

**THE COMMON COUNCIL OF THE CITY OF BEVERLY**  
**JANUARY 20, 2015**  
**7:00PM**

**MINUTES**

**CALL TO ORDER**

The Meeting was Called to Order at 7PM by Council President Bancroft.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bancroft read the following statement into the Minutes: *The provisions of the Open Public Meetings Act, NJSA 10:4-6, have been met. Notice of this meeting, Resolution 2015-28, was forwarded to THE BURLINGTON COUNTY TIMES, the CAMDEN COURIER POST, filed with the Municipal Clerk, and mailed to all persons who requested and paid for such notice. All Council meetings are electronically and manually recorded and are on file in the office of the Municipal Clerk.*

**FLAG SALUTE**

Mr. Bancroft led those present in the Flag Salute.

**ROLL CALL**

**Present:**

Council President: Robert H. Bancroft

Council Members:

Lawrence F. Carlbon

Robert E. Lowden, Jr.

Mark A. Schwedes

Robert D. Thibault

Engineer: William H. Kirchner (Attendance not required.)

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

Administrator/Director of Public Safety: Richard A. Wolbert

Solicitor: Brian M. Guest, Parker McCay

**Absent:**

Mayor: Randy H. Miller

**PROCLAMATION:** A Proclamation Honoring Dr. Martin Luther King, Jr. Ms. Snyder read the City's annual Proclamation in remembrance of and honoring Dr. Martin Luther King, Jr.

**APPROVAL OF MINUTES**

The December 23, 2014 Regular and Executive Session Minutes were Approved as submitted with a Motion by Carlbon; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY** - No Comments.

**RESOLUTIONS**

**RESOLUTION 2015-45**

A Resolution approving Discharge of Mortgage on Beverly City property Block 739/Lot 10, also known as 516 Magnolia Street, Beverly, NJ 08010. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**RESOLUTION 2015-46**

A Resolution appointing Burlington County Joint Insurance Fund EPL Hotline Contacts for the City of Beverly for the 2015 Calendar Year. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

**RESOLUTION 2015-47**

A Resolution approving the Burlington County Joint Insurance Fund Safety Contract for the 2015 Calendar Year. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**RESOLUTION 2015-48**

A Resolution designating Daniel G. Schoen as the Beverly City Indoor Air Quality Officer, according to PEOSH regulations, for the 2015 Calendar Year. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

**Resolution 2015-49**

A Resolution approving Affordable Housing Agreements with the Cooper Street Revitalization Group, LLC, and authorizing execution of documents related to same. Motion to Approve by Carlbon; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

**RESOLUTION 2015-50**

A Resolution opposing participation in the Municipal Tax Assessment Demonstration Program. Mr. Wolbert clarified for Council both the Monmouth and Gloucester County Models and the danger of same at this time. Motion to Approve by Schwedes; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

**OLD BUSINESS** - None at this time.

**NEW BUSINESS** - None at this time.

**BILL LIST**

Motion by Thibault and Second by Lowden to Approve the January 20, 2015 Bill List as presented. Roll Call Vote - All Ayes. Motion Carried.

**CORRESPONDENCE** - *(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)*

There was no additional Correspondence at this time.

**COMMENTS/REPORTS**

Mayor - Absent.

Council

Mr. Thibault advised that they were working on new events for this year including an Ad Campaign, and all will move forward. He further said that both he and Mr. Schwedes, as the Law & Ordinance Committee, are ready to assist the Solicitor and Administrator as needed. He advised that as far as the running of the City, that things are well in hand.

Mr. Carlbon asked if there were any plans for road signage this year. Mr. Wolbert advised that we will only be replacing what's needed due to cost. Mr. Carlbon stated that he was looking for STOP signs that are both missing and illegible. The Solicitor advised that you're better off having no sign relative to Tort re no constructive notice, and not having the financial resources to fix the problem. Mr. Carlbon said that it's our responsibility to make sure our roads are safe. The State should be made aware of this because it's a safety issue and should be a priority this year. Mr. Wolbert asked Mr. Carlbon to send him a list of same and he will compare to what we are currently showing needing replacements. Discussion ensued relative to traffic control by Ordinance or Traffic Engineer recommendations.

Mr. Lowden stated that the County has bigger signs, but we don't. Mr. Wolbert advised that the County, at the Broad and Warren intersection did place bigger signs with reflector stripes.

Administrator/Public Safety Director

Mr. Wolbert advised that the County Planning Board has approved "Family Dollar" He said a letter was received from the County requesting the City do a Temporary Ordinance for "No Parking". He said that he was in contact with Mr. Engle at the County advising him that the streets that abut the site already have "No Parking" signage. He stated that unfortunately nothing comes back to the City in an expedited was from the County, so we hope that all is now resolved.

Additionally, Mr. Wolbert advised that relative to the issues with Detwiler paving and one section of Wheatley, we are working to hold the subcontractor responsible. They will re-roll the entire roadway and extend their Bond by two years. This is to be done when the weather gets warmer.

Lastly, the floors in a section of the Police Department are rotted and we are working on addressing this issue.

Professionals - Nothing at this time.

Municipal Clerk

Ms. Snyder reminded Council of the BURLCOJIF Elected Officials Seminar to be held on Wednesday, March 11, 2015 at Charley's Other Brother in Eastampton. As in the past, the NJ Municipal Excess Liability Joint Insurance Fund (MEL) will reduce each member's 2015 MEL Workers Compensation Loss Funding by \$250 for each Municipal Elected Official who completes said course by March 31, 2015. The credit is also extended to the member's Administrator. She stated that she will place Council names on the list to attend. Remember to mark your calendars!

Municipal Court Administrator -

Motion by Thibault and Second by Schwedes to Accept the December 2014 Court Report as submitted. All in Favor. Motion Carried.

**PUBLIC COMMENT**

***Please state you name and address clearly for the record.***

Public Comment was had by Paula Tiexiera who reviewed the Squads various charitable events.

There being no further comment, Public Comment was closed.

**EXECUTIVE SESSION: RESOLUTION 2015-51**

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- X   **Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

Motion to Approve by Thibault; Second by Carlbon. All in Favor.  
Motion Carried.

**ADJOURNMENT**

There being no further business, Motion to Adjourn at 7:55PM by Schwedes; Second by Thibault. All in Favor. Motion Carried.

Respectfully submitted,

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Donna F. Snyder, RMC/CMR/CPM

\_\_\_\_\_  
Date

**APPROVED:**

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Randy H. Miller, Mayor

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Date