

**THE COMMON COUNCIL OF THE CITY OF BEVERLY**  
**FEBRUARY 24, 2015**  
**7:00PM**  
**MINUTES**

**CALL TO ORDER**

The Meeting was Called to Order at 7PM by Council President Bob Bancroft

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 9, 2014 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.*

**FLAG SALUTE**

Mr. Bancroft led those present in the Flag Salute.

**ROLL CALL**

**Present:**

Mayor: Randy H. Miller  
Council President: Robert H. Bancroft  
Council Members:  
Robert E. Lowden, Jr.  
Mark A. Schwedes

Engineer: William H. Kirchner (Attendance not required.)  
Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM  
Administrator/Director of Public Safety: Richard A. Wolbert  
Solicitor: Brian M. Guest, Parker McCay

**Absent:**

Council Members:  
Lawrence F. Carlbon  
Robert D. Thibault

**APPROVAL OF MINUTES**

The February 10, 2015 Regular and Executive Session Minutes were Approved as submitted with a Motion by Schwedes; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

There was no Public Comment on Agenda items.

**ORDINANCES**

**ORDINANCE 2015-1: INTRODUCTION/FIRST READING**

**AN ORDINANCE OF THE CITY OF BEVERLY ESTABLISHING CERTAIN POLICIES AND PROCEDURES FOR THE ACCEPTANCE OF PAYMENTS TO THE CITY OF BEVERLY.**

Said Ordinance will come before Council for Second Reading/Public Hearing and Adoption at their March 10, 2015 meeting at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010 at which time all those wishing to be heard on same will be so heard. Copies of said Ordinance are available for review at the Office of the Municipal Clerk, at the address shown, during regular business hours, M-F 9AM-5PM. Motion to Approve on Introduction/First Reading made by Lowden; Second by Schwedes. Roll Call Vote - All ayes. Motion carried.

**RESOLUTIONS**

**RESOLUTION 2015-63**

A Resolution authorizing the refund of tax payments in the amount of \$444.57 to Lien Holder, DSHC Enterprises, LLC, on Block 1171/Lot 9 in the City of Beverly. Motion to Approve by Schwedes; Second by Lowden. Roll call Vote - All Ayes. Motion Carried.

**RESOLUTION 2015-64**

A Resolution supporting, recognizing, and honoring the service of Law Enforcement Officers. ***NOTE:*** *This Resolution will be "Held" for further review for Council's March 10, 2015 Agenda.*

**RESOLUTION 2015-65**

A Resolution authorizing Discharge of Mortgage on Beverly City property 41 Pine Street, a/k/a Block 1486/Lot 19, Springfield Township RCA, all documentation being in order, and Mortgage payoff in the amount of \$3,615.00 being received. Motion to Approve by Lowden; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**OLD BUSINESS**

1. Reminder: **BURLCOJIF Elected Officials Risk Management Seminar** - Wednesday, March 11, 2015, Charley's Other Brother, 5:30-6PM for Registration and 6-8PM for Seminar. All are required to attend. Council was reminded by the Clerk that they have all been registered for attendance, and to mark their calendars accordingly.

**NEW BUSINESS**

1. Request from the Beverly City Construction Office through Technical Assistant Vicki Sereduk, CTA, for Council's support via endorsement of the attached sample letter supporting the inclusion of the New Jersey Association of Technical Assistants (NJATA) in the New Jersey League of Municipalities. Upon review, Motion to Approve by Schwedes; Second by Lownds. Roll Call Vote - All Ayes. Motion Carried.

**BILL LIST**

Motion to Approve the February 24, 2015 Bill List as submitted was made by Lowden; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**CORRESPONDENCE** - *(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)*

Mayor Miller read the attached correspondence into the minutes relative to the Burlington County Bridge Commission, and reminded Council that said Presentation will be on Council's March 10 Agenda:

1. Burlington County Bridge Commission - Request to be placed on Council's March 10, 2015 Agenda for the Commission to present and update Council regarding the County's buy local program: "*Shop Burlington County First*".

