

THE COMMON COUNCIL OF THE CITY OF BEVERLY
COUNCIL MEETING
JULY 23, 2013
7:00PM

M I N U T E S

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 8, 2013, advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.

FLAG SALUTE

ROLL CALL

Present:

Council President: Robert H. Bancroft

Council Members:

Lawrence F. Carlbon

Luis M. Crespo

Robert E. Lowden, Jr.

Robert D. Thibault

Administrator/Director of Public Safety: Richard A. Wolbert

Solicitor: Brian Guest

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

Absent:

Mayor: Randy H. Miller

Engineer: William H. Kirchner (Attendance not required.)

PRESENTATION

Council President Bancroft introduced Beverly/Edgewater Park Emergency Squad President John Fine and Captain Paul Bush to make their special Plaque Presentation to the Beverly-Riverside Lodge #107 of the Free and Accepted Masons for the new Automated External Defibrillator (AED) Unit for Beverly City hall. It was stated that the Squad reached out to several organizations for assistance in obtaining an AED for Beverly City Hall, and the Lodge stepped up to help. Deep gratitude

was expressed to the Representatives of the Lodge who were in attendance.

PROCLAMATION

Administrator/Public Safety Director Richard Wolbert presented a Proclamation of Thanks from the City of Beverly to the Beverly/Edgewater Park EMS Squad for their donation of the new AED Unit, to the City of Beverly, and also presented a Proclamation of Thanks to the Beverly-Riverside Lodge #107 of the Free and Accepted Masons for their donation to the Beverly/Edgewater EMS Squad which made this possible. Heartfelt appreciation was expressed by the Administrator and Council to both entities for their efforts relative to the health, safety, and welfare of the City of Beverly.

MINUTES:

The Regular Session Council Meeting Minutes for 6/25/13 were Approved as submitted with a Motion by Crespo; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

ORDINANCES:

ORDINANCE 2013-6: SECOND READING/PUBLIC HEARING

An Ordinance releasing, extinguishing and vacating the rights of the public in a portion of street known as Penn Street the City of Beverly, County of Burlington, and State of New Jersey. Second Reading/Public Hearing was had. Concerns were for clarification, and all were addressed satisfactorily. Motion to Approve by Crespo; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

ORDINANCE 2013-7: FIRST READING/INTRODUCTION

An Ordinance establishing a four-way Stop Sign controlled intersection at Bentley Avenue and Pine Street pursuant to the authority of N.J.S.A. 39:4-197. Said Ordinance will come before Council for Second Reading/Public Hearing at their August 27, 2013 meeting at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ at which time all those wishing to be heard on same will be so heard. Copies of this Ordinance are available for review at the Municipal Clerk's Office during regular business hours, M-F, 9A-5P. Motion to Approve on First Reading by Crespo; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTIONS:

RESOLUTION 2013-127: 2013 Budget Amendment/Public Comment

A Resolution Amending the 2013 Budget of the City of Beverly.
Reading
Public Comment
Vote by Council on Amending Resolution

Public Comment was had on said Resolution, with all clarifications on any questions being satisfactorily answered. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried. Note that all required documents will be finalized and forwarded, as required, to DCA by the Municipal Clerk.

**RESOLUTION 2013-128: 2013 Budget Adoption/Second Reading/
Public Comment.**

A Resolution Adopting the 2013 Budget of the City of Beverly as Amended and as found on Pages 41 and 42 of the Budget Document. Public Comment was had on said Resolution, with all clarifications on any questions relative to Transitional Aid being satisfactorily answered. Motion to Approve by Crespo; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried. Note that all required documents will be finalized and forwarded, as required, to DCA by the Municipal Clerk.

RESOLUTION 2013-129

A Resolution authorizing the following Liquor License Transfer:

From: Bryson Enterprises Incorporated, d/b/a "F&M Liquor"

Plenary Retail Consumption License w/Broad Package Privilege,
License Number 0302-32-001-001

To: Satyam Shivam, Inc., d/b/a "F&M Liquor"

Plenary Retail Consumption License w/Broad Package Privilege,
License Number 0302-32-001-001

There was no Public Comment. Motion to Approve by Thibault; Second by Crespo. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-130

A Resolution amending the Salary structure for Richard A. Wolbert, as Administrator/Public Safety Director. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-131

A Resolution authorizing Lease, per the attached documentation, for U.S. Coast Guard Aid to Navigation Edgewater Lower Range Rear Light, Beverly, New Jersey to maintain continued use of the 20 foot square plot they currently occupy at the property now owned by the City of Beverly (formerly New Jersey American Water Company property, on land between Cooper and Warren Streets in the City of Beverly, as the U.S. Coast Guard has maintained an active aid to navigation light on this parcel since 1930. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-132

A Resolution authorizing the hiring of **Harry Welch** as a Regular, Full-Time Beverly City Police Officer, effective immediately, at the current Step 4 Contract Salary of \$59,000.00, with Benefits, based on Certification of Funds by the Beverly City CFO. Motion to Approve by Thibault; Second by Lowden. Roll Call Vote - All Ayes. Motion Carried. Officer Welch was welcomed by the Council, introduced to those present, and Sworn-in by Solicitor Guest.

