

THE COMMON COUNCIL OF THE CITY OF BEVERLY
MARCH 10, 2015
7:00PM

MINUTES

CALL TO ORDER

The meeting was Called to Order at 7PM by Council President Robert H. Bancroft.

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 12, 2015 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.*

FLAG SALUTE

Mr. Bancroft led those present in the Flag Salute.

ROLL CALL

Present:

Mayor: Randy H. Miller

Council President: Robert H. Bancroft

Council Members:

Lawrence F. Carlbon

Robert E. Lowden, Jr.

Mark A. Schwedes

Robert D. Thibault

Engineer: William H. Kirchner (Attendance not required.)

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

Administrator/Director of Public Safety: Richard A. Wolbert

Solicitor: Brian M. Guest, Parker McCay

NOTE: As Officer Charles J. Zeigler, Jr. was present, Council was All in Favor of moving Resolution 2015-72 as well as the Oath of Office to the front of the Agenda:

RESOLUTION 2015-72

A Resolution to show NJ Department of Community Affairs, Division of Local Government Services approval of Beverly City Resolution 2015-59 hiring Charles J. Zeigler, Jr. as Regular Beverly City Police Officer, Full-time, with Benefits, at Step 4 Salary of \$62,304.00, effective immediately with Certification of Funds by

the Beverly City CFO. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Approved.

OATH OF OFFICE ADMINISTERED: Charles J. Zeigler, Jr.

City Solicitor Brian M. Guest administered the Oath of Office to Officer Zeigler as his family looked on.

Council and those in attendance congratulated Officer Zeigler and wished him much success in his new position with the City.

PRESENTATION: "SHOP BURLINGTON COUNTY FIRST" Initiative
Burlington County's Buy Local Program

County Economic Development and Dave Wyche, County Shared Services Coordinator updated Council with a visual presentation demonstrating the various tools available to participating businesses, and to explain how municipalities can support the "Shop Burlington County First" program. (See attached 2/17/15 correspondence from the Burlington County Bridge Commission re same.)

APPROVAL OF MINUTES - The February 24, 2015 Regular Session Minutes were Approved as submitted with a Motion by Thibault; Second by Schwedes. Roll Call Vote - All Ayes, except Thibault- Abstain due Absent on 2/24/15, and Carlbon-Recused. Motion Carried.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

Mr. John Haaf commented on Resolution 2015-70 questioning who was doing this work now. Administrator Wolbert advised that previous Council members were doing same, but that there will be a third party coming in to get things in order. Residents have shown interest in applying for funding. Mr. Bancroft added that it was time that this was all put properly in order.

There were no further comments on Agenda items.

ORDINANCES

ORDINANCE 2015-1: SECOND READING/PUBLIC COMMENT/ADOPTION
AN ORDINANCE OF THE CITY OF BEVERLY ESTABLISHING CERTAIN POLICIES AND PROCEDURES FOR THE ACCEPTANCE OF PAYMENTS TO THE CITY OF BEVERLY.

Copies of said Ordinance will be available at the Office of the Municipal Clerk, 446 Broad Street, Beverly, NJ, during regular business hours, M-F 9AM-5PM. As here was no Public Comment on Ordinance2015-1, Motion to Approve upon First Reading/Introduction was made by Thibault; Second by Schwedes. Roll Call Vote - All ayes. Motion Carried.

ORDINANCE 2015-2: FIRST READING/INTRODUCTION**AN ORDINANCE OF THE CITY OF BEVERLY ESTABLISHING WAGE AND SALARY RANGES.**

Said Ordinance will come before Council for Second Reading, Public Hearing, and Adoption at their March 24, 2015 meeting to be held at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010 at which time and place all those wishing to be heard on same will be so heard. Copies of this Ordinance are available for review at the Office of the Municipal Clerk at said address during regular business hours, M-F, 9AM-5PM. Motion to Approve upon First Reading/Introduction by Lowden; Second by Thibault. Roll Call Vote - All ayes. Motion Carried.

RESOLUTIONS**RESOLUTION 2015-64 - (Held for review from Council's 2/24/15 meeting.)**

A Resolution supporting and recognizing the service of Law Enforcement Officers. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2015-66

A Resolution refunding Construction Permit #2014064 Fee in the amount of \$464.00 (less Non-refundable DCA Fee of \$20.00 and 20% Plan Review Fee of \$121.00) to David Boudwin, 34 Fountain Blvd., Burlington, NJ 08016. Construction Permit is closed out due property at 438 Cooper Street, Beverly, NJ has been sold and Mr. Boudwin is no longer the legal owner. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes, except Lowden-No. Motion Carried.

RESOLUTION 2015-67

A Resolution approving Job Description for "Rental Unit Inspector". Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All ayes. Motion Carried.

RESOLUTION 2015-68

A Resolution appointing Theodore Evans to the Salaried, Part-time position of **Beverly City Rental Unit Inspector**, no Benefits, at \$13,000 annually, effective immediately, pending Certification of Funds by the Beverly City CFO. Upon discussion and clarifications by the Administrator, Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2015-69

A Resolution appointing Vicki Sereduk, current Beverly City Part-time Technical Assistant to the Construction Official, to the additional Part-time position of Beverly City Code Enforcement Officer, approximately ten (10) hours per week, at her current rate of

\$23.03/hour, no Benefits, effective immediately, pending Certification of Funds by the Beverly City CFO. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All ayes. Motion Carried.

