

**THE COMMON COUNCIL OF THE CITY OF BEVERLY**  
**OCTOBER 11, 2016, 2016**  
**7:00PM**

**MINUTES**

**CALL TO ORDER**

Council President Bancroft called the meeting to order at 7:05PM.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bancroft read the following statement in to the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 6, 2016 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication (published on January 11, 2016) and transmitted to the CAMDEN COURIER POST, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice.*

**FLAG SALUTE**

Mr. Bancroft led those present in the Flag Salute.

**ROLL CALL**

**Present:**

Mayor: Randy H. Miller

Council President: Robert H. Bancroft

Council Members:

Robert E. Lowden, Jr.

Mark A. Schwedes

Robert D. Thibault

Solicitor: Thomas J. Coleman, III

Raymond/Coleman/Heinold/Norman, LLP

Administrator/Director of Public Safety: Richard A. Wolbert

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

**Absent:**

Council Member: Lawrence F. Carlbon

**OATH OF OFFICE**

**DARRYL C. HOWARD, II AS FULL-TIME REGULAR BEVERLY CITY POLICE OFFICER**

Solicitor Coleman administered the Oath of Office to Officer Howard with his family and fellow Officers in attendance. Officer Howard was congratulated by all and wished the very best in his position with the City.

**APPROVAL OF MINUTES**

The September 27, 2016 Regular Session Minutes were Approved as Submitted with a Motion by Schwedes; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried. There was no Executive Session.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

*Please state your name and address clearly for the record.*

Public Comment on Agenda Items Only was had by residents John Haaf and Ron Paice, and Deputy Fire Chief Bill Troster. Discussion included clarification on Ordinance 2016-10 relative to this Title 39 Ordinance being needed to enable Police enforcement on private property; Clarification on Driving Rules and Regulations and enforcement of same for "Blue Light" holders; Clarification on Resolution 2016-145 and the need for two separate Purchase Orders for two separate State Contracts.

There being no further questions, Public Comment on Agenda Items Only was closed at 7:16PM.

**ORDINANCE 2016-10: FIRST READING/INTRODUCTION**

**AN ORDINANCE GOVERNING "VEHICLES AND TRAFFIC", MAKING THE PROVISIONS OF SUBTITLE ONE OF TITLE 39 WITH VARIOUS TRAFFIC REGULATIONS APPLICABLE TO "FAMILY DOLLAR" AT BLOCK 1162/LOT 1, FKA LOTS 1,2,3,4, AND 5, AND REGULATING THE USE OF SAID ROADWAYS, STREETS, DRIVEWAYS, AND PARKING LOTS BY MOTOR VEHICLES.**

Said Ordinance will come before Council for Second Reading, Public Hearing, and Adoption at their October 27, 2016 meeting to be held at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010 at which time and place all those wishing to be heard on same will be so heard. Copies of this Ordinance are available for review at the Office of the Municipal Clerk at the aforementioned address during regular business hours, M-F, 9AM-5PM.

Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes, except Carlbom-Absent. Motion Carried.

**RESOLUTION 2016-144**

A Resolution approving entering into the Second One-year Renewal Option for the Historic Riverfront Neighborhood Solid Waste Collection Program for solid waste collection and disposal services one time per week in the City of Beverly with South Jersey Sanitation for the contracted period December 1, 2016 through and including November 30, 2017 in the amount of \$4.45 per unit, based on 1,106 units, at the

final fifth year annual contract cost of \$59,060.40, billed monthly at \$4,921.70, with Certification of Funds by the Beverly City CMFO.

Motion to Approve by Lowden; Second by Thibault. Roll Call Vote - All Ayes, except Carlbon-Absent. Motion Carried.

**RESOLUTION 2016-145**

A Resolution approving the equipping of two new Police vehicles purchased through Resolution 2016-141, with Certification of Funds by the Beverly City CMFO per Bond Ordinance 2016-8. Motion to Approve by Schwedes; Second by Thibault. Roll Call Vote - All Ayes, except Carlbon-Absent. Motion Carried.

**RESOLUTION 2016-146**

A Resolution rejecting Bids received and opened on September 22, 2016 at 2:30PM for the "City of Beverly Municipal Building Heating/Cooling Improvement Project" due to Bids exceeding the estimate and available funding. Upon clarification, Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes, except Carlbon-Absent. Motion Carried.