The Mayor reported that he had also received personal correspondence (see attached) from the Beverly School Superintendent Elizabeth C. Giacobbe, concerning the flow of traffic/parked vehicles during School drop-off and pick-up hours on Bentley Avenue. He stated that he personally felt that the speed limit on Bentley should be changed to 15 miles per hour during School hours. Mr. Wolbert advised that the School Board wants Council to look at possible suggestions relative to traffic patterns around the School for the children's safety. Mr. Wolbert will contact the City Engineer regarding a solution to these concerns.

**COMMENTS/REPORTS**Mayor

Mayor Miller re-stated his thoughts that the speed limit at the School should be 15 miles per hour during School hours.

Council

Mr. Schwedes advised that we are waiting for Sheldon's return to Public Works. In the meantime, Dan Schoen and Rich Wolbert are

working salting and plowing. He felt that the Beverly City roads were still holding up better than many neighboring towns.

Mr. Lowden advised that we continue to work on Redevelopment as well as getting the Budget ready.

Administrator/Public Safety Director

Mr. Wolbert clarified the purpose and need for Ordinance 2015-1 relative to individuals "bouncing" checks.

He also stated that Sheldon continues to recuperate. Also, while plowing and salting with Dan, he has noticed that cars are parking too close to the corners; Council may want to consider that for more than 2 inches of snow that cars must be off the roadway. Mr. Wolbert further advised that he received a memo emailed from Sgt. Boettger in praise of the roadwork completed by Dan, as well as for the safety equipment "Ice Cleats" provided to Public Works and the Police. Mr. Wolbert said he will be ordering the same cleats for our Crossing Guards.

Mr. Wolbert reported that he received a call today from an elated woman in New York City who had tracked her lost I-Phone to Beverly City. She called the Police and said that the Officers were very professional and most courteous...the Officers were Kelly and Davis, and they did a good job. Additionally, Officer Kelly had given someone a ticket, and this person called in to say that even though he received a ticket he wanted to call and say he was happy with the Officer's professionalism! Also, by March 10 we should be hearing back from the State for confirmation to bring on Officer Charles Zeigler.

There was also a gas leak on Detwiler over the weekend. PSE&G cut the road, now they are required to do a special restoration as the road was just paved. Also, Verizon was called as a tree limb was resting on one of their lines. They said it was not their job. External Affairs people are checking same. Emergency Management has also been notified.

Professionals - Nothing additional at this time

Municipal Clerk - Nothing additional at this time.

**PUBLIC COMMENT**

*Please state you name and address clearly for the record.*

Public Comment was had by Paula Tiexiera who advised that the Food Drive was on in support of "Meals of Love". Canned goods and donations via check are much appreciated. Additionally, a Uniform Drive for Beverly School will be held in March, and flyers will be going out soon.

Stacy Atkinson advised that many sidewalks in the neighborhood, notably on Pine, Cooper and Chestnut, have not been cleared of slush and ice and snow. Anything that can be put in place to urge homeowners to shovel and salt would be most appreciated. Mr. Wolbert advised relative to the house on Pine and Cooper that their Property Maintenance company was called and they were out within 15 minutes and cleared same. Additionally, there are 9 vacant homes Warren to Railroad...95 throughout town. The responsible parties are notified to clear within 24 hours.

John Haaf wanted to know who takes care of clearing the City parks. Mr. Wolbert advised that we are looking to get a snow blower.

**EXECUTIVE SESSION:** There was no Executive Session.

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

**ACTION TAKEN AFTER EXECUTIVE:** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A X\_\_\_\_\_

**ADJOURNMENT**

There being no further business, Motion to Adjourn was made at 7:32PM by Lowden; Second by Schwedes. All in Favor. Motion Carried.

Respectfully submitted,

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Donna F. Snyder, RMC/CMR/CPM  
Municipal Clerk

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Date

APPROVED:

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Randy H. Miller, Mayor

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Date