RESOLUTION 2015-70

A Resolution authorizing the Beverly City Clerk and Administrator to advertise for Request for Proposal/Request for Qualifications (RFP/RFQs) for Regional Contribution Agreement (RCA) Administrator and RCA Administrative Agent. Upon discussion and clarification by the Administrator, Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2015-71

A Resolution for Discharge of Mortgage for Beverly City property Block 1166/Lot 1, also known as 500 Bridge Street. Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2015-73

A Resolution approving 2015 Vendor Permit Application for "Mr. Softee" Ice Cream Truck, all fees being paid, pending Beverly City Police review and submission of all current applicable paperwork. Motion to Approve by Lowden; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2015-74

A Resolution listing employee Salaries for the 2015 Calendar Year. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

OLD BUSINESS

The Clerk reminded Council that they had each been registered, along with Administrator Wolbert, to attend this meeting tomorrow evening:
1. Reminder: BURLCOJIF Elected Officials Risk Management Seminar - Wednesday, March 11, 2015, Charley's Other Brother, 5:30-6PM for Registration and 6-8PM for Seminar. All are required to attend.

NEW BUSINESS

There was no New Business at this time.

BILL LIST

Upon several clarifications by Administrator Wolbert, Motion to Approve the 3/10/15 Bill List as submitted was made by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion carried.

CORRESPONDENCE - (Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)

Palmyra High School Post Prom Committee: Request for donation for the 2015 Post Prom event. Council was in favor of donating \$200 towards this event, which was the same amount as was given last year. Mr. Thibault asked about "Community Events" being able to "match" the Council donation. Administrator Wolbert advised that control of money is a Council decision. Mr. Thibault stated that he would nevertheless run it by "Community Events".

COMMENTS/REPORTS

Mayor

Mayor Miller thanked Administrator Wolbert for working on snow plowing with Public Works while the department was shorthanded. He said that the City Staff was going well beyond that of call of duty. Mr. Wolbert advised that Public Works should be back to full staff tomorrow!

Council

Mr. Thibault, as a member of the Police Committee, welcomed Officer Zeigler onto the Force. The Law & Ordinance Committee is reviewing the Property Registration Ordinance, making a couple of tweaks to same. Community Events has Fund Raising efforts underway, as well as scheduling the City-wide Yard Sale for April 18 with a 4/25 Rain Date. Additionally, the "Beverly Youth Sports Association" has formed. There is a Board, and they are looking to put out registrations for the "Riverfront League", with no question of credibility. Bill Gaines is the President; Robert Thibault is Vice-President; Sandy and Frank Buckley as Secretary; Reverend Joyner as Treasurer. Business for the League will be conducted under the credentials of Reverend Joyner as a 501.3 organization.

Mr. Schwedes gave kudos to Public Works on the plowing and also on start-up of pothole repair. He stated that the County also gave the City kudos for the plowing of their roads within the City.

Administrator/Public Safety Director

Administrator Wolbert advised that the Finance Committee had met again today and wrapped up the 2015 Budget with the CFO. It will be Introduced at Council's next meeting on March 24, 2015. Also, upon input by Mr. Wolbert, Council agreed that a letter should be sent to the Land Use Board requesting Solicitor Tom Coleman to combine the name of the Planning and Zoning Boards, updating and clarifying same.

Mr. Wolbert also advised that there has been a problem with traffic around the school. That being said, he will be speaking with the Engineer requesting that he outline recommendations to solve the problem and forward same to the Clerk.

Mr. Wolbert also advised that the 2014 Road Program and 2013 Norwest Roads Phase II Program will both be going out to bid. He also is speaking with Parker McCay and ERI about going out for a BAN to complete the Lauinger Field Project.

Professionals

Solicitor Guest advised that the State Affordable Housing has been taken away from COAH. The Courts are to supervise now like before Fair Housing.

Municipal Clerk: Nothing additional at this time.

Municipal Court Clerk - Acceptance of the February 2015 Court Report. The Court Report was not included in the packets but Mr. Wolbert advised that the Court pulled in \$10,000. last week alone. Also we will be looking at getting a credit card payment system in the Court (1.85% is the fee).

PUBLIC COMMENT

Please state you name and address clearly for the record.

Paula Tiexiera advised everyone of the Emergency Squad Easter activities as well as the Uniform collection for the school.

Resident Cindy Robertson requested input and update on property maintenance issues at 212 Warren Street that have been ongoing since the summer of 2013, specifically the backyard shed. She distributed pictures of same that she had taken. This property is not a foreclosure or abandoned, so why is it taking so long to resolve? It's over 20 months now. The owner should be made to be accountable. Additionally there are 8 cars parked illegally in the Bank lot. The sidewalk is being torn up; there is parking on Perkins that can be used. Also on Elizabeth Street there is a pile of limbs from bamboo that the owner should bag and get rid of. Administrator Wolbert advised that our Construction Official has advised Mr. Mulder on 212 Warren that he must demo the shed by the end of March. Me. Wolbert will look into the other issues, address same, and advise Mrs. Robertson.

Luis Crespo stated that he believed the Planning/Zoning Boards were combined in Ordinance 1990-1. Mr. Wolbert advised that no, they were not, but that it will be done now and done correctly.

John Haaf referenced the sign in front of the Methodist Church on Warren Street re the railroad track work in Delanco, stating that it blocked the view for exiting the parking lot. Also, there was no indication of whose sign it was or who place it. Mr. Wolbert was able to resolve the problem by contacting those in charge who changed the location of the sign.

EXECUTIVE SESSION: There was no Executive Session.

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

ACTION TAKEN AFTER EXECUTIVE: Yes No N/A X

ADJOURNMENT

There being no further business, Motion to Adjourn at 8:26PM was made by Thibault with a Second by Carlbon. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM
Municipal Clerk

Date

APPROVED:

Randy H. Miller, Mayor

Date