

Beverly Fire Commission  
Meeting Agenda  
October 17, 2016

**Call to Order:** Meeting called to order under the provisions  
of the Open Public Meetings Act  
**Flag Salute**

**Roll Call**

**Minutes:** September 7, 2016

**Treasurer's Report** September, 2016

**Fire Chief's Report**

**Fire Official's Report**

**Old Business**

**New Business**

**Open to Public**

**Close of Public Session**

**Payment of Bills**

**Executive Session (if necessary)**

**Adjournment**

## CITY OF BEVERLY

Fire District No. 1

Board of Fire Commissioners

October 17, 2016

The Regular Meeting of the Board of Fire Commissioners was called to order by Chairman Kevin Mickle under the Provisions of the Open Public Meetings Law c.295, Public Laws of 1979 with a salute to the Flag of the USA on October 17, 2016 at 7:30 PM at Beverly City Hall, 446 Broad Street, Beverly, NJ.

ROLL CALL and the following members were present: ROGERS, N. RICHARDS, BENT, S. RICHARDS, MICKLE

ALSO PRESENT: COMMISSION ADMINISTRATIVE ASSISTANT BEVERLY MORGAN, COMMISSION ATTORNEY JAY SENDZIK

MINUTES: Mr. Bent moved, seconded by Mr. Richards, to approve the Minutes for the Regular meeting and the Executive Meeting of September 19, 2016.

Ayes: Rogers, N. Richards, Bent, S. Richards, Mickle

TREASURER'S REPORT: Mr. Bent moved, seconded by Mr. Richards, to accept the Treasurer's Reports.

Ayes: Rogers, N. Richards, Bent, S. Richards, Mickle

Ms. Morgan said that it was time to prepare the budget for next year. We have changes that must be made in order to replace the Chief's vehicle.

Commission Attorney Sendzik explained that under the new state law, we need to hold a Special Meeting from 2PM to 9PM for the public to have an opportunity to vote on the issue before we can add it to the budget. This meeting needs to be properly advertised 10 days before the meeting. There was a great deal of discussion of this new law.

It was decided to have the Special Meeting November 19<sup>th</sup>. Our attorney will send us the exact wording for the advertisement and ballots and Ms. Rogers will see that it is distributed as per their instructions.

CHIEF' REPORT: Deputy Chief Troster gave a verbal report.

FIRE OFFICIAL'S REPORT: Fire Official Johnson sent a written report.

OLD BUSINESS: Our best estimate for the carport/shelter for the fire police vehicle is \$2695, and we need \$250 down payment to get started. Mr. Bent moved, seconded by Mr. Richards, to go ahead with the down payment and purchase.

AYES: N. Richards, Rogers, S. Richards, Bent, Mickle  
There has been no response to our attorney's letter regarding the Ad Hoc Committee.

NEW BUSINESS: Mr. Richards spoke about the fact that we are trying to get another key for the Fire Official/Commission office. Ms. Morgan reminded the commission that other changes to the budget must be made. We will need to include a new laptop computer, phone line and internet access for her replacement.

PUBLIC SESSION: There was no discussion.

Chairmen Mickle declared the public session closed.

Mr. Bent moved, seconded by Mr. Richards for the payment of bills, with the addition of the previously mentioned \$250 down payment.

Ayes: N. Richards, Bent, S. Richards, Rogers, Mickle

Pep Boys	fire police vehicle	\$41.48
Bev Morgan	Oct Admin Asst	\$200.00
Verizon Wirless	fire official cell phone	\$44.36
Burl Co Emerg Serv Trng	3 fire police	\$165.00
NJAW	hydrants 8/31-9/29	\$3,111.90
Twp of Delanco	chief gasoline Sept	\$90.10
Twp of Delanco	fire police gasoline Sept	\$83.30
Continental Fire & Safety	helmet, crescent - fire police	\$187.00
AT&T Mobility	911 tablets - aid to volunteers	\$298.88
Clyde Boiston	car port deposit - fire police	\$250.00
	Total	\$4,472.02

Ms. Rogers moved, seconded by Mrs. Richards, to pass Resolution 2016-10-1 in order to go to Executive Session to discuss personnel matters.

Ayes: Rogers, N. Richards, Bent, S. Richards, Mickle

Upon return from Executive Session, Mr. Richards moved, seconded by Ms. Rogers, to approve Josh Harris's member application.

The motion passed unanimously.

Mrs. Richards moved, seconded by Mr. Bent, to adjourn the meeting. Chairman Mickle declared the meeting adjourned.

Chairman \_\_\_\_\_  
Kevin Mickle

Secretary \_\_\_\_\_  
Charlene Rogers

