

**City of Beverly  
Burlington County  
January 21, 2020 – 7:30PM  
Regular Session**

**MINUTES**

The Regular Meeting of the Common Council of the City of Beverly, County of Burlington, and State of New Jersey was held on the aforementioned date with the following in attendance: Mayor Randy H. Miller, Council President Robert H. Bancroft, Councilwoman Grace M. Heron, Councilman Robert E. Lowden, Jr., Councilwoman Bernadine Williams, City Administrator/Public Safety Director Richard Wolbert, and City Solicitor Thomas J. Coleman, Esq.,

Absent from the meeting were Councilman Mark A. Schwedes and Municipal Clerk Caitlin Midgette.

Council President Bancroft called the meeting to order at 7:30PM.

The following opening statement was read by Council President Bancroft:

*“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2020-1, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 12, 2020, emailed to the Camden Courier Post, filed with the Municipal Clerk on January 12, 2020 and was mailed to all persons requesting and paying for same.”*

The above was followed by the Flag Salute and Roll Call.

**APPROVAL OF MINUTES – December 17, 2019 and January 7, 2020**

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to approve the minutes as written. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft

Nay:

Abstain: None

Absent: Schwedes

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

No members of the public wishing to be heard.

**PROCLAMATION – Lt. Steven Meyers**

The Proclamation for Lt. Steven Meyers in recognition of his accomplishments with the “Stop the Bleed” Program will be postponed until February 11, 2020.

**MAYORAL APPOINTMENT**

- Diane Benson – Planning Board Class IV

**ORDINANCE – FIRST READING**

**Ordinance 2020-1:** An Ordinance Repealing and Replacing Ordinance 2012-6, 2006-5 and 2002-10 Establishing Fees for Extra-duty and Outside Employment for Police Officers and Use of Police Vehicles

A motion was offered by Councilwoman Heron and seconded by Councilwoman Williams to approve Ordinance 2020-1 on First Reading. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft

Nay:

Abstain:

Absent: Schwedes

### **RESOLUTIONS**

#### **Resolution 2020-22: Resolution Adopting the Burlington County Multi-Jurisdictional Hazard Mitigation Plan**

A motion was offered by Councilman Lowden and seconded by Councilwoman Heron to adopt Resolution 2020-22. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft

Nay:

Abstain:

Absent: Schwedes

#### **Resolution 2020-23: Resolution Approving Proposal from Environmental Resolutions Inc. for Engineering Services Relating to the 2020 Road Improvement Project for the City of Beverly**

A motion was offered by Councilman Lowden and seconded by Councilwoman Heron to adopt Resolution 2020-23. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft

Nay:

Abstain:

Absent: Schwedes

#### **Resolution 2020-24: Resolution Cancelling Outstanding Checks for the Municipal Court**

A motion was offered by Councilwoman Heron and seconded by Councilwoman Williams to adopt Resolution 2020-24. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft

Nay:

Abstain:

Absent: Schwedes

#### **Resolution 2020-25: Resolution Adopting Revisions to the Personnel Policy and Procedure Manual for the City of Beverly**

A motion was offered by Councilman Lowden and seconded by Councilwoman Heron to adopt Resolution 2020-25. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft

Nay:

Abstain:

Absent: Schwedes

**Resolution 2020-26: A Resolution Reaffirming the Appointments and Specifying the Terms of Appointment for Authority Members of the Beverly Sewerage Authority**

A motion was offered by Councilman Lowden and seconded by Councilwoman Heron to adopt Resolution 2020-26. Motion carried on a Roll Call Vote, as follows:

Aye: Williams  
Nay:  
Abstain: Heron, Lowden, Bancroft  
Absent: Schwedes

**Resolution 2020-27: Resolution Cancelling 2020 Preliminary Taxes for 232-236 Cooper Street in the City of Beverly**

A motion was offered by Councilwoman Heron and seconded by Councilwoman Williams to adopt Resolution 2020-27. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft  
Nay:  
Abstain:  
Absent: Schwedes

**Resolution 2020-28: Resolution Accepting the Resignation of Peter Carbone**

A motion was offered by Councilwoman Heron and seconded by Councilwoman Williams to adopt Resolution 2020-28. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft  
Nay:  
Abstain:  
Absent: Schwedes

**Resolution 2020-29: Resolution Appointing Blaise LaFrance as Electrical Subcode Inspector for the City of Beverly**

A motion was offered by Councilwoman Heron and seconded by Councilwoman Williams to adopt Resolution 2020-29. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft  
Nay:  
Abstain:  
Absent: Schwedes

**Resolution 2020-30: Resolution Authorizing Transfer for 2019 Appropriation Reserves**

A motion was offered by Councilman Lowden and seconded by Councilwoman Heron to adopt Resolution 2020-30. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft  
Nay:  
Abstain:  
Absent: Schwedes

### **OLD BUSINESS**

No old business was presented.

