

THE COMMON COUNCIL OF THE CITY OF BEVERLY
COUNCIL MEETING
JANUARY 28, 2014
7:00PM
MINUTES

CALL TO ORDER

The Meeting was Called to Order at 7PM by Council President Bancroft.

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 12, 2014 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and Minutes will be on file in the office of the Municipal Clerk.*

FLAG SALUTE

Mr. Bancroft led those present in the Flag Salute.

ROLL CALL

Present:

Mayor: Randy H. Miller

Council President: Robert H. Bancroft

Council Members:

Lawrence F. Carlbon

Mark A. Schwedes

Robert D. Thibault

Engineer: William H. Kirchner (Attendance not required.)

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

Administrator/Director of Public Safety: Richard A. Wolbert

Solicitor: Brian Guest - Parker, McCay, P.A.

Absent:

Council Members: Robert E. Lowden, Jr.

SWEARING IN - OFFICER CURTIS DAVIS

Newly hired Officer Curtis Davis, with his family in attendance, was welcomed to the City by Council. He was sworn into his position as Full-time Beverly City Police Officer by City Solicitor Brian Guest.

APPROVAL OF MINUTES - January 7, 2014 Reorganization. No Executive Session held. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

ORDINANCES**ORDINANCE 2014-1: SECOND READING/ADOPTION**

An Ordinance of the City of Beverly establishing a program pursuant to JSA 40A:21-1 et seq. for certain Abatements of Real Property Taxes in areas in need of Rehabilitation or Redevelopment. The Solicitor summarized the 5 Year Tax Exemption Law. As Council Members still wanted further discussion and clarification of same, Public Comment was had on this Second Reading, and then Motion to Table for further review was made by Schwedes; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

ORDINANCE 2014-2: INTRODUCTION/FIRST READING

An Ordinance of the City of Beverly Amending Chapter VI, Section 6-1 Entitled "Solicitors and Peddlers". Said Ordinance will come before Council for Second Reading/Public Hearing/Adoption at their next meeting on February 11, 2014, at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010. Copies of said Ordinance are available for review at the Office of the Municipal Clerk during regular business hours, M-F, 9A-5P. Motion to Approve on Introduction/First Reading was made by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTIONS**RESOLUTION 2014-40**

A Resolution appointing current Beverly City Municipal Court Administrator Donna McIlvaine to Full-time status effective immediately, at a Salary of \$50,000 per year, with Benefits, Monday through Friday, 9AM-5PM, with Certification of Funds by the Beverly City CFO, and approval of the NJ Department of Community Affairs/Division of Local Government Services. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2014-41

A Resolution authorizing the renewal of the Lease in the amount of \$9,000 between the City of Beverly and the Beverly Sewerage Authority for the 2014 Calendar Year. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2014-42

A Resolution approving the Job Description for the position title "Planning Board Secretary". Upon clarification by Administrator Wolbert, Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2014-43

A Resolution renewing through and including May 22, 2019 the Shared Services Agreement between the City of Beverly and the County of Burlington for the "New World" software system for the Beverly City Police Department in accordance with the attached documentation. Upon clarification by Administrator/Public Safety Director Wolbert, Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

OLD BUSINESS

Comcast Cable Franchise Renewal - Expiration date 9/28/14. The renewal process is currently under the guidance of Solicitor Guest.

NEW BUSINESS

1. Appointment of Planning Board Alternate #1 and Alternate #2 members with designated terms, as follows:
Alternate #1 - Maureen Cronin - 2 year term through 12/31/15
Alternate #2 - Scott Bills - 1 year term through 12/31/14
 Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote All Ayes. Motion Carried.

BILL LIST

Review and Approval of the January 16, 2014 Bill List. Upon review and clarification, Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

CORRESPONDENCE

(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)

Mayor Miller read all correspondence to those present.

1. The Beverly Free Library: Invitation to Council to their Public Meeting on Thursday, February 6, 2014 at 7:30PM.

2. The Beverly Free Library: Request for funding for the 2014 Calendar Year.

Administrator Wolbert advised that because we are under Transitional Aid through the State, and per the terms of our Memorandum of Understanding, we cannot provide monetary aid at this time.

