

**THE COMMON COUNCIL OF THE CITY OF BEVERLY**  
**SEPTEMBER 08, 2015**

**MINUTES**

**CALL TO ORDER**

The meeting was called to Order at 7:00 p.m. by Council President Bob Bancroft.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 9, 2015 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice.*

**FLAG SALUTE**

Mr. Bancroft led those present in the Flag Salute.

**ROLL CALL**

**Present:**

Council President: Robert H. Bancroft

Council Members:

Lawrence F. Carlbon

Robert E. Lowden, Jr.

Mark A. Schwedes

Robert D. Thibault

Mayor: Randy H. Miller

Engineer: William H. Kirchner (not present)

Municipal Clerk: Elaine B. Kennedy, Deputy Municipal Clerk

Administrator/Director of Public Safety: Richard A. Wolbert

Solicitor: Kaitlyn McElmoyl, Esq.

Also present were a few residents.

**APPROVAL OF MINUTES** - August 25, 2015 Regular Session Minutes

Mr. Schwedes advised the Deputy that Mr. Lowden had abstained on the vote for the minutes (the minutes stated unanimously carried).

**MOTION** - Mr. Thibault made a motion to approve the regular session minutes as corrected, seconded by Mr. Schwedes.

Ayes - Lowden, Schwedes, Thibault, Bancroft. Nays - None.

Abstain - Carlbon. Motion Carried.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Council President Bancroft opened the meeting to public comment on any agenda items.

Mr. Haaf asked what person was being refunded on Resolution 2015-141, to which Mr. Wolbert explained that the person had paid for the background twice. Mr. Haaf asked who the homeowner was concerning Resolution 2015-142, to which Mr. Wolbert explained that this was for 522-524 Cooper St.

Being no further public comment, President Bancroft closed the public comment on the agenda items.

**RESOLUTION 2015-141 ~ REFUND \$55.45 TO GEORGE K. HAHN (DUPLICATE PAYMENT)**

**MOTION** - Mr. Thibault made a motion to adopt Resolution 2015-141, seconded by Mr. Carlbon.

Ayes - Carlbon, Lowden, Schwedes, Thibault, Bancroft. Nays - None. Motion Carried.

**RESOLUTION 2015-142 ~ AUTHORIZATION FOR MAYOR AND ADMINISTRATOR TO SIGN HOMEOWNER/PROGRAM AGREEMENT**

**MOTION** - Mr. Thibault made a motion to adopt Resolution 2015-142, seconded by Mr. Carlbon. Mr. Schwedes asked where this property was, to which Mr. Wolbert explained that this is an internet-based company with no foot traffic.

Ayes - Carlbon, Lowden, Schwedes, Thibault, Bancroft. Nays - None. Motion Carried.

**OLD BUSINESS**

Mr. Wolbert reminded Council that the engineer is working on the plans for the boiler replacement.

Mr. Lowden reported that the port-o-pots across the street are staying; however, they will remain locked until Community Day. Mr. Thibault added that there will be additional port-o-pots for Community Day.

**NEW BUSINESS**

Mr. Thibault reported that he and Mayor Miller had discussed the dog license ordinance. There are some changes; however, he felt that there should not be total forgiveness. They need to pay the registration. Moving forward in 2016, Mr. Thibault suggested a \$14.00 late fee starting February and carrying through, with a Notice and Summons being issued in April. The same would apply for cats, except it would be \$5 per month late fee.

Mr. Lowden asked if the fees could be justified. The Deputy Clerk advised him what the fees are supposed to cover, i.e.

purchasing of tags, do the dog census, pay for the computer program and the rabies clinic. Mr. Lowden asked what if a dog or cat cannot get shots due to a condition. The Deputy Clerk explained that they can get a note from the veterinarian as proof they cannot get the shots.

Mr. Thibault suggested that a letter go out this year, with forgiveness on the late fee, giving them until October 31<sup>st</sup> and refunding all those who paid late fees up until now. Mary Ellen Knudson asked who is going out to police this for 2016. There is also the issue of fostering pets and rescues. The other issue is if the dog is registered in another municipality or out of state. Mr. Haaf felt that if they are a resident here, they should be required to obtain a license here. He also thought it unfair to forgive the late fee. After much debate, Mr. Thibault said he and the Mayor would meet again to come up with a fair plan.

