

THE COMMON COUNCIL OF THE CITY OF BEVERLY
COUNCIL MEETING
November 12, 2013
7:00PM

MINUTES

CALL TO ORDER

The meeting was Called to Order by Council President Bancroft at 7PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On September 27, 2013, advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.*

FLAG SALUTE

Mr. Bancroft led those present in the Flag Salute.

SERVICE THANK YOU

Mr. Bancroft extended a thank you to Council Member Luis M. Crespo as both Council President and Council Member for the positive contributions he has made over the years towards the betterment of the City of Beverly.

SWEARING-IN

Swearing in of Mark A. Schwedes to a two-year term as Council Member by **The Honorable Senator Diane Allen.**

Senator Allen was introduced by Mr. Bancroft and thanked for taking time from her schedule to attend. She proceeded to swear-in Mr. Schwedes. When completed, the Senator welcomed and congratulated all the Beverly City School children who were in attendance to receive their "Clean Communities" poster awards. Senator Allen then stated that over the past year she has had

ROLL CALL - All Present

Mayor: Randy H. Miller
Council President: Robert H. Bancroft
Council Members:
Lawrence F. Carlbon
Robert E. Lowden, Jr.
Mark A. Schwedes
Robert D. Thibault

Engineer: William H. Kirchner (Attendance not required.)
Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM
Administrator/Director of Public Safety: Richard A. Wolbert
Solicitor: Brian Guest - Parker, McCay, P.A.

BEVERLY CITY CLEAN COMMUNITY COMMITTEE PRESENTATED AWARDS TO THE WINNERS OF THE "CLEAN COMMUNITIES POSTER CONTEST" WHICH WAS HELD IN THE BEVERLY CITY SCHOOL FROM SEPTEMBER 27 THROUGH OCTOBER 11, 2013.

PRESENTING: "Clean Communities" Coordinators -
Larry Carlbon and Jackie Bryan
The Coordinators advised that there were 116 posters submitted and that all were very well done. There was one winner chosen from each grade level that took park.

IN ATTENDANCE: Beverly City School Art Teacher Melissa Brasteter

PRESENTATION OF AWARDS TO THE WINNERS:

Pre-Kindergarten - Kathellyn Silva

Kindergarten - Zaniyah Gordon

1st Grade - Samantha Cardis

2nd Grade - Andrea Woodberry-Knight

3rd Grade - Fiona Hennigan

4th Grade - Ryan Grab

5th Grade - Terrell Minor and Jerrell Minor

6th Grade - Matthew Howard

7th Grade - No Entries

8th Grade - Dianna Dupree

At the conclusion of the presentation and picture-taking, Mr. Bancroft called for a five minute recess so that pictures could be completed and parents and guardians could get their children home.

At 7:20PM the meeting was re-called to Order, and Mr. Bancroft at this time congratulated Jean Wetherall and Doris Jennings for their Election win obtaining seats on the Beverly City School Board.

MINUTES

Regular Session Council Minutes from 10/22/13 (no Executive Session was held) were approved with a Motion by Carlbon; Second by Thibault. Roll Call Vote - All Ayes, except Schwedes - Abstain. Motion Carried.

ORDINANCES**ORDINANCE 2013-8 - INTRODUCTION/FIRST READING**

An Ordinance amending the Code of the City of Beverly amending the Juvenile Curfew Ordinance. Said Ordinance will come before Council for Second Reading/Public Hearing and Adoption at their November 26, 2013 meeting at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010 at which time all those wishing to be heard on same will be so heard. Copies of said Ordinance are available for review at the office of the Municipal Clerk during regular business hours, Monday through Friday, 9A-5P. Motion to Approve on Introduction by Thibault; Second by Schwedes. Roll Call Vote - All Ayes, except Lowden - No. Motion Carried.

