

THE COMMON COUNCIL OF THE CITY OF BEVERLY
NOVEMBER 22, 2016
7:00PM

MINUTES

CALL TO ORDER

Council President Bancroft called the meeting to order at 7:02PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 6, 2016 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication (published on January 11, 2016) and transmitted to the CAMDEN COURIER POST, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice.*

FLAG SALUTE

Mr. Bancroft led those present in the Flag Salute, and asked that everyone remain standing for a Moment of Silence on the passing of Mary Prince, former Court Administrator for many years in the City of Beverly. Visitation will be November 26 from 8-10AM at St. Joe's with a 10:30AM Mass following.

ROLL CALL

Present:

Mayor: Randy H. Miller
Council President: Robert H. Bancroft
Council Members:

Robert E. Lowden, Jr.
Mark A. Schwedes
Robert D. Thibault

Solicitor: Thomas J. Coleman, III
Raymond/Coleman/Heinold/Norman, LLP

Engineer: William Kirchner, Environmental Resolutions, Inc.
(Attendance not required.)

Administrator/Director of Public Safety: Richard A. Wolbert
Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

Absent:

Council Member: Lawrence F. Carlbon

LETTER OF COMMENDATION

Letter of Commendation presented to **Beverly City Police Officer Shawn Mickle.**

Mayor Miller read into the Minutes the Letter of Commendation from Administrator/Public Safety Director Wolbert and presented same to Officer Mickle. Officer Mickle was acknowledged for his dedication, quick response, and for providing life-sustaining support to a critically ill individual until emergency medical services arrived on the scene.

APPROVAL OF MINUTES

November 7, 2016 - Regular Session Minutes. There was no Executive Session.

Motion to Approve the November 7, 2016 Regular Session Minutes as submitted made by Schwedes; Second by Thibault. Roll Call Vote - All Ayes, except Carlbom-Absent. Motion Carried.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

Please state your name and address clearly for the record.

There was no Public Comment on Agenda items.

RESOLUTION 2016-158

A Resolution authorizing the Beverly City CMFO to make certain Transfers within the 2016 Current Fund Appropriation. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2016-159

A Resolution awarding contract for the Lauinger Field House Improvement Project to C. Stevenson & Son, Inc. in the total amount of \$321,132.00 (Base Bid plus Alternate 1 and 4) per the attached documentation.

Administrator Wolbert requested that Resolution 2016-159 be Postponed to Council's December 13, 2016 Meeting for further legal review.

Motion to Postpone by Thibault; Second by Schwedes. Roll Call Vote - All Ayes, except Carlbom-Absent. Motion Carried.

RESOLUTION 2016-160

A Resolution approving the refund of certain Escrow monies to Barbara McFadden for certain improvements relative to Beverly City property 633 Cooper Street/614 Chestnut Street, Block 1280/Lots 6 and 6.02 and pursuant to the Beverly City Planning Board Resolution granting a Minor Subdivision.

Motion to Approve Resolution 2016-160 made by Thibault; Second by Schwedes. Roll Call Vote - All Ayes, except Carlbon-Absent. Motion Carried.

OLD BUSINESS

1. Clarification of date for Council's last meeting in December.

Motion to move Council's last meeting in December from Tuesday, December 27 to Thursday, December 29, 2016, at the originally stated time of 7PM, made by Lowden; Second by Thibault. All in Favor, except Carlbon-Absent. Motion Carried.

2. Clarification of date for Council's 2017 Reorganization Meeting.

Motion to move Council's 2017 Reorganization Meeting from Tuesday, January 2 to Thursday, January 5, 2017 at the originally stated time of 7PM at Beverly City Hall, made by Lowden; Second by Thibault. All in Favor, except Carlbon-Absent. Motion Carried.

Council will decide at their December 13, 2016 meeting whether or not to have only one other meeting after the 2017 Reorganization Meeting. The possible date would be Tuesday, January 17, 2016 at 7PM. Administration will confer with our CFO relative to having one Bill List in January.

3. Waterfront Signage re No Parking.

In addressing Mr. Thibault's prior concerns regarding specific signage at the Waterfront relative to no parking, Solicitor Coleman advised that a Draft Ordinance has been forwarded to Administrator Wolbert for review and input regarding streets that should be included. Additionally, there is some outdated information that needs to be revised.

