

THE COMMON COUNCIL OF THE CITY OF BEVERLY

NOVEMBER 24, 2015

7:00PM

MINUTES

CALL TO ORDER

The meeting was Called to Order at 7PM by Council President Bancroft.

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 9, 2015 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.*

FLAG SALUTE

Mr. Bancroft led those present in the Flag Salute.

ROLL CALL

Present:

Mayor: Randy H. Miller

Council President: Robert H. Bancroft
Robert E. Lowden, Jr.
Mark A. Schwedes
Robert D. Thibault

Engineer: William H. Kirchner (Attendance not required)

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

Administrator/Director of Public Safety: Richard A. Wolbert

Solicitor: Katelyn M. McElmoyl, Parker McCay

Absent:

Council Member: Lawrence F. Carlbon

APPROVAL OF MINUTES - November 10, 2015 Regular Session Minutes.

Said Minutes were Approved as corrected showing Mr. Carlbon as "Absent" with a Motion by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

Please state your name and address clearly for the record.

Mr. Bancroft opened the floor to Public Comment on Agenda Items only.

Mary Ellen Knudson requested clarification on Bond Ordinance 2011-8. Administrator Wolbert explained that there was still \$495,000 in this original Bond Ordinance that was unexpended. Amending Ordinance 2015-13 allows the City to reallocate \$300,000 of these unexpended funds to the City's Capital Account thereby authorizing various improvements to the Municipal Building and grounds, including replacement of the City's defunct boiler, as well as repair/reconstruction of sidewalks and driveways.

John Haaf asked if Resolution 2015-167, relative to Sustainable Energy aggregation, involved any kind of a scam. Administrator Wolbert clarified that, as stated in the Resolution itself, this joint contract was actually put together by various Municipalities, e.g. Edgewater Park, Florence, and Delanco to name a few realized a 40% savings in energy costs the first year in the program.

There being no further comment, Mr. Bancroft closed this portion of the meeting at 7:05PM.

ORDINANCE ON SECOND READING/PUBLIC HEARING/ADOPTION:

ORDINANCE 2015-13

AN ORDINANCE AMENDING BOND ORDINANCE 2011-8 OF THE CITY OF BEVERLY, IN THE COUNTY OF BURLINGTON, AND STATE OF NEW JERSEY.

Mr. Bancroft opened the floor for Public Hearing on said Ordinance.

Mary Ellen Knudson asked what happens to the difference in the monies between the original Ordinance and the amended Ordinance. Administrator Wolbert advised that the difference would be used to pay down the Bond.

As there was no further comment, Mr. Bancroft closed this portion of the meeting.

Motion to Adopt Ordinance 2015-13 after Second Reading and Public hearing made by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2015-167

A Resolution authorizing entrance into a Joint Contract to provide for the formation of a Joint Meeting for the joint procurement of natural gas, electricity, and other forms of energy as permitted by N.J.S.A. 40A:65-14 et seq., and further authorizing the signing of a Joint Contract Joinder Agreement pursuant to said Joint Contract establishing the New Jersey Sustainable Energy Joint Meeting (NJSEM). Motion to Approve by Thibault; Second by Lowden. Mr. Thibault then questioned who does the work on this. Administrator Wolbert advised that Gable Associates does the energy aggregation program and obtains bidders to bid, i.e., Gable does the bidding process for us. He further advised that this contract is done every two years, and said that the NJSEM is trying to include Beverly City in this bid. Mr. Thibault asked if there was a Board for this group. Administrator Wolbert stated that yes, there is an Executive Board member from each town. No further comment. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2015-168

A Resolution awarding contract to Priority Rental, 3303 Market Street, Aston, PA 19014, at the Quoted amount of \$4,014.88, to provide temporary heating services at the Municipal Building for the period required to contract and replace the City's existing defunct boiler, in accordance with the attached Purchase Order, and with Certification of Funds by the Beverly City CFO.