ORDINANCE 2013-9 - INTRODUCTION/FIRST READING

An Ordinance establishing the "Best Price Insurance Contracting Policy" for the City of Beverly. Said Ordinance will come before Council for Second Reading/Public Hearing and Adoption at their November 26, 2013 meeting at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010 at which time all those wishing to be heard on same will be so heard. Copies of said Ordinance are available for review at the office of the Municipal Clerk during regular business hours, Monday through Friday, 9A-5P. Motion to Approve on Introduction by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTIONS**RESOLUTION 2013-164**

A Resolution approving Discharge of Mortgage for Block 62/Lot 7, 208 Warren Street, Beverly, NJ 08010 (Mt. Laurel RCA).

NOTE: This Resolution will be held for further consideration by the City Solicitor. Advice will be forthcoming.

RESOLUTION 2013-165

A Resolution approving the Transfer of 2013 Budget Appropriations. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-166

A Resolution approving Raffle License Application RA-2013-2 to the PTA Beverly City School for an On-Premise Merchandise Draw at the school on November 25, 2013, 7-8:30PM, all paperwork being in order and all fees being paid. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-167

A Resolution accepting the resignation of Officer Jesse Lackraj effective November 11, 2013 and authorizing three days of pro-rated Vacation time, per current contract policy. Motion to Approve with Regret by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

OLD BUSINESS**~ Planning Board of Adjustment Secretary Information**

The Clerk advised that surrounding municipalities had been emailed for info regarding their salaries/hourly for said position, and whether or not any of the towns would be interested in a Shared Service for this position. Monetary figures varied based on P/T, F/T, status and whether or not said position was combined with other positions. There was no interest in a Shared Service agreement from the towns that responded.

~ League attendance week of November 18, 2013

The Clerk advised that the Administrator/Public Safety Director would be at the League in sessions on Tuesday, November 19. The Clerk would be in sessions on Tuesday, Wednesday, and Thursday, November 19-21. The CFO/Tax Collector would be in sessions on Tuesday and Wednesday, November 19-20. The Public Works Supervisor would also be attending educational sessions Tuesday and Wednesday, November 19-20. This being said, permission was given by Council to close the Clerk/CFO office for one day, Tuesday, November 19, 2013.

NEW BUSINESS

~ 40 Hour Vacation Buy-back Requests, in accordance with the Beverly City Employee Manual, Section 3(C).

~ Vacation carry-over request, in accordance with the Beverly City Employee Manual, Section 3(B).

The above items will be held for Council's November 26, 2013 meeting so that confirmation may be obtained from the State relative to the City's Transitional Aid MOU requirements and the City's current Employee Manual.

BILL LIST

The November 14, 2013 Bill List was Approved with a Motion by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

CORRESPONDENCE

(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)

The Mayor made note that on November 10, 2013, **Bethel AME Church** celebrated their 127th Anniversary! There was no additional Correspondence at this time.

COMMENTS/REPORTS

Mayor - Nothing at this time.

Council

Mr. Thibault advised that he had a call from a Resident regarding appliance pickup. He was reminded that the City doesn't do appliance pickup and that future calls can be referred to the Clerk's Office or the Council landfill in Columbus. Mr. Thibault then congratulated Mr. Schwedes for his Election win and stated that we now had a unified Council in its mindset and that here all are committed to the effort of going forward.

Mr. Carlbon stated that the City's Halloween Party was a great success. About 150 took part; the parade and music were great and there was much candy and many treats. He advised that Saturday, 12/7, 11A-2P is the Beverly/Edgewater Park EMT's "Brunch with Santa". On the same day from 2-7P is the "Holiday House Tour" sponsored by the Riverfront Historical Society convening at the Coopertown Meeting House. The cost is \$15.00. Finally, at 5:30PM, the Beverly City Tree Lighting Ceremony will be held in front of City Hall.

Mr. Schwedes thanked everyone for their support during the Election. He's looking forward to a productive term and continuing going forward.

Mr. Lowden congratulated Mr. Schwedes on his Election win. He also gave an update on the River Route Planning Summit that was held with the Freeholders (see attached).

Mr. Bancroft also stated re the River Route Summit that we should pursue a "Quiet Zone" relative to the Light Rail. Edgewater Park is pushing for same. He additionally thanked Mr. Schwedes for coming on board Council. He also agreed that Halloween went very well and a wonderful job was done by all. He commended the Beverly/Edgewater Park EMT Squad for wanting to be involved here in the Community with everything we do!