NEW BUSINESS

There was no New Business at this time.

BILL LIST

Approval of the November 22, 2016 Bill List. Motion to Approve by Schwedes; Second by Thibault. Roll Call Vote - All Ayes, except Carlbon-Absent. Motion Carried.

CORRESPONDENCE

(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)

There was no additional Correspondence at this time.

COMMENTS/REPORTSMayor

Mayor Miller stated that it is always a pleasure to take note of exceptional employee service, and our Police Department had led the way. It is a pleasure to recognize Officer Mickle this evening.

Council

Mr. Thibault congratulated Officer Mickle on the performance of his duties. He stated that the Community Events Committee and Volunteers will be decorating the Christmas Tree in front of City Hall on the Saturday after Thanksgiving, November 26, and that they are anticipating the Tree Lighting event to be held on December 3, with the Mayor flipping the switch! After the Tree Lighting, Hope Hose 2 will be hosting refreshments at the Firehouse. He wished everyone a Happy Thanksgiving and an enjoyable time with their respective families.

Mr. Schwedes wished everyone a Happy Thanksgiving. He stated that Community Events is coming along, but that Mary Ellen and Rick Knudson will be moving, so additional Volunteers are needed! He also congratulated Office Mickle on his Letter of Commendation.

Mr. Lowden congratulated Officer Mickle on a great job. He wished everyone a Happy Thanksgiving, and also mentioned the need for Volunteers.

Administrator/Public Safety Director

Administrator Wolbert advised that he is working with Mr. Coleman and ERI on an Ordinance regarding the painting of curbs. He has been in touch with the County and received a reply from the new Supervisor of Roads and Bridges who advised they had to be painted Red. The Federal Highway Administration says that it is up to the local municipalities to designate the color. Mr. Wolbert stated that there are no standards anywhere regarding colors. The City has no Ordinance addressing this now. We need to do an Ordinance and send it to the County. Yellow is the more commonly accepted color for curbs than red.

He further stated that we continue to work on the Fences/Walls Ordinance. Bill Kirchner is gathering information from other towns that are the same size as Beverly.

In addition, we are continuing on to the next round of Municipal Parks Development Grants that are due next Friday. The Application was forwarded to Harry Fox at ERI to put together. Also, the Beverly School has requested a "Tot Lot" at Lauinger Field. The thought is to combine this with the Concession Stand.

The NJDOT 2017 Municipal Aid Grants are out. He will meet with Bill Kirchner after the holiday to discuss same along with finishing the drainage issues on Magnolia. Additionally, we need to coordinate efforts with Delanco regarding Memorial Avenue. It would be nice if Delanco would work with us to coordinate same. Mr. Wolbert said that he had also had a discussion with the Mayor regarding improvements at the park.

Lastly, a question was asked re the lights at City Hall. Mr. Wolbert responded that the electric for the Gazebo will be next year and that replacement of the power on the pole is to be done.

Professionals

The Solicitor had nothing additional at this time.

Municipal Clerk

Clerk Snyder wished everyone a very happy and peaceful Thanksgiving.

Municipal Court Administrator: Acceptance of October 2016 Court Report. There was no report submitted at this time.

PUBLIC COMMENT

Please state you name and address clearly for the record.

Public Comment was had by Ron Paice and John Haaf. Mr. Paice wished all a Happy Thanksgiving and advised that members of St. Steven's, as well as members from other Beverly Church Choirs will be participating at the City Tree Lighting and that as a result of all members' interest in participating that a Ministerium had formed. Several Council and Planning Board meeting dates were clarified by Mr. Haaf who also advised that December 10 Monument Cemetery was holding their Christmas Open House with the Chapel all decorated!

There being no further comment, this portion of the meeting was closed.

EXECUTIVE SESSION - RESOLUTION 2016-161

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

Motion to Approve by Thibault; Second by Schwedes. All in Favor, except Carlbon-Absent. Motion Carried.

ACTION TAKEN AFTER EXECUTIVE: Yes _____ No X N/A _____

ADJOURNMENT

There being no further business, Motion to Adjourn at 8:32PM was made by Thibault; Second by Schwedes. All in Favor, except Carlbon-Absent. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM
Municipal Clerk

Date