

CITY OF BEVERLY

Fire District No. 1

Board of Fire Commissioners

June 20, 2016

The Regular Meeting of the Board of Fire Commissioners was called to order by Chairman Kevin Mickle under the Provisions of the Open Public Meetings Law c.295, Public Laws of 1979 with a salute to the Flag of the USA on June 20, 2016 at 7:30 PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010.

ROLL CALL and the following members were present: N. RICHARDS, BENT, S. RICHARDS, MICKLE. MS. ROGERS was absent.

ALSO PRESENT: COMMISSION ADMINISTRATIVE ASSISTANT BEVERLY MORGAN, FIRE OFFICIAL, RANDY JOHNSON, FIRE CHIEF, MICHEAL JOHNSON and Commission Solicitor, J Sendzik

MINUTES: Mr. Bent moved, seconded by Mr. Richards, to approve the Minutes for the regular and Executive Session meeting of May 16, 2016.
Ayes: N. Richards, Bent, S. Richards, Mickle

TREASURER'S REPORT: Mrs. Richards moved, seconded by Mr. Bent, to accept the Treasurer's Report for May, 2016.
Ayes: N. Richards, Bent, S. Richards, Mickle

CHIEF'S REPORT: Chief Johnson submitted a written and verbal report. He requested the commission's permission to use the insurance claim money (\$6,995.96) for equipment replacement to equip the deputy chief vehicle because he was told a new chief vehicle purchase will not occur until 2017. Attorney Sendzik stated that a purchase over \$2,600 requires two price quotes but the commission is not required to use lowest price if there is good reason.

FIRE OFFICIAL'S REPORT: Fire Official Johnson went over his report. He requested a short executive session for discussion of NJ State findings report. Attorney Sendzik confirmed with Mr. Johnson that he waives the right to a rice notice for executive session.

OLD BUSINESS: Mr. Mickle stated that a quote to provide electricity to the City of Beverly's garage (old water company property) to house the fire police truck was received. The quote was obtained from Perfect Services by the City of Beverly Admin/Public Safety Director, Rich Wolbert. The quote is approximately \$3,496. Commission members would like to obtain other estimates and the entire commission agreed that permission to use the building should be put in writing with the City of Beverly. Mr. Johnson, fire police, questioned whether the vehicle would fit in the garage. Mr. Richards confirmed that it would fit.

Mr. Richards asked Mr. W. Johnson to use the debit card for emergency purposes only. If a piece of equipment, etc is required to be purchased, an account should be set up with the vendor.

Mr. Sendzik agreed to a workshop meeting with the two fire house reps to go over OPRAH requirements on July 5th.

NEW BUSINESS:

Mr. Sendzik submitted correspondence in reference to the administrative function of paying utility bills. The state of NJ has recently enacted a policy that does not require the commission to obtain claimant's certification and declaration on purchase orders for entities that report to the BPU such as electric, telephone and other utility costs.

There is a new applicant for Fire Department membership. The application will be discussed in Executive Session.

Mr. Richards asked Mr. Sendzik if he is aware of fire companies that offer incentive programs to their volunteers. Mr. Sendzik replied that many companies do offer incentives in different forms, coupons for local business, etc. Mr. Richards will ask the house officers to research other fire departments to see if incentive programs are offered.

The commission received a request from Beverly Fire Co #1 to provide them with a list of members that transferred to Hope Hose which pertain to fire police. The commission will respond in writing.

PUBLIC SESSION: Ms. Meredith asked if there are any dates available for contract negotiations with the commission and the two companies. Mr. Bent responded that he will talk to Ms. Rogers to set up dates for negotiations.

Ms. Meredith asked the board what happens if a company turns down an applicant to the fire dept. Mr. Sendzik responded that the board of commissioners has absolute control over the fire companies even though they are private companies because the companies receive tax dollars. Mr. Sendzik said that an interview process should be part of the membership application. Mr. Sendzik continued that the commission can hand out administrative discipline but gives the chief and line officers powers within time constraints. A question was brought up if neither fire house will take an applicant. Mr. Sendzik responded there must be a valid reason for non-acceptance.

A discussion ensued pertaining to a member of one fire house who had been refused membership to the other firehouse. Mr. Sendzik stated that if a member is dismissed for cause then it is allowable not to accept this volunteer.

Chairmen Mickle declared the public session closed.

Mr. Bent moved, seconded by Mrs. Richards for the payment of bills.

Ayes: Bent, N. Richards, S. Richards, Mickle

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| Mike Parker | Chiefs acct - memorial day picnic (pd in May) | \$500.00 |
| Beverly Fire Co #1 | 2nd qtr 2016 - contractual agreement | \$31,220.87 |
| Hope Hose Fire Co | 2nd qtr 2016 - contractual agreement | \$31,220.87 |

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|----------------------|------------------------------------|-------------|
| Randy Johnson | 2nd qtr 2016 - fire official | \$850.00 |
| Kevin Mickle | Reimb of expenses | \$125.00 |
| Charlene Rogers | Reimb of expenses | \$200.00 |
| Sean Richards | Reimb of expenses | \$125.00 |
| Paul Bent | Reimb of expenses | \$125.00 |
| Nancy Richards | Reimb of expenses | \$125.00 |
| Bev Morgan | June admin asst | \$200.00 |
| NJAW | hydrants 4/29-5/27 | \$3,111.90 |
| G&M Auto Serv | chief vehicle | \$2,997.18 |
| Burl Co Times | advert of audit | \$213.20 |
| Twp of Delanco | gasoline fire police | \$46.00 |
| Twp of Delanco | gasoline chief | \$139.84 |
| Verizon Wireless | fire official cell phone | \$44.19 |
| County of Burlington | annual software fee - chief's acct | \$1,025.00 |
| AT&T | 911 tablet - aid to volunteers | \$296.88 |
| Colorcraft Sign Co | lettering - deputy chief | \$385.10 |
| Bill Troster | dep chief shirts & boots - reimb | \$202.00 |
| | Total | \$73,153.03 |

Mrs. Richards moved, seconded by Mr. Bent, to pass Resolution 2016-6-1 in order to go to Executive Session to discuss personnel matters.

Ayes: N. Richards, Bent, S. Richards, Mickle

Upon returning from Executive Session, Mr. Bent moved, seconded by Ms. Richards, to accept and forward the approved application for membership to Hope Hose for Mr. Sabol. The motion passed unanimously.

Mrs. Richards moved, seconded by Mr. Richards, to adjourn the meeting. Chairman Mickle declared the meeting adjourned.

Chairman _____
Kevin Mickle

Secretary _____
Charlene Rogers