

**City of Beverly
Burlington County
February 11, 2020 – 7:30PM
Regular Session**

MINUTES

The Regular Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held on the aforementioned date with the following in attendance: Mayor Randy H. Miller, Council President Robert H. Bancroft, Councilman Robert E. Lowden, Jr., Councilman Mark Schwedes, Councilwoman Bernadine Williams, City Administrator/Public Safety Director Richard Wolbert, City Solicitor Thomas J. Coleman, Esq., and Municipal Clerk Caitlin Midgett.

Absent from the meeting was Councilwoman Grace Heron.

Council President Bancroft called the meeting to order at 7:30PM.

The following opening statement was read by Council President Bancroft:

“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2020-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 12, 2020, emailed to the Camden Courier Post, filed with the Municipal Clerk on January 12, 2020 and was mailed to all persons requesting and paying for same.”

The above was followed by the Flag Salute and Roll Call.

APPROVAL OF MINUTES – January 21, 2020

A motion was offered by Councilman Schwedes and seconded by Councilman Lowden to approve the above listed minutes. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Williams, Bancroft

Nay:

Abstain: Schwedes

Absent: Heron

PUBLIC COMMENT ON AGENDA ITEMS ONLY

There being no preliminary public comments, a motion was offered by Councilman Schwedes and seconded by Councilman Lowden to close same. Motion carried.

PROCLAMATION – Lt. Steven Meyers

Mayor Miller presented a proclamation to Lt. Steven Meyers for his “Stop the Bleeding” Program.

ORDINANCE – SECOND READING/PUBLIC HEARING

Ordinance 2020-1: An Ordinance Repealing and Replacing Ordinance 2012-6, 2006-5 and 2002-10 Establishing Fees for Extra-duty and Outside Employment for Police Officers and Use of Police Vehicles

Council President Bancroft opened the public hearing on Ordinance 2020-1. There being no comments, a motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to close the public hearing.

A motion was offered by Councilman Schwedes and seconded by Councilman Lowden to adopt Ordinance 2020-1. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

ORDINANCE – FIRST READING/INTRODUCTION

Ordinance 2020-2: An Ordinance Amending Chapter XXII of the Code of the City of Beverly Entitled “Towing and Storage”

A motion was offered by Councilman Schwedes and seconded by Councilman Lowden to introduce Ordinance 2020-2. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

RESOLUTIONS

Resolution 2020-31: Resolution Appointing Cedric Minter as Construction Official and Building Subcode Official for the City of Beverly

City Administrator Wolbert stated that there will be an increase in public hours in the Construction Office at no additional cost to the taxpayers.

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to adopt Resolution 2020-31. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

Resolution 2020-32: Resolution Appointing Barry Stewart as Plumbing/Mechanical Subcode Official for the City of Beverly

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to adopt Resolution 2020-32. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

Resolution 2020-33: Resolution Authorizing the Purchase of a 2020 Ford Super Duty F-450 through Sourcewell National Cooperative Pricing for the City of Beverly

City Administrator Wolbert detailed various aspects of the aforementioned vehicle, and noted that enough funds were saved by purchasing the same via a cooperative purchasing system that a bring system can also be purchased for the City.

A motion was offered by Councilman Lowden and seconded by Councilman Schwedes to adopt Resolution 2020-33. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

Resolution 2020-34: Resolution Accepting Retirement of Victoria Sereduk as Technical Assistant for the City of Beverly

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to adopt Resolution 2020-34. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

Resolution 2020-35: Resolution Accepting Resignation of Christopher Denson as Police Officer Recruit for the City of Beverly

A motion was offered by Councilman Lowden and seconded by Councilman Schwedes to adopt Resolution 2020-35. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

Resolution 2020-36: Resolution Authorizing the City of Beverly to Enter into an Interlocal Services Agreement with the Burlington County Soil Conservation District for Stormwater Management Facility Inspection and Other Related Services

City Administrator Wolbert explained the purpose of the above agreement and the cost savings associated with same.

A motion was offered by Councilman Schwedes and seconded by Councilman Lowden to adopt Resolution 2020-36. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

Resolution 2020-37: Resolution Authorizing the City of Beverly to Enter Into an Agreement with Cooper University Health Care for the Employee Assistance Program

Councilman Schwedes inquired as to the cost of the contract. City Administrator Wolbert stated that the cost of same is \$1,500.00 annually per every 50 employees.

A motion was offered by Councilman Lowden and seconded by Councilman Schwedes to adopt Resolution 2020-37. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

Resolution 2020-38: Resolution Authorizing Transfer of 2019 Appropriation Reserves

A motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to adopt Resolution 2020-38. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

OLD BUSINESS

The Common Council further considered the matter of an application for a handicapped parking space for resident Daniel Cannon III, 610 Bentley Ave, as presented at the previous Council Meeting.

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to approve said handicapped parking space in an area perpendicular to the applicant's front door. Motion was defeated on a Roll Call Vote, as follows:

Aye: Lowden, Williams

Nay: Schwedes, Bancroft

Abstain:

Absent: Heron

It was determined that Municipal Clerk Midgette will send a letter to Mr. Cannon advising him of the decision of the Common Council.

NEW BUSINESS

No new business was presented.

BILL LIST

A motion was offered by Councilman Schwedes and seconded by Councilman Lowden to approve the Bill List. Motion carried on a Roll Call Vote, as follows:

Aye: Lowden, Schwedes, Williams, Bancroft

Nay:

Abstain:

Absent: Heron

CORRESPONDENCE

- NJ American Water – Notice of Public Hearing for Rate Increases
- Palmyra High School Post Prom Committee – Request for Donations

Mayor Miller presented the above noted correspondence.

MAYOR/COUNCIL/STAFF COMMENTS

Mayor Miller, Councilwoman Williams, and Council President Bancroft had no comments at this time.

Councilman Schwedes congratulated Lt. Steven Meyers.

Councilman Lowden inquired about the donation of funds to the Palmyra High School Post Prom Committee. City Administrator Wolbert stated that in previous years, funds for the event were never provided directly from the City, and that the Chief Financial Officer will have to be consulted on same if the Common Council was in favor of providing a donation.

City Administrator Wolbert noted a water pressure issue in the City that took place earlier in the day, but has since been restored by NJ American Water. Additionally, the NJ American Water pipe replacement project has yet to begin, but notices will gradually be sent to residents informing of same. On a separate topic, Mr. Wolbert stated that there will be ongoing staff replacements to fill the positions of retired employees, and that a resolution will be presented at the next meeting to hire a housing secretary and code enforcement officer. Finally, Mr. Wolbert noted that there are plans to replace the City's servers and computers.

ENDEAVOR EMERGENCY SQUAD REPORT – December 2019

The above report was reviewed by the Common Council.

PUBLIC COMMENT

John Haaf, 124 Riverbank, inquired as to the previous donation amount to the Palmyra High School Post Prom Committee and if the City has been able to calculate the cost savings that resulted from the installation of a new heating system at the Municipal Building. City Administrator Wolbert replied that the donation amount has varied from year to year, and that it's too early to gauge a cost savings as it relates to the heating system.

There being no further comments, a motion was offered by Councilman Schwedes and seconded by Councilwoman Williams to close the public comment portion of the meeting. Motion carried.

ADJOURNMENT

A motion was offered by Councilman Schwedes and seconded by Councilman Lowden to adjourn the meeting. Motion carried. The meeting adjourned at 8:13PM.

Respectfully Submitted By:

**Caitlin Midgette, RMC, CMR
Municipal Clerk**

Approved: February 25, 2020