Administrator/Public Safety Director

Mr. Wolbert advised the following:

~ Officer Lackraj will be leaving and another one of our Officers is out on Medical leave. Moving to Edgewater Park is an excellent opportunity for Officer Lackraj, and Edgewater has advised that they will pick up some of the cost for Lackraj's flack vest.

~ The JIF Loss Ration Snapshot was reviewed and clarified. Our insurance rates will be down this coming year, and three years forward, rates will be half of what they are now.

~ It was necessary to have our boiler serviced as it was heavily debreed. A half-gallon of fuel oil per hour will now be saved. The City will be using the services of "7 Oil" and our cost savings will pay for the Maintenance service.

~ The Leaf machine blew a hydraulic line and two tires had to be replaced. A block heater is now being used.

~ The Public Works trucks needed tires: One tire was bald. Two new tires were purchased via best price/service from Pirylys Tire. Additionally, we will need a new hydraulic hos for the plow this year; spares are now available.

~ \$700.00 was the highest offer for the Police Car. We'll try again next year as there is no transmission. We may end up simply using it for parts.

~ The Master Plan Re-examination Meeting will be held tomorrow night, November 13, 2013 at 6PM here in City Hall. The County's Ed Fox will be in attendance.

~ Court will also be held tomorrow, November 13, 2013 at 5:30P.

~ A five year Tax Abatement Ordinance will be constructed shortly relative to the development of the "Five Points" intersection.

~ Tax Collections are now at 90%. The Payment Portal is up, with only several online items to be worked out with our company. The Mayor's recent letter regarding tax payments was sent out with Delinquent Notices reminding that partial tax payments are accepted as an effort to try to keep taxes low.

~ RFP/Qs will be advertised and posted on our website. We will need an Evaluation Committee to include one member of the Governing Body along with the City's Fiscal Monitor.

Our Engineer's Office will go out to bid for the safety mulch for the playground at the school and Farnum Park; this will come under the County Grant received by the City and is subject to DCA approval.

Professionals - Nothing at this time.

Clerk

~ Ms. Snyder reviewed League attendance and the fact that the Clerk's Office would be closed Tuesday, November 19 for educational training sessions.

~ Additionally, the Free Rabies Clinic is tentatively scheduled for Saturday, January 18, 2014 from 9-11AM pending confirmation from the Veterinarian. The vaccine is provided free from the County, and the same previously trained individuals will be in attendance: Sheldon Merritt, Donna Snyder, Dottie Jones, and Latisha Merritt. One additional attendee is pending confirmation. Once confirmed, the 2014 info will be posted on our website in the Beverly Bee, on the Official Bulletin Board in City Hall, and in the Burlington County Times.

~ Council was reminded to advise the Clerk's Office re their attendance at the BURLCOJIF "Elected Officials Meeting".

Court Administrator - N/A

Tax Collector - October 2013 Report

PUBLIC COMMENT

Please state you name and address clearly for the record.

Public Comment was had by Amy Bent, Barbara Russell, Stanley Boltz, Lou Meredith and Paul Bent. Topics covered included welcoming of the new Council Member Mark Schwedes; status of a Grants Committee; Curfew; Legal Fees; Clarification of items on the Bulls List; info on Tax Bills; trash cans not being removed according to Ordinance; signs for tractor trailers on Manor Road; speeding on Manor Road; probable destination of "lost" truck drivers; tax information; status of total payout on the City's legal settlement (not available at this time).

There being no further comment, Motion to move to Executive Session at 8:10PM was made by Thibault; Second by Carlbon. All in Favor. Motion Carried.

EXECUTIVE SESSION

Resolution 2013-168:

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

ACTION TAKEN AFTER EXECUTIVE: YES NO N/A

ADJOURNMENT

There being no further business, Motion to Adjourn at 8:30PM was made by Schwedes, with a Second by Thibault. All in Favor. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM
Municipal Clerk

Date

APPROVED:

Randy H. Miller, Mayor

Date