RESOLUTION 2013-133

A Resolution authorizing the hiring of **Frederick Mack** as a Regular, Full-Time Beverly City Police Officer, effective immediately, at the current Step 4 Contract Salary of \$59,000.00, with Benefits, based on Certification of Funds by the Beverly City CFO. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried. Officer Mack was welcomed by the Council, introduced to those present, and Sworn-in by Solicitor Guest.

RESOLUTION 2013-134

A Resolution approving Mercantile License Renewals for the 2013-14 Licensing Year, to Satyam Shivam, Inc., d/b/a/ "F&M Liquors", 301 Warren Street, Beverly, NJ 08010, conditioned upon all paperwork being submitted, all fees being paid, and all taxes being current. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-135

A Resolution approving Retail Food License Renewal for the 2013-14 Licensing Year to Satyam Shivam, Inc., d/b/a "F&M Liquors", 301 Warren Street, Beverly, NJ 08010, conditioned upon all paperwork being submitted, all fees being paid, and all taxes being current. Motion to Approve by Lowden; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

OLD BUSINESS:

NJ League of Municipalities 98th Annual Convention Update. The Clerk advised that those Council Members who wish to attend the League should advise her by August 9, 2013 so that necessary paperwork can be processed on a timely basis. Additionally, employees who wish to attend same relative to maintaining required Certifications should request permission from Administrator Wolbert in writing as soon as possible.

NEW BUSINESS:

NJ League of Municipalities Seminar: "Taking the Mystery out of Applying for Grants"; Wednesday, October 2, 2013, Monroe Twp., NJ. \$75.00 Member Rate. Request for Richard A. Wolbert to attend. Motion to Approve Mr. Wolbert's attendance was made by Lownds; Second by Thibault. All in Favor. Motion Carried.

Burlington County Bridge Commission: "Greenbacks to Go Green" Shared Service Program. Administrator Wolbert advised that at this time there are no added benefits to the City for their participation in same.

BILLS LIST

The 7/18/13 Bills List was reviewed with Motion to Approve by Crespo; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

CORRESPONDENCE

In Mayor Miller's absence, Council President read the following Correspondence into the Minutes by title. Note that all Correspondence will be handled and filed accordingly in the Office of the Municipal Clerk.

NJ Department of Community Affairs: Transitional Aid Award to Beverly City - \$337,000.00.

Palmyra High School Post-Prom Committee: "Thank You".

Burlington County Freeholders: County Roadway System-Brush/Foliage Clearing Along County Roadway System.

New Jersey American Water: Notification for Water Main Replacement Program at Beverly Station, anticipated construction dates 6/2013-10/2013.

BURLCOJIF: Insurance Report

COMMENTS/REPORTS

Mayor - Absent

Council

All Council Members congratulated Officers Mack and Welch saying they welcomed the Officers' prior expertise into the Beverly community.

Mr. Thibault advised that Community Events continue to move forward. Mr. Carlbon stated that there are still tickets available for the August 16 "Camden Riversharks" Game; those interested should see Mr. Wolbert. Mr. Lowden commended the EMS Squad for their outstanding job recently at the Burlington County Farm Fair.

Administrator/Public Safety Director

Relative to the City's new Officers, Mr. Wolbert advised that it was a long selection process, but that he felt we had chosen the "best of the best"! He stated that he was glad the Officers had chosen the City of Beverly. Mr. Wolbert also thanked Officer Matthews for her contribution to this selection process. Additionally, Mr. Wolbert advised that we have received notice to proceed, and that work will begin on the Northwest Roads Project the first week of August and should be wrapped up by the end of September.

Professionals

Solicitor Guest welcomed the new Officers to the City. His additional comments are reserved for Executive Session.

Clerk - Nothing at this time.

Tax Collector - Report for June 2013

Upon review, Motion to Approve by Crespo; Second by Thibault. Roll Call Vote - All Ayes. Motion Carried.

PUBLIC COMMENT

Please state you name and address clearly for the record.

Public Comment was had by Mary Ellen Knudson, Ron Paice, Paul Bush, and John Fine. Discussion included clarifications on the Youth Work Program; Mercantile Licenses; Updates from the EMS Squad on their continued efforts towards excellence.

There being no further comments, the Public Comment session was closed at 8PM.

EXECUTIVE SESSION

Resolution 2013-136:

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney/Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

Motion to Approve entering into Executive Session at 8:01PM by Thibault;
Second by Lowden. All in Favor. Motion Carried.

ACTION TAKEN AFTER EXECUTIVE: YES NO

ADJOURNMENT

There being no further business, Motion to Adjourn at 8:20PM was made by Crespo; Second by Lownds. All in Favor. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM
Municipal Clerk

Date

APPROVED:

Robert H. Bancroft
Council President

Date