



State of New Jersey Local Government Services

Year: 2016 **Municipal User Friendly Budget**

MUNICIPALITY: 0302 Beverly City - County of Burlington Adopted ▼

Municode: 0302 **Filename:** 0302_fba_2016.xlsm

Website: www.thecityofbeverly.com

Phone Number: 609-387-1881

Mailing Address: 446 Broad Street

[Email the UFB if not using Outlook](#)

Municipality: Beverly **State:** NJ **Zip:** 08010

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Randy	H.	Miller	12/31/2018	rmiller@thecityofbeverly.com

Chief Administrative Officer

Richard		Wolbert		rwolbert@thecityofbeverly.com
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Chief Financial Officer

Yvonne		Bullock		ybullock@thecityofbeverly.com
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Municipal Clerk

Donna		Snyder		dsnyder@thecityofbeverly.com
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Registered Municipal Accountant

Robert	P.	Nehila Jr.		Rnehila@bowmanllp.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Randy	H.	Miller	12/31/2018	rmiller@thecityofbeverly.com
Robert	H.	Bancroft	12/31/2017	rbancroft@thecityofbeverly.com
Robert	E.	Lowden	12/31/2017	rlowden@thecityofbeverly.com
Lawrence	F.	Carlbon	12/31/2017	lcarlbon@thecityofbeverly.com
Robert	D.	Thibault	12/31/2018	rthibault@thecityofbeverly.com
Mark		Schwedes	12/31/2018	mschwedes@thecityofbeverly.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2015 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2016 Budget</u>		
	Calendar Year Tax Rate	Calendar Year Tax Levy	% of Total Levy	Avg Residential Taxpayer Impact	Taxes	Actual/Estimated	Tax Levy
Municipal Purpose Tax	1.445	\$1,734,312.13	32.94%	\$1,840.93	Municipal Purpose Tax	ACTUAL	\$1,771,590.04
Municipal Library			0.00%	\$0.00	Municipal Library		
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)	0.127	\$151,954.00	2.89%	\$161.80	Fire Districts (total levies)	ESTIMATED	\$165,000.00
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	2.425	\$2,909,868.00	55.27%	\$3,089.45	Local School District	ESTIMATED	\$2,930,000.00
Regional School District			0.00%	\$0.00	Regional School District		
County Purposes	0.323	\$386,963.84	7.35%	\$411.50	County Purposes	ESTIMATED	\$410,000.00
County Library	0.030	\$36,053.74	0.68%	\$38.22	County Library	ESTIMATED	\$40,000.00
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.038	\$45,379.40	0.86%	\$48.41	County Open Space	ESTIMATED	\$50,000.00
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
Total (Calendar Year 2015 Budget)	4.388	\$5,264,531.11	100.00%	\$5,590.31	Total ESTIMATED amount to be raised by taxes		\$5,366,590.04
Total Taxable Valuation as of October 1, 2015 \$119,964.00 (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy 1,147,230.23		
Current Year Average Residential Assessment \$127,400.00					Budget Appropriations, before Reserve for Uncollected Taxes 2,596,824.87		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy \$3,595,000.00		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT \$5,044,594.64		
	Prior Year	Current Year	% Change (+/-)		Reserve for Uncollected Taxes (RUT) \$321,995.40		
	1.445	1.472	1.87%		Total Amount to be Raised by Taxes \$5,366,590.04		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT 94.00%		
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)	If % used exceeds the actual collection % then reference the statutory exception used \$		
	\$1,734,312.13	\$1,771,590.04	2.15%	\$37,277.91	Tax Collections - ACTUAL as of Prior Year		
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u>					Total Tax Revenue, Collections CY 2015 4,980,416.77		
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)	Total Tax Levy, CY 2015 5,268,085.08		
	\$1,840.93	\$1,875.33	1.87%	\$34.40	% of Taxes Collected, CY 2015 94.54%		
Sheet UFB-1					Delinquent Taxes - December 31, 2015 \$214,438.48		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	316.67%	\$95,000.00	\$30,000.00	\$125,000.00	\$125,000.00							
08	Local Revenue	-21.21%	(\$33,435.57)	\$157,635.57	\$124,200.00	\$124,200.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$570,330.00	\$570,330.00	\$570,330.00							
08	Uniform Construction Code Fees	-57.89%	(\$20,617.00)	\$35,617.00	\$15,000.00	\$15,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-92.56%	(\$236,304.13)	\$255,310.00	\$19,005.87	\$19,005.87							
08	Other Special Items	-87.15%	(\$458,735.20)	\$526,381.87	\$67,646.67	\$67,646.67							
15	Receipts from Delinquent Taxes	9.75%	\$20,084.36	\$205,963.33	\$226,047.69	\$226,047.69							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	0.67%	\$11,740.07	\$1,759,849.97	\$1,771,590.04	\$1,771,590.04							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-17.57%	(\$622,267.47)	\$3,541,087.74	\$2,918,820.27	\$2,918,820.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20 General Government	2.00	4.00	9.30%	\$35,605.00	\$382,668.00	\$418,273.00	\$418,273.00									
21 Land-Use Administration		1.00	7.50%	\$800.00	\$10,660.00	\$11,460.00	\$11,460.00									
22 Uniform Construction Code		5.00	7.68%	\$5,535.60	\$72,058.30	\$77,594.00	\$77,594.00									
23 Insurance			7.77%	\$38,614.00	\$497,000.00	\$535,614.00	\$535,614.00									
25 Public Safety	8.00	4.00	12.39%	\$78,148.10	\$630,977.00	\$709,125.10	\$708,120.00	\$1,005.10								
26 Public Works	2.00		5.00%	\$10,384.90	\$207,525.00	\$217,909.90	\$206,725.00	\$11,184.90								
27 Health and Human Services			0.00%	\$0.00	\$6,500.00	\$6,500.00	\$6,500.00									
28 Parks and Recreation			-99.01%	(\$49,910.00)	\$50,410.00	\$500.00	\$500.00									
29 Education (including Library)			#DIV/0!	\$0.00		\$0.00										
30 Unclassified			#DIV/0!	\$19,500.00		\$19,500.00	\$19,500.00									
31 Utilities and Bulk Purchases			-12.21%	(\$15,000.00)	\$122,800.00	\$107,800.00	\$107,800.00									
32 Landfill / Solid Waste Disposal			14.16%	\$12,315.70	\$87,000.00	\$99,315.70	\$92,500.00	\$6,815.70								
35 Contingency			#DIV/0!	\$0.00		\$0.00										
36 Statutory Expenditures			-4.18%	(\$8,288.00)	\$198,388.00	\$190,100.00	\$190,100.00									
37 Judgements			#DIV/0!	\$0.00		\$0.00										
42 Shared Services			#DIV/0!	\$0.00		\$0.00										
43 Court and Public Defender	1.00	1.00	1.80%	\$1,404.00	\$78,050.00	\$79,454.00	\$79,454.00									
44 Capital			-95.12%	(\$195,000.00)	\$205,000.00	\$10,000.00	\$10,000.00									
45 Debt			-81.07%	(\$465,321.00)	\$574,000.00	\$108,679.00	\$108,679.00									
46 Deferred Charges			-77.06%	(\$16,800.00)	\$21,800.00	\$5,000.00	\$5,000.00									
48 Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00										
50 Reserve for Uncollected Taxes			3.92%	\$12,146.10	\$309,849.20	\$321,995.40	\$321,995.40									
55 Surplus General Budget			#DIV/0!	\$0.00		\$0.00										
Total	13.00	15.00	-15.51%	(\$535,865.36)	\$3,454,685.63	\$2,918,820.27	\$2,899,814.40	\$19,005.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION
STRUCTURAL BUDGET IMBALANCES**

