

Beginning on April 14, 2020, the Common Council of the City of Beverly will be conducting all Council Meetings **electronically** until further notice. For members of the public wishing to participate in the meetings, please follow the below instructions:

1. At the start time of the meeting, dial **978-990-5000**
2. When prompted, enter Access Code **#639652**
3. You will then be asked to introduce yourself to the meeting
4. You will be on hold until the host begins the meeting

If for some reason you are unable to successfully call in, you can text “Call Me” to the dial-in number to receive a call directly to access the meeting.

Upon entering the conference call, your line will be muted until it comes time for public comment. **Please do not unmute your phone at any point during the meeting.**

If you have any questions regarding the above instructions, please contact Caitlin Midgette, Municipal Clerk, at 609-747-4084 or [cmidgette@thecityofbeverly.com](mailto:cmidgette@thecityofbeverly.com).

Thank you!