by Councilman Schwedes to close preliminary public comment. Motion carried.

CONSENT AGENDA RESOLUTIONS

Resolution 2021-1: A Resolution Establishing 2021 Meeting Dates, Times, and Locations for the Common Council of the City of Beverly

Resolution 2021-2: Resolution Designating Official Municipal Newspapers for the Calendar Year 2021

Resolution 2021-3: Resolution Awarding Contracts for Professional Services for the City of Beverly for the 2021 Calendar Year

Resolution 2021-4: Resolution Establishing Annual Employee Appointments for the 2021 Calendar Year

Resolution 2021-5: Resolution Adopting 2021 Temporary Appropriations

Resolution 2021-6: Resolution Establishing a Cash Management Plan for the City of Beverly

Resolution 2021-7: Resolution of the City of Beverly Fixing the Rate of Interest to be Charged For Non-Payment of Taxes, Assessments, and/or Other Municipal Charges Per N.J.S.A. 54:4-67 for The 2021 Calendar Year

Resolution 2021-8: Resolution Re-Establishing a Petty Cash Fund for the City of Beverly

Resolution 2021-9: Resolution Authorizing Execution of Payroll Services Agreement with CASA Payroll Services for the 2021 Calendar Year

Resolution 2021-10: Resolution Renewing Lease with the Sewerage Authority for the 2021 Calendar Year

Resolution 2021-11: Resolution Authorizing the Chief Financial Officer to Pay Certain Bills Prior to Bill List Approval

Resolution 2021-12: Resolution Authorizing Tax Collector to Process Property Tax Refund and Cancellation of Refund or Delinquency or Fees Imposed by the Municipality of Less Than Ten Dollars (\$10.00) for the Year 2021

Resolution 2021-13: Resolution Awarding a Contract for Professional Services for Municipal Prosecutor for the 2021 Calendar Year

Resolution 2021-14: Resolution Appointing Class III Member to the Beverly City Land Use Board

Resolution 2021-15: Resolution Authorizing the Tax Assessor to File Appeals/Adjustments/Stipulations of Settlement for the 2021 Calendar Year

Resolution 2021-16: Resolution Authorizing the City of Beverly to Enter into a Shared Services Agreement with the Township of Willingboro

Resolution 2021-17: Resolution Re-Affirming the City of Beverly's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers

Resolution 2021-18: Resolution Authorizing Re-Appointment to the Position of Regional Contribution Agreement Administrator/Municipal Administrative Agent for the 2021 Calendar Year

Resolution 2021-19: Resolution Authorizing Investment of Idle Funds and Fund Transfer for the 2021 Calendar Year

A motion was offered by Councilman Lowden and seconded by Councilman Schwedes to adopt Resolution 2021-1 through Resolution 2021-19 by Consent Agenda. Motion carried.

Councilman Schwedes inquired as to the lease agreement corresponding to Resolution 2021-10 and the shared services agreement relating to Resolution 2021-16. City Administrator Wolbert clarified same.

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to adopt the above listed resolutions. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain: Lowden (Resolution 2021-10, Resolution 2021-14) Bancroft (Resolution 2021-10)

Absent:

APPROVAL OF MINUTES

• Regular Session: December 22, 2020

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to approve the above listed set of minutes. Motion carried on a Roll Call Vote, as follows:

Aye: Dale, Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent:

OLD BUSINESS

No old business was presented.

NEW BUSINESS

No new business was presented.

MAYOR/COUNCIL/STAFF COMMENTS

Councilman Dale wished everyone a Happy New Year.

Councilman Lowden stated that this will be the 164th Council of the City of Beverly, and noted his goals for the coming year.

Councilman Schwedes expressed that the City has progressed and commended both the Council and City Staff for same.

Councilwoman Williams hoped that everyone continues to stay safe during the pandemic.

City Administrator Wolbert stated that he looks forward to another productive year.

City Solicitor Coleman thanked Council for his reappointment and expressed that he looks forward to working with Council and the City Staff in the coming year.

Endeavor EMS Report: November 2020 – Reviewed without comment.

PUBLIC COMMENT

There being no comments, a motion was offered by Councilwoman Williams and seconded by Councilman Schwedes to close the public comment portion of the meeting. Motion carried.

ADJOURNMENT

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to adjourn the meeting. Motion carried. The meeting adjourned at 5:25PM.

Respectfully Submitted By:

**Caitlin Midgette, RMC/CMR
Municipal Clerk**

Approved: January 26, 2021