

THE COMMON COUNCIL OF THE CITY OF BEVERLY
COUNCIL MEETING
FEBRUARY 25, 2014
7:00PM
MINUTES

CALL TO ORDER

The meeting was Called to Order at 7:05PM by Council President Bancroft.

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 12, 2014 advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and Minutes will be on file in the office of the Municipal Clerk.*

FLAG SALUTE

Mr. Bancroft led those present in the Flag Salute.

ROLL CALL

Present:

Mayor: Randy H. Miller

Council President: Robert H. Bancroft

Council Members:

Lawrence F. Carlbon

Robert E. Lowden, Jr.

Mark A. Schwedes

Robert D. Thibault

Engineer: William H. Kirchner (Attendance not required.)

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

Administrator/Director of Public Safety: Richard A. Wolbert

Solicitor: Brian Guest - Parker, McCay, P.A.

APPROVAL OF MINUTES - February 11, 2014 Regular and Executive Session Minutes. The Clerk advised that Minutes will be presented for approval at Council's March 11, 2014 meeting.

ORDINANCES

ORDINANCE 2014-1: WITHDRAWN

AN ORDINANCE OF THE CITY OF BEVERLY ESTABLISHING A PROGRAM PURSUANT TO NJSA 40A:21-1 ET SEQ. FOR CERTAIN ABATEMENT OF REAL PROPERTY TAXES IN AREAS OF NEED OF REHABILITATION OR REDEVELOPMENT