

**THE COMMON COUNCIL OF THE CITY OF BEVERLY**  
**December 29, 2016**  
**7:00PM**  
**MINUTES**

**CALL TO ORDER**

Council President Bancroft called the meeting to order at 7:04PM.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 6, 2016 advance written notice of this meeting was posted on the OFFICIAL Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication (published on January 11, 2016) and was transmitted to the CAMDEN COURIER POST, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.*

**FLAG SALUTE**

Mr. Bancroft led those present in the Flag Salute.

**ROLL CALL**

Mayor: Randy H. Miller

Council Members:

Robert H. Bancroft  
Lawrence F. Carlbon  
Robert E. Lowden, Jr.  
Mark A. Schwedes  
Robert D. Thibault

Solicitor: Steve Raymond, Jr.  
Raymond/Coleman/Heinold/Norman, LLP

Engineer: William H. Kirchner, Environmental Resolutions, Inc.  
(Attendance not required.)

Administrator/Public Safety Director: Richard A. Wolbert

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

**PUBLIC SAFETY DIRECTOR ANNOUNCEMENT**

Administrator/Public Safety Director Wolbert read a letter to Council into the Minutes (see attached) announcing the assignment of Beverly City Patrolman Mark Corandan to Detective. As indicated in Mr. Wolbert's correspondence, Detective Corandan will be in charge of the City's Special Investigations Unit. Council extended their congratulations to Detective Corandan and welcomed the Detective and Special Investigations Unit to the Department.

**APPROVAL OF MINUTES**

The December 13, 2016 Regular Session Minutes were approved as corrected on Page 5 changing spelling of "Kerlin" to "Kenlin", with a Motion by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried. The December 13, 2016 Executive Session Minutes were held for review in tonight's Executive Session.

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

(Please state you name and address clearly for the record.)  
There were no Public Comments on Agenda items.

**ORDINANCE 2016-11 - SECOND READING/PUBLIC HEARING**

**AN ORDINANCE REPEALING ORDINANCE 2008-03 REGARDING PERSONNEL POLICIES (RESIDENCY REQUIREMENTS).**

There was no Public Comment at this time.  
Motion to Adopt by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

**RESOLUTION 2016-168**

A Resolution approving that certain Budget Transfers be made within the 2016 Current Fund Appropriation by the Beverly City CMFO. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

**OLD BUSINESS**

Administrator Wolbert advised that the Sign Ordinance is still in progress. Work is being completed on a listing of same. Additionally, there are two Ordinances that are being worked on for 2017: Fences, and Trees. These will also go to the Planning Board for review.

**NEW BUSINESS**

There was no New Business at this time.

**BILL LIST**

Upon several clarifications by the Administrator, the December 29, 2016 Bill List was Approved as submitted with a Motion by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**CORRESPONDENCE**

(Note that all Correspondence will be handled/files by and in the Office of the Municipal Clerk.) There was no additional Correspondence at this time.

**COMMENTS/REPORTS**Mayor

**Mayor Miller** stated that we have come to the end of a difficult year both in our Community and in our Country. He wished everyone a safe and blessed Holiday.

Council

**Mr. Thibault** also stated that it was a tough year with a lot going on. He said that we've worked within the Police Department to improve personnel and how they are now doing their jobs shows great improvement. We always have high expectations. We can't predict events. We now move forward into 2017. Relative to Community Events, we have been busy and have had a good year for our series of events. With sadness, our resident volunteer members Mary Ellen and Rick Knudson are moving to the country. We would like to express our gratitude to them for their contributions to Community Events by presenting them with this Certificate of Appreciation. And so we now have new openings on the Committee! Come out and volunteer; you don't have to live in town to do so!

**Mr. Carlbon** advised that the Planning Board meeting was last night. There was an Informal Review re Garfield and Decatur off of Pine for an auction House, one to two times a month. A Formal Plan will be presented for same. Also on the Agenda was an application for a Variance on an in-law apartment. The Application was postponed to January 2017. Mr. Carlbon then wished everyone a Happy New Year and a safe Holiday.

**Mr. Schwedes** advised re the House Decorating Contest stating that many participated and homes were very nicely decorated and lighted. He said that the Knudsons would be missed, and wished everyone a very Happy New Year.

**Mr. Lowden** wished all a Happy New Year, stating that things wouldn't be the same on Jennings Street with the Knudsons leaving! He said that 2016 was a good year for the City. Everyone worked well together and that in 2017 we will continue to make the City better.

Administrator/Public Safety Director

Mr. Wolbert stated that his remaining comments would be held for Executive Session.

Professionals

There were no additional comments at this time from the Professionals other than to wish everyone a Happy New Year.

Clerk

Ms. Snyder reminded everyone about the Free Rabies Clinic to be held on January 21, 2017 from 10AM-12NOON. Flyers and Mail-in Forms were in the back of the room. Information and the Mail-in Form was also published in the Burlington County Times and the Beverly Bee. Ms. Snyder then wished all a happy and peaceful New Year.

**PUBLIC COMMENT**

*Please state your name and address clearly for the record.*

Resident **John Haaf** advised that last Thursday night there was a single tire left behind the Methodist Church that may be related to what has already been discussed relative to the white box truck. He also reported that "Grandma's Attic" has closed for personal reasons. He said that he wanted to plant a seed relative to the Pine Street incident mentioned at our last meeting. We have a problem with two houses. We need to save the neighborhood and our community. Drones are a problem. Cell phones are a problem, and the Government is giving away free phones. Something should be done in the State and Federal Government regarding this rampant use. Individually or collectively, action needs to be taken regarding the flagrant use of cell phones. He said he was making a suggestion that cell phones are a part of the problem. The nucleus of our community needs to get creative with dealing with the problem we all have, and we need to figure out what we can do.

Mr. Wolbert advised that there is cell phone "jamming" and software apps to monitor "flash" activities. However, the ACLU represented this individual and this is now going through the Courts. We are looking to establish a social media page for the Police Department.

**Mr. Carlbon** asked if it would pay to reach out to other towns and start a coalition of residents and then reach out to the State and the Freeholders at the County. **Public Safety Director Wolbert** advised that the Police Department is already working on a Task force for this.

Resident **Bernadine Williams** asked about residents being introduced to the City's new Police Officers. **Public Safety Director Wolbert** stated that in the New Year there will be a "Meet and Greet" with the Police Department. All are aware that Third and Laurel is a known drug area, and we continue to work with the Prosecutor's Office regarding this ongoing problem. We are all constantly doing our best.

Resident **Georgine Sarro** advised that street lights are out at Magnolia and Third. **Administrator Wolbert** said to advise him whenever street lights are out; he will contact PSE&G and they will be out the next day to fix same.

**Mary Ellen Knudson** thanked everyone for the Certificate of Appreciation recognizing her efforts over the years as a Volunteer for the City.

There being no further comments, Motion to move into Executive Session by Thibault; Second by Schwedes. All in Favor. Motion Carried.

**EXECUTIVE SESSION**  
**Resolution 2015-169**

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege
- Contractual Matters
- X Current and/or Possible Litigation
- Personnel Matters
- X Review of Executive Session Minutes

**ACTION TAKEN AFTER EXECUTIVE:**      \_\_\_YES      \_\_\_X\_\_\_NO      \_\_\_N/A

**ADJOURNMENT**

There being no further business, Motion to Adjourn at 8:10PM was made by Schwedes; Second by Thibault. All in Favor. Motion Carried.

Respectfully submitted,

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Donna F. Snyder, RMC/CMR/CPM  
Municipal Clerk

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Date