**RESOLUTION 2016-147**

A Resolution approving a Blue Light Permit Application for Stanley F. Boltz, Jr. in accordance with N.J.A.C. 13:24-5 et sec. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes, except Carlbon-Absent. Motion Carried.

**OLD BUSINESS**

Mr. Thibault asked about the posting of signage at the Waterfront that would state no parking between certain hours. Solicitor Coleman advised that he was not sure that could be done, but that he would look into it. Mr. Thibault said that other towns do it, and he would take pictures of neighboring town's signs.

**NEW BUSINESS**

1. Annual Review of Municipal-created Authorities in the City of Beverly.
2. Best Practices 2016-2017.

Administrator Wolbert reviewed and clarified the City's "Best Practices Inventory" in compliance with the State's Fiscal Year 2017 Appropriations Act (P.L. 2016, c.10) requiring the Division of Local Government Services to issue said Inventory to be completed by each municipality. Municipalities must receive positive credit on a

minimum of 22 questions in order to avoid the withholding of State Aid. He also summarized for Council the City's Annual Review of Municipally Created Authorities: Sewerage Authority, Housing Authority, and Fire District/Commission relative to their continuance in serving the Public interest, as well as their being more efficient than other potential alternatives in providing services and financing public facilities.

Both items have been submitted in a timely manner to the State without any loss of State funding.

**BILL LIST - October 11, 2016**

The 10-11-16 Bill List was Approved as Submitted with a Motion by Thibault; Second by Schwedes. Roll Call Vote - All Ayes, except Carlbon-Absent. Motion Carried.

**CORRESPONDENCE** - *(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)*

There was no additional correspondence at this time.

**COMMENTS/REPORTS**

Mayor

Mayor Miller acknowledged the Administrator and Staff for a job well done with the Best Practices Inventory, restating that the City retains its full State Aid.

Council

Mr. Thibault welcomed Officer Howard to the Force. He advised that the next Community Event would be the Halloween Party on October 22 at the School. The Tree Lighting was discussed relative to the possibility of a parade with fire trucks. Various roads were discussed for same. Additional research will be done for same.

Mr. Schwedes congratulated Officer Howard and welcomed him to the Police Department.

Mr. Lowden also extended a warm welcome to Officer Howard. He then referred to the correspondence received from the Beverly City Fire Commission regarding appointing a liaison to the committee that will meet regarding the consolidation of Fire Districts for the City of Beverly and Edgewater Park Township. He stated that he would be available to serve on same.

Administrator/Public Safety Director

No additional comments at this time.

Professionals

No additional comments at this time.

Municipal Clerk

Clerk Snyder reminded all in attendance that this was Fire Prevention Week. She extended the City's thanks to our Volunteer Fire Fighters, EMT Squad, and all Fire Fighters for their service. She also stated that there were printouts on hand in the rear of the room as well as in the Clerk's Office for various informational Family Fire Prevention activities.

**PUBLIC COMMENT**

*Please state you name and address clearly for the record.*

Public Comment was had by Barbara Russell, Ron Paice, John Haaf, Katherine Hawthorne, and Rick Knudson. Items discussed included:

- The continuing problem of speeding vehicles and tractor-trailers on Manor Road and the need for something to be done re same. Administrator Wolbert will reach out to Joe Brickley at the County re signage.
- Plans to include St. Stephen's Choral Group for the Christmas Tree Lighting Ceremony will be discussed at the next Community Events meeting on October 17.
- Clarification on the request from the Fire Commission re Committee representatives.
- The availability of specific flyers/pamphlets for adults to review with children relative to various school closings relative to safety concerns - and that this discussion should be brought before the School Board for input.
- Clarification of information relative to the City Hall HVAC project.

There being no further discussion, Public Comment was closed at 8:15PM.

**EXECUTIVE SESSION - RESOLUTION 2016- NONE.**

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

**ACTION TAKEN AFTER EXECUTIVE:**      Yes \_\_\_\_\_ No \_\_\_\_\_ N/A   x

**ADJOURNMENT**

There being no further business, Motion to Adjourn at 8:16PM was made by Thibault; Second by Schwedes. All in Favor. Motion Carried.

Respectfully submitted,

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Donna F. Snyder, RMC/CMR/CPM  
Municipal Clerk

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Date