<i>Revenues at Risk</i>	<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.	Amount	Comment/Explanation
X				Surplus Anticipated	\$125,000.00	The same level or Surplus may not be available in future years
X			X	Reserve for Payment of Debt Service	\$50,000.00	After the use of this amount in the 2016 budget the remaining amount is \$71,646.49

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

<u>Property Tax Assessments - Taxable Properties (October 1, 2015 Value)</u>				<u>Property Tax Assessments - Exempt Properties (October 1, 2015 Value)</u>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	49	\$991,700.00	0.82%	15A Public Schools	1	\$2,403,800.00	14.89%
2 Residential	860	\$109,065,000.00	90.62%	15B Other Schools		\$0.00	0.00%
3A/3B Farm	0	\$0.00	0.00%	15C Public Property	30	\$6,107,000.00	37.83%
4A Commercial	47	\$5,580,900.00	4.64%	15D Church and Charities	15	\$5,437,200.00	33.68%
4B Industrial	18	\$3,757,900.00	3.12%	15E Cemeteries & Graveyards	1	\$23,800.00	0.15%
4C Apartments	5	\$952,700.00	0.79%	15F Other Exempt	12	\$2,172,600.00	13.46%
5A/5B Railroad	0	\$0.00	0.00%				
6A/6B Business Personal Property	1	\$100.00	0.00%				
Total	980	\$120,348,300.00	100.00%	Total	59	\$16,144,400.00	100.00%
Average Ratio (%), Assessed to True Value				106.23%			
Equalized Valuation, Taxable Properties				\$113,290,313.47			
Total # of property tax appeals filed in 2015				County Tax Board			
				12.00			
				State Tax Court			
				1.00			
Number of 2015 County Tax Board decisions appealed to Tax Court				1.00			
Number of pending property tax appeals in State Tax Court				1.00			
Amount paid out by municipality for tax appeals in 2015							

Percentage of Exempt vs.
Non-Exempt Properties 13.41%

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</u>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2015 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
Long Term Tax Exemptions**

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2015 Total Tax Rate	
Total Long Term Exemptions - Column Total		0.00	0.00	0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	
Mark "X" if Grand Total															Total Long Term Exemptions - GRAND TOTAL		\$0.00	\$0.00	\$0.00	

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	0.00					
Supervisory Staff (Department Heads & Managers)	3.00		243,895.91	\$176,000.00	\$1,041.00	\$21,929.60	\$29,803.08	\$15,122.23
Police Officers (Including Superior Officers)	6.00		722,276.77	\$444,688.48	\$30,000.00	\$114,151.53	\$88,868.04	\$44,568.72
Fire Fighters (Including Superior Officers)	0.00		0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All Other Union Employees not listed above	5.00		137,308.09	\$65,535.00	\$27,000.00	\$8,165.66	\$30,168.96	\$6,438.47
All Other Non-Union Employees not listed above	11.00		286,866.02	\$195,148.00	\$27,000.00	\$17,316.66	\$30,407.04	\$16,994.32
Totals	25.00	5.00	1,390,346.79	\$881,371.48	\$85,041.00	\$161,563.45	\$179,247.12	\$83,123.74

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

YES

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>						
Single Coverage	3.00	\$11,388.00	\$34,164.00	2.00	\$10,983.48	\$21,966.96
Parent & Child	1.00	\$19,917.60	\$19,917.60	1.00	\$19,103.00	\$19,103.00
Employee & Spouse (or Partner)	2.00	\$22,254.24	\$44,508.48	2.00	\$22,261.00	\$44,522.00
Family	4.00	\$31,044.72	\$124,178.88	5.00	\$29,586.00	\$147,930.00
Employee Cost Sharing Contribution (enter as negative -)			\$39,206.00			
Subtotal	10.00		\$261,974.96	10.00		\$233,521.96
<u>Elected Officials - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
<u>Retirees - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	1	\$32,029.44	\$32,029.44	1	\$30,363.00	\$30,363.00
Family	1	\$35,666.40	\$35,666.40			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	2.00		\$67,695.84	1.00		\$30,363.00
GRAND TOTAL	12.00		\$329,670.80	11.00		\$263,884.96

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

**USER FRIENDLY BUDGET SECTION
ACCUMULATED ABSENCE LIABILITY**

**Legal basis for benefit
(check applicable items)**

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
Totals	0.00	\$0.00			
Total Funds Reserved as of end of 2015					
Total Funds Appropriated in 2016					

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross	Deductions	Net				
	Debt		Debt	Current Year	2017	2018	All Additional Future
				Budget	Budget	Budget	Years' Budgets
Local School Debt	\$1,031,000.00	\$1,031,000.00	\$0.00				
Regional School Debt			\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
<u>Municipal Purposes</u>							
Debt Authorized	\$17,500.00		\$17,500.00				
Notes Outstanding	\$1,035,605.00	\$121,646.90	\$913,958.10				
Bonds Outstanding			\$0.00				
Loans and Other Debt			\$0.00				
Total (Current Year)	\$2,084,105.00	\$1,152,646.90	\$931,458.10				
Population (2010 census)	<u>2,577</u>						
Per Capita Gross Debt	<u>\$808.73</u>						
Per Capita Net Debt	<u>\$361.45</u>						
3 Yr. Average Property Valuation		<u>\$116,184,067.00</u>					
Net Debt as % of 3 Year Avg Property Valuation		<u>0.80%</u>					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal				\$100,000.00			
Bond Anticipation Notes - Interest				\$8,679.00			
Bonds - Principal							
Bonds - Interest							
Loans & Other Debt - Principal							
Loans & Other Debt - Interest							
Total				\$108,679.00	\$0.00	\$0.00	\$0.00
Total Principal				\$100,000.00	\$0.00	\$0.00	\$0.00
Total Interest				\$8,679.00	\$0.00	\$0.00	\$0.00
% of Total Current Year Budget				<u>3.72%</u>			
Description	Debt Not Listed Above						
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
<u>Bond Rating</u>	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>				
Rating							
Year of Last Rating							
Mark "X" if Municipality has no bond rating		X					

USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED

Providing or Receiving Services?	Providing Services To/Receiving Services From	Type of Shared Service Provided	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid
Receiving	Willingboro Township	Animal Control			12/31/2016	\$6,000.00
Receiving	Willingboro Township	Vehicle Repairs			12/31/2016	\$10,000.00
Receiving	Willingboro Township	Public Works	As needed		12/31/2016	As needed
Receiving	Delanco Township	Compost Yard			12/31/2016	\$4,000.00
Receiving	Delanco Township	Fuel	Gas and Diesel (DPW and Police)		None	\$18,000.00
Receiving	Willingboro Township	Tonnage Report Certification			None	\$600.00
Receiving	Burlington Township	Conflict Construction Svcs	As needed		Project end	\$0.00
Receiving	Burlington County	Pothole Mitigation	As needed		12/31/2016	\$0.00
Receiving	Burlington County	Salt	As needed		12/31/2018	\$7,000.00
Receiving	Burlington County	Plowing and Salting	Providing services for County Roads		12/31/2018	\$19,000.00
Receiving	Burlington County	Cooperative Purchase	As needed - project-based services		12/31/2018	As needed
Receiving	Consortium/Riverfront Towns	Sanitation pick-up	Delanco, Edgewater Park and Beverly		12/31/2016	\$50,000.00

USER FRIENDLY BUDGET SECTION - Notes

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