Mr. Thibault distributed a copy of a new logo for Beverly from Community Events Committee. He asked Council to think about it and give their input. Mr. Lowden liked the logo; however, it should have New Jersey on it as there are several cities/towns named Beverly. Mr. Carlbon questioned Dunk's Ferry being established 1776, to which Mr. Thibault responded it is on the monument at the river. It is historically accurate. Mr. Wolbert advised him that the 1776 was the bicentennial monument. The Council will give their input.

#### **BILL LIST**

Approval of the September 8, 2015 Bill List

**MOTION** - Mr. Schwedes made a motion to approve the bills from the August 11, 2015 bill list, seconded by Mr. Thibault. Ayes - Carlbon, Lowden, Schwedes, Thibault, Bancroft. Nays - None. Motion Carried.

#### **CORRESPONDENCE**

None at this time.

#### **COMMENTS/REPORTS**

Mayor - nothing at this time.

#### Council

Mr. Thibault said that Community Events is September 26<sup>th</sup>. He thanked Ms. Thompson for the bus trip to AC. The proceeds went to Community Events costs. They have games, food, cars and vendors for the events. All volunteers are welcome. They are needed the day of the event when the sun comes up. They are also getting ready for the Halloween Party at the school.

Mr. Carlbon said the Farmers Market is open on Thursdays 2:30 p.m. to about 6:00 p.m. until October.

Mr. Schwedes welcomed Ron Paice back. Mr. Schwedes was on the bus trip; the air show was great.

Mr. Lowden reminded everyone that school is open; therefore, drive safely.

Administrator/Public Safety Director

Mr. Wolbert advised Council that if anyone was attending the League please let him know. The CWA contract is up the end of the year and he is meeting with our labor council later in the month. If anyone from Council or the Mayor is interested in working on the contract, please advise Mr. Wolbert. He also advised Council that he is working on RFP's and RFQ's and is also writing applications for two grants.

The road work has started on Wheatley Avenue. The County is also starting their road projects.

Mr. Bancroft asked about Bentley with the school being open. Mr. Wolbert advised him they will start after school is in session and stop before school lets out. Mr. Wolbert advised everyone that the tip lines and Community Watch Program are in the *Beverly Bee*. Mr. Carlbon asked if the number is 267-8300. One time he did call as kids were beating up a girl and Central had about 30 questions. The kids all left before anyone arrived. Mr. Wolbert had already talked with Central about this issue.

Professionals

Ms. McElmoyl had nothing to report at this time.

Municipal Clerk

Nothing at this time.

**PUBLIC COMMENT**

***Please state your name and address clearly for the record.***

Council President Bancroft opened the meeting to Public Comment. Mary Ellen Knudson, Jennings Street, asked what is happening with the concession stand. Mr. Wolbert advised her that the City is applying for another grant from the County to be able to build it. President Bancroft added that the bids came in too high.

Bernadine Williams, 215 Laurel Street, asked what is happening at the factory at Third and Laurel. Mr. Wolbert explained that it is Second and Laurel. The municipality has the last two tax sale certificates. There are two groups who would like us to assign the tax sale certificates to them so they can redevelop it. Ms. Williams said that there is graffiti on the building. Mr. Wolbert advised her that Wells Fargo now owns that property and have been notified to paint over the graffiti or the City will do it and bill them. Ms. Williams asked if there was anything on 217 Warren yet; to which Mr. Wolbert answered they have not yet done so; however, the city has advised the owner to fix it up.

An unidentified man asked why the water company building has not been demolished yet. Mr. Wolbert responded that PSE&G has to

issue a certificate of disconnect. The man asked if they could get a key to the other water company building to organize things for the various events. Mr. Wolbert advised him they could. Mary Ellen Knudson asked what is going on with Family Dollar, to which Mr. Wolbert responded that the County sent a letter for additional changes they wanted. They need to move all the utilities as they are still waiting for final County approval since this entails widening Perkins Street. The landscaping company did come in. Council President Bancroft closed the meeting to the public.

**EXECUTIVE SESSION - NONE NEEDED**

**ADJOURNMENT**

There being no further business, Mr. Thibault made a motion to adjourn, seconded by Mr. Carlbon, and unanimously carried. Motion Carried.

The meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Elaine B. Kennedy, RMC/CMC  
Deputy Municipal Clerk