COMMENTS/REPORTS

Mayor: Nothing additional at this time.

Council:

Mr. Thibault advised that the Public Events Committee met on January 20 to do the 2014 event calendar. Each event will have a sub-committee. It was a productive meeting. He also stated that the Parade Committee met with Edgewater Park - John McElwee and a representative of the Elks. It was suggested that the Mayors from both towns get together to resolve several past financial and organizational issues. In the interim, developing of sponsorships and fundraising opportunities has begun. Mr. Thibault also met with Emergency Management, and all is progressing well on that end. He and Mr. Schwedes met relative to the Law and Ordinance Committee. They are focusing on the Property Maintenance Ordinance and will be investigating other towns for Ordinances that are legal and enforceable. Regarding the Police Department, Mr. Thibault stated that all felt Officer Davis was a very good addition to the team. Concerning Public Works, Mr. Thibault stated that he was requesting joint seals be researched on the newer asphalted roads. The Administrator will check the costs of same.

Mr. Schwedes advised that in his daily commute through other towns that Beverly Public Works did extremely well on our roads during our prior storms. Administrator Wolbert added that Ed Conover, a representative from the Burlington County Highway Department, stopped in the office and advised him that Beverly was the only town that cleared the County roads first and they were excellent. Mr. Wolbert advised him that we have a Road clearing process for same: County/Emergency Services/ School/Secondary Roads in that order. Mr. Conover said that there were no complaints about Beverly! Dan, Sheldon, and A.J. from the Sewer Authority spent a considerable amount of time and did a very good job. Upon questioning, Mr. Thibault was advised by Administrator Wolbert that the Emergency Squad building is only cleared during major snow storms. It's very tough turning there with the plow.

Mr. Carlbom requested info re a change in the lighting on Cooper Street. Mr. Wolbert clarified and advised he had been in contact with our PSE&G rep Mike Coyle who advised that they would change out the current lights to 250 watt high sodium vapors, we just need to give them the pole numbers. The Police have also advised of several other areas in need to rid the site of shadows.

Administrator/Public Safety Director

Mr. Wolbert thanked Council for his re-appointment this year, as today is his one-year anniversary as Administrator/Public Safety Director! He also advised that Hal Robertson has offered his time to assist the City with our Re-Codification process. Additionally the City's Letter

of Intent for Transitional Aid will be to the State by February 12. Our new Monitor is Steve Panella. Mr. Wolbert will be attending a COAH training session on February 4 from 1-2:45PM relative to the CTM System, as well as to request assistance with the City's COAH process.

Professionals - Nothing at this time.

Clerk - Nothing at this time.

Court Administrator - Review and Acceptance of the Court's December 2013 Report. Motion to Accept by Thibault; Second by Schwedes. All in Favor. Motion Carried.

PUBLIC COMMENT

Please state you name and address clearly for the record.

Public Comment was had by Barbara Russell and Ron Paice relative to snow removal at Manor and Warren; clarification on the Snow Ordinance for sidewalks and vacant properties; speeding FedEx trucks and continued speeding truck issues; advising of Cooper Street residents regarding street light changes; wage for Land Use Secretary; compliments to Public Works for their snow removal efforts; PSE&G tree removal trucks to be commended re notification process.

There being no further business, Public Comment was closed at 8:20PM.

EXECUTIVE SESSION

Resolution 2013-45:

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

Motion to Approve at 8:21PM by Thibault; Second by Carlbon. All in Favor. Motion Carried.

ACTION TAKEN AFTER EXECUTIVE: YES NO N/A

RESOLUTION 2014-46

A Resolution authorizing a Settlement Agreement in the amount of \$2,250.00 on a Municipal Lien for Beverly City property known as 98 Pine Street, Block 1590/Lot 8(Springfield Township RCA). Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

ADJOURNMENT

There being no further business, Motion to Adjourn at 9PM was made by Thibault; Second by Carlbon. All in Favor. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM
Municipal Clerk

Date

APPROVED:

Randy H. Miller, Mayor

Date