

CITY OF BEVERLY

Fire District No. 1

Board of Fire Commissioners

May 16, 2016

The Regular Meeting of the Board of Fire Commissioners was called to order by Chairman Kevin Mickle under the Provisions of the Open Public Meetings Law c.295, Public Laws of 1979 with a salute to the Flag of the USA on May 16, 2016 at 7:30 PM at Beverly City Hall, 446 Broad Street, Beverly, NJ.

ROLL CALL and the following members were present: ROGERS, N. RICHARDS, BENT, S. RICHARDS, MICKLE

MINUTES: Mrs. Richards moved, seconded by Mr. Bent, to approve the Minutes for the regular meeting and the Executive session of April 18, 2016.

Ayes: Rogers, N. Richards, Bent, S. Richards, Mickle

TREASURER'S REPORT: Ms. Rogers moved, seconded by Mrs. Richards, to accept the Treasurer's Report.

Ayes: Rogers, N. Richards, Bent, Richards, Mickle

RESOLUTION 5-1-2016: Mrs. Richards moved, seconded by Mr. Bent, to pass Resolution 5-1-2016 certifying that all members of the Fire Commission have received and reviewed the annual audit for the year 2016.

AYES: Rogers, N. Richards, Bent, S. Richards, Mickle

FIRE OFFICIAL'S REPORT: Fire Official Johnson submitted a written report

CHIEF' REPORT: Deputy Chief Troster submitted a written and verbal report. His report also included minutes of the meeting of the Board of Engineers.

OLD BUSINESS: Ms. Rogers apologized for being unavailable for contract negotiation meetings but is now going to be in town when needed.

Mr. Mickle reported that Rich Wolbert is working on clearing out the bay for the Fire Police vehicle but there is no timeline.

NEW BUSINESS: Mr. Richards brought up that will have to have a talk with the Fire Police regarding the use of the debit card for purchases that should be done by voucher.

PUBLIC SESSION: Ms. Meredith brought up the OPRA requirements now in effect in New Jersey. A discussion regarding the primary records responsibility took place. Ms. Rogers said that she thought the Fire Commission Secretary would be held responsible.

The members of the commission and the fire companies asked Commission Attorney Kate Sendzik if a workshop session could be scheduled for all on the subject.

Chairmen Mickle declared the public session closed.

Mr. Richards moved, seconded by Mr. Bent for the payment of bills.

Ayes: Bent, N. Richards, S. Richards, Rogers, Mickle

Verizon Wireless	fire official cell phone	\$44.79
AT&T	911 Tablets - aid to volunteers	\$296.88
NJAW	hydrants 3/31-4/28	\$3,111.90
Action Uniform	balance of invoice deputy chief s/s shirt,tie	\$41.00
Inverso & Stewart	annual audit year round support	\$3,700.00
Twp of Delanco	gasoline chief April	\$51.60
Twp of Delanco	gasoline fire police April	\$25.80
Bev Morgan	May Admin support	\$200.00
Mike Parker	Chiefs acct - memorial day picnic	\$500.00
	Total	\$7,971.97

Ms. Rogers moved, seconded by Mr. Richards, to pass Resolution 2016-5-2 in order to go to Executive Session to discuss personnel matters.

Ayes: Rogers, N. Richards, Bent, S. Richards, Mickle

Upon returning from Executive Session, Mr. Bent moved, seconded by Mrs. Richards, to accept and forward the applications of 2 people, Justin Steere and Thomas Griffin Jr., for Fire Department membership.

The motion passed unanimously.

Mrs. Richards moved, seconded by Ms. Rogers, to adjourn the meeting. Chairman Mickle declared the meeting adjourned.

Chairman _____
Kevin Mickle

Secretary _____
Charlene Rogers