Administrator Wolbert clarified for Council that the quoted amount for temporary heat includes the equipment, tank, and a Protection Plan for the system until April 1, 2016. This amount does not include the propane. The Municipal Maintenance Company will do the piping at minimal cost. The monthly charge for propane will be based on usage at \$1.29/gal for the propane; we have a 1,000 gallon tank.

Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

OLD BUSINESS - No Old Business.

NEW BUSINESS

Mr. Schwedes asked if there were any Dredging issues that have been presented. Administrator Wolbert advised that they are barging up river and to the landfill. Our Engineers are aware of the activities and there is no issue at this time. All is off-shore at this point.

BILL LIST

Approval of the November 24, 2015 Bill List.

Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

CORRESPONDENCE - *(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)*

Mayor Miller advised that there was no Correspondence at this time.

COMMENTS/REPORTS

Mayor

Mayor Miller wished everyone a Happy and Safe Thanksgiving.

Council

Mr. Thibault stated that the Christmas tree in front of the Municipal Building will be decorated after Thanksgiving, and that there is a nice program planned for the Tree Lighting Ceremony to be held on December 5, 2015 and the Mayor will be present as well.

Mr. Schwedes wished everyone Happy Holidays!

Mr. Lowden expressed wishes for all to have a nice Thanksgiving, especially in light of the fact that there are other people in the world who won't have one. He also reminded everyone that every day is Veterans' Day.

Administrator/Public Safety Director

Administrator Wolbert advised Council that there would be only one Budget Transfer this year which will be done next month.

OSHA was out and there were only several items they were unable to locate. We are ordering new decals where needed. There are no violations or fines expected.

Mr. Wolbert advised that he was at the League of Municipalities Conference last Wednesday for the day and made several good vendor connections on the floor. He further advised Council the value of membership in "Downtown New Jersey" at \$250 and will ask Council to approve said application at their next meeting.

While at the Conference the Administrator said that he also spoke with Jim Kennedy, President of SKYE Consulting, and who has worked with Burlington City relative to revitalization projects, etc.

We are trying to finish up the Road Program and are looking at December 1 for paving completion. Jerry & Sons will be doing the paving.

Professionals

Solicitor Guest had nothing additional at this time.

Municipal Clerk

Clerk Snyder reminded Council that she attended the League of Municipalities Conference to attend several Municipal Clerk classes for Continuing Educational Units. As none of the Council were able to attend this year, she attended a session for Elected Officials and brought back info which was distributed to each Council Member. Taking a proactive approach to Municipal Budgeting was reviewed as being the key to a successful budget and the financial viability of the town. Planning for contingencies and the unknown better prepares municipalities to deal with such unknown pressures.

Municipal Court Administrator - Acceptance of October 2015 Report Motion to Accept the October 2015 Court Report by Thibault; Second by Schwedes. All in Favor. Motion Carried.

PUBLIC COMMENT

Please state you name and address clearly for the record.

Rick Knudson asked if the temporary heat was forced hot air. Administrator Wolbert stated that it was zoned separately from the one unit and is on a remote thermostat.

John Haaf asked if there was a meter on the tank to pay for usage. Administrator Wolbert advised that yes, there is a meter.

Paula Tiexiera extended a thank you to all for coming out to the Veterans' Day Ceremony. The Mayors from Beverly and Edgewater Park both attended, along with State Representatives and several Bands. It was a wonderful commemorative day.

Rick Knudson also advised that Pat Piryliis was in the hospital. Speedy recovery sentiments were voiced by all.

EXECUTIVE SESSION (If Required) **No Executive Session.**

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

ACTION TAKEN AFTER EXECUTIVE: Yes _____ No _____ N/A X

ADJOURNMENT

There being no further business, Motion to Adjourn was made at 7:30PM by Thibault; Second by Schwedes. All in Favor. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM
Municipal Clerk

Date