### **NEW BUSINESS**

Council Committee Assignments: Council President Bancroft discussed the Council Committee Assignments.

### **BILL LIST**

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to approve the Bill List. Motion carried on a Roll Call Vote, as follows:

Aye: Heron, Lowden, Williams, Bancroft

Nay:

Abstain:

Absent: Schwedes

### **CORRESPONDENCE**

- Burlington County – Authorization

A motion was offered by Councilman Lowden and seconded by Councilwoman Williams to approve the Authorization for spraying. Motion carried.

- Daniel Cannon – Appeal for Handicapped Parking Space

The aforementioned letter from Mr. Cannon was read into the record by Mayor Miller. Mr. Cannon approached the dais to present testimony regarding his letter and was accordingly sworn-in by City Solicitor Thomas Coleman, Esq. Discussion on the correspondence ensued. The matter will be continued to a following Council Meeting in order to allow members of the Common Council to review the corresponding ordinance, Mr. Cannon's appeal, and visit the site.

### **MAYOR/COUNCIL/STAFF COMMENTS**

Mayor Miller, Councilwoman Heron, and Councilwoman Williams had no comments at this time.

Councilman Lowden informed that public that there will be a Planning Board Re-organization meeting on Wednesday, January 22<sup>nd</sup> at 7:00PM.

City Administrator Wolbert informed the Common Council of New Jersey American Water Company's (NJAWC) plan to perform a water main replacement project on Laurel Street, Putnum Street, Pine Street, and Spruce Street. NJAWC will be notifying the residents of the project. Mayor Miller commented that he received a notice from NJAWC regarding same.

### **ENDEAVOR EMERGENCY SQUAD REPORT – November 2019**

The above report was reviewed by the Common Council.

### **MUNICIPAL COURT REPORT – December 2019**

The above report was reviewed by the Common Council.

### **PUBLIC COMMENT**

**Nancy McGee – 600 Bentley Avenue:** Ms. McGee stated that lights are being left on inside the school overnight. Mr. Wolbert advised that he would contact the school regarding same.

**Roberto Lopez – 642 Elizabeth Street:** Mr. Lopez commented that the traffic related to the Riverline Station is causing issues in his neighborhood. Mr. Lopez mentioned that the Police Department has been showing an increased presence and has been helpful at resolving some of the issues, but would like to see the hours for Residential Parking Permits be eliminated so weekends and overnights can be included. Mr. Lopez also indicated an increase in thefts/robberies happening at his residence that he felt was due to the increased traffic in his area. In response, Mr. Wolbert will address the ongoing issues with the Police Department and perform a site visit to see if there are additional measures the City can do to mitigate the criminal activity. The Common Council will consider amending the ordinance relating to same to make the Residential Parking Permit Only provision a 24/7 violation.

**Renee Smith – 126 Laurel Street:** Ms. Smith commented that there are tree limbs hanging on the wires at the abandoned building located at 201 Laurel Street (old skating rink), and inquired if something could be done about it. Mr. Wolbert will contact PSE&G to see if they will remove the limbs, and noted that the City plans to foreclose on the property to take ownership of same, which will make it easier to facilitate property maintenance. Additionally, Ms. Smith also inquired if something could be done about street name signs, as the sign on her street only has a couple letters visible. Mr. Bancroft and Mr. Wolbert informed the public that new signs are on order and once received, the Department of Public Works will start to install the signs on the gateways first, and then work to replace the signs section by section.

There being no further comments, a motion was offered by Councilwoman Heron and seconded by Councilman Lowden to close public comment. Motion carried.

#### **ADJOURNMENT**

A motion was offered by Councilwoman Heron and seconded by Councilman Lowden to adjourn the meeting. Motion carried. The meeting adjourned at 8:13PM.

**Respectfully Submitted By:**

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**Caitlin Midgette, RMC, CMR  
Municipal Clerk**

**Approved: February 11, 2020**