

**THE COMMON COUNCIL OF THE CITY OF BEVERLY  
AUGUST 22, 2017**

**MINUTES**

**CALL TO ORDER**

Council President Bancroft called the meeting to order at 7:32p.m.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2017-16, was posted on the Official Bulletin Board in City Hall, published in The Burlington County Times on January 16, 2017, emailed to the Camden Courier Post, filed with the Municipal Clerk, on January 10, 2017, and was mailed to all persons requesting and paying for same.”

**FLAG SALUTE**

Council President Bancroft led those in the Flag Salute

**ROLL CALL**

Present:

Mayor: Randy H. Miller

Council President: Robert H. Bancroft

Council Members:

Mark A. Schwedes

Robert D. Thibault

Absent Lawrence F. Carlbom

Robert E. Lowden, Jr.

Solicitor: Thomas J. Coleman, III

Raymond/Coleman/Heinold, LLP

Administrator/Director of Public Safety: Richard A. Wolbert

Acting Municipal Clerk: Sheri L. Hannah

Deputy Municipal Clerk: Elaine B. Kennedy

President Bancroft welcomed the new Municipal Clerk, Sheri Hannah. Councilman Thibault also welcomed her.

**APPROVAL OF MINUTES**

August 8, 2017 ~ Regular Session Minutes

**MOTION** - Councilman Schwedes made a motion to approve the above referenced minutes as present, seconded by Councilman Thibault. Ayes – Schwedes, Thibault, Bancroft. Nays – None. Absent – Lowden and Carlbom. Motion carried.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

*Please state your name and address clearly for the record.*

President Bancroft opened the meeting for public comment on agenda items only. There was none.  
**MOTION** - Councilman Schwedes made a motion to close public comment on agenda items only,  
seconded by Councilman Thibault, and unanimously carried.

### **INTRODUCTION ~ ORDINANCE 2017-10 – SALARY RANGES FOR EMPLOYEES**

**MOTION** - Councilman Thibault made a motion to approve the Introduction of Ordinance 2017-10, seconded by Councilman Schwedes.

Councilman Thibault asked why the Council has to adopt a new salary ordinance. Mr. Wolbert explained that the new Ordinance offers salary ranges. The salary resolution states precise wages. Ayes – Schwedes, Thibault, Bancroft. Nays – None. Absent – Lowden, Carlbon. Motion carried.

### **RESOLUTION 2017-95 ~ APPOINTMENT OF REGISTRAR OF VITAL STATISTICS, MUNICIPAL PUBLIC AGENCY COMPLIANCE OFFICER MUNICIPAL ASSESSMENT FOR IMPROVEMENTS SEARCH OFFICER BURLCOJIF SAFETY COORDINATOR**

**MOTION** – Councilman Thibault made a motion to adopt Resolution 2017-95, seconded by Councilman Schwedes. Ayes – Schwedes, Thibault, Bancroft. Nays – None. Absent – Lowden and Carlbon. Motion carried.

### **OLD BUSINESS**

Mr. Wolbert advised the governing body that he and Mr. Coleman would be meeting with the Law and Ordinance Committee about the changes to the Sight Triangle Ordinance.

### **NEW BUSINESS**

There was none

### **BILL LIST- AUGUST 22, 2017**

**MOTION** - Councilman Thibault made a motion to approve the Bill list, seconded by Councilman Schwedes.

Mr. Schwedes questioned why Top Notch was on the bill list. Mr. Wolbert stated that since a tree limb had fallen on the wires at 200 Broad Street and that they were not PSE&G lines, the City had to call in Top Notch to remove the limb.

Ayes – Schwedes, Thibault, Bancroft. Nays – None. Absent – Lowden, Carlbon. Motion carried.

### **CORRESPONDENCE**

- PSE&G - changes in Green Program and Recovery Charge
- Walk for Life 9/10/2017, Human Services Facility, Suicide Awareness
- PSE&G - Annual Commodity Charge Proposed increase in Cost.

Read by Mayor Miller.

### **REPORTS**

Mayor – Mayor Miller had nothing to report

Council – Committeeman\_Thibault discussed Community Day. He stated that hopefully Clean Communities would be offering pumpkin painting and that this Friday would be the last concert for the summer.

Councilman Schwedes spoke about the eclipse.

Administrator/Public Safety Director – Mr. Wolbert welcomed Sheri Hannah, new Acting Clerk.

Mr. Wolbert stated that there will be a staging area in front of the building for Endeavor. There have been positive responses from the residents regarding the first aid squad. Mr. Schwedes stated that the first aid squad was called to the American Legion and the response time was two and a half minutes.

Mr. Wolbert stated that the concession stand should be done by the end of September. The tot lot is going up at the school.

Willingboro Township will be coming in next week to clean out the storm drains at Putnam and Locust. The New Jersey has proposed rules concerning raises and hiring which we will present a resolution for consideration opposing the proposed rule at the next meeting. This is already addressed in OPMA. We will be installing an outlet in the front of the building for the ambulance. Councilman Thibault asked if we could get funding from DOT for the problem at Manor and Railroad to which Mr. Wolbert responded we have submitted to DOT and received Notification of Funding Approval. This year the City will be addressing Magnolia Street for piping and curbs. Next year will be the concrete. The trash bids will be opened next week.

Professionals – Thomas Coleman had nothing to report at this time.

Ms. Hannah said that she appreciated the opportunity to work for the City. Mrs. Kennedy also welcomed her.

Municipal Court Administrator

Acceptance of the July 2017 Court Report

**MOTION** - Councilman Thibault made a motion to accept the July 2017 Court Report, seconded by Councilman Schwedes. Ayes – Schwedes, Thibault, Bancroft. Nays – None. Absent – Lowden, Carlbom. Motion carried.

### **PUBLIC COMMENT**

*Please state you name and address clearly for the record.*

President Bancroft opened the meeting to public comment.

Becky Carlbom, 434 Jennings Street, announced that the Green Team will be meeting Thursday evening at the Beverly Commons, 7:00 pm to discuss “Garbage of the World.”

**MOTION** – Councilman Schwedes made a motion to close public comment, seconded by Councilman Thibault, and unanimously carried.

### **RESOLUTION 2017- EXECUTIVE SESSION – NOT ADOPTED**

### **ADJOURNMENT**

**MOTION** - Being no further business, Councilman Thibault made a motion to adjourn, seconded by Councilman Schwedes, and unanimously carried. The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Sheri L. Hannah  
Acting Municipal Clerk