

# CITY OF BEVERLY

## Fire District No. 1

Board of Fire Commissioners

March 21, 2016

The Regular Meeting of the Board of Fire Commissioners was called to order by Chairman Kevin Mickle under the Provisions of the Open Public Meetings Law c.295, Public Laws of 1979 with a salute to the Flag of the USA on March 21, 2016 at 7:30 PM at Beverly City Hall, 446 Broad Street, Beverly, NJ.

Recently re-elected Fire Commissioners Sean Richards and Nancy Richards were sworn into office by 2015 Fire Commission Attorney Jay Sendzik. Fire Chief Michael Johnson and Deputy Chief William Troster were also sworn in to their terms of office.

ROLL CALL and the following members were present: ROGERS, N. RICHARDS, BENT, S. RICHARDS, MICKLE

ALSO PRESENT: COMMISSION ADMINISTRATIVE ASSISTANT BEVERLY MORGAN, COMMISSION ATTORNEY JAY SENDZIK.

The following were elected:

CHAIRMAN: Kevin Mickle

VICE-CHAIRMAN: Nancy Richards

SECRETARY: Charlene Rogers

TREASURER: Paul Bent

Mr. Richards moved, seconded by Mrs. Richards, to adopt Resolution 2016-3-1. This resolution set the time (7:30 PM), dates (third Monday of every month individually listed, the fourth Monday if the regular date is a holiday) and place (Beverly City Hall) of the regular Fire Commission meetings; and named the Burlington County Times as the official newspaper for legal advertising and Beneficial Bank and Delanco Federal Savings Bank as our official bank depositories.

Ayes: Rogers, Bent, N. Richards, S. Richards, Mickle

Mr. Bent moved, seconded by Mr. Richards, to adopt Resolution 2016-3-2. This resolution awards the position of Fire Commission Attorney to Jay Sendzik, Esq. of Sendzik & Sendzik and directs the Secretary to prepare and publish notice of this award and execute the appropriate contract.

Ayes: Rogers, Bent, N. Richards, S. Richards, Mickle

Ms. Rogers, seconded by Mrs. Richards, to adopt Resolution 2016-3-3. This resolution

awards the position of Fire Commission Accountants to Inverso & Stewart and directs the Secretary to prepare and publish notice of this award and execute the appropriate contract.

Ayes: Rogers, Bent, N. Richards, S. Richards, Mickle

MINUTES: Mrs. Richards moved, seconded by Mr. Bent, to approve the Minutes for the regular meeting and the Executive session of February 22, 2016.

Ayes: Rogers, N. Richards, Bent, S. Richards, Mickle

TREASURER'S REPORT: Mrs. Richards moved, seconded by Ms. Rogers, to accept the Treasurer's Report.

Ayes: Rogers, N. Richards, Bent, Richards, Mickle

FIRE OFFICIAL'S REPORT: Fire Official Johnson submitted a written report

CHIEF' REPORT: Chief Johnson submitted a written and verbal report. His report also included minutes of the meeting of the Board of Engineers.

Mr. Bent moved, seconded by Mr. Richards, to adopt Resolution 2016-3-4. This resolution approves and authorizes the execution of a Shared Services Agreement between Beverly Fire District No.1 and Delanco Fire District No. 1 relative to the use of a vehicle by the Fire Official.

Ayes: Rogers, N. Richards, S. Richards, Bent, Mickle

Mr. Richards moved, seconded by Mr. Bent, to adopt Resolution 2016-3-5. This resolution delegates supervisory authority over personnel relative to the daily operation of emergency fire response service to the Chief of Beverly Fire Company No. 1 and Hope Hose Fire Company No. 2. This action was taken as per N.J.S.A. 40A:7-81.3 and at the direction of the Commission Attorney.

Ayes: Rogers, N. Richards, S. Richards, Bent, Mickle

OLD BUSINESS: The problems with financing a new Chief's vehicle were discussed. The money from the insurance does not actually go back into the proper line item in the budget for capital purchases.

Ms. Rogers reported that the search for a new home for the Fire Police vehicle was ongoing.

Fire Commissioners Paul Bent and Charlene Rogers were delegated to begin contract negotiations with representatives from the 2 Fire Companies. Fire Company No. 1 has delegated Al Desjardin, Harry Craythorn and Mike Shur as their delegates and Hope Hose has delegated Sue Meredith, Walt Pozniewski, and Sean Ridgeway as their representatives.

NEW BUSINESS: There will be membership applications to discuss in Executive Session.

PUBLIC SESSION: Mr. Bent congratulated Paula Teixeira on being elected as Edgewater Park Fire Commissioner Secretary.

There is new case law that says that all fire companies that accept tax payer money are part of the Open Public Records process. The commission must get the records for the companies in case of a legal request. The necessary provisions for this process were discussed by the Board and Commission Attorney Sendzik.

Chairmen Mickle declared the public session closed.

Mr. Richards moved, seconded by Mr. Bent for the payment of bills.  
Ayes: Bent, N. Richards, S. Richards, Rogers, Mickle

Beverly Fire Co #1	1st qtr 2016 - contractual agreement	\$31,220.87
Hope Hose Fire Co	1st qtr 2016 - contractual agreement	\$31,220.87
Randy Johnson	1st qtr 2016 - fire official	\$850.00
Kevin Mickle	Reimb of expenses	\$125.00
Charlene Rogers	Reimb of expenses	\$200.00
Sean Richards	Reimb of expenses	\$125.00
Paul Bent	Reimb of expenses	\$125.00
Nancy Richards	Reimb of expenses	\$125.00
Bev Morgan	March admin asst	\$200.00
Liberty Mutual Ins Co	annual work comp policy - aid to volunteers	\$20,239.00
Barry Hunt Sr	Reimb lock vehicle compartments - fire police	\$40.00
Continental Fire & Safety	boot, tetra pack - chief acct	\$390.00
Continental Fire & Safety	coat,pant,boot,helmet - chief acct	\$2,668.54
Paul Conway Shields	shields - chief acct	\$464.27
NJAW	hydrants 1/29-2/26	\$3,111.90
Twp of Delanco	gasoline Feb - chief acct	\$63.45
Twp of Delanco	gasoline Feb - fire police	\$9.45
Verizon Wireless	cell phone - fire official	\$44.21
Delanco Fire District	shared services - fire official vehicle	\$1,512.00
Chief Debit Card	adapter, case - chief's acct	\$98.08
Witmer Public Safety Group	helmet - chief acct	\$591.00
Bill Troster	Reimb for charger, lettering - chief acct	\$95.22
Stevenson Ins Co	acc & sickness policy - aid to volunteers	\$5,434.63
NJ State Assoc of Fire Districts	2016 Dues - comm exp	\$300.00
AT&T Mobility	monthly 911 tablet - aid to volunteers	\$296.88
	Total	\$99,550.37

Mr. Bent moved, seconded by Mr. Richards, to pass Resolution 2016-3-6 in order to go to Executive Session to discuss personnel matters.

Ayes: Rogers, N. Richards, Bent, S. Richards, Mickle

Upon returning from Executive Session, Mr. Bent moved, seconded by Mrs. Richards, to accept and forward the applications of 5 people for transfer of membership from Fire Company No.1 to Hope Hose Fire Company No. 2.

The motion passed unanimously.

Mrs. Richards moved, seconded by Ms. Rogers, to adjourn the meeting. Chairman Mickle declared the meeting adjourned.

Chairman \_\_\_\_\_  
Kevin Mickle

Secretary \_\_\_\_\_  
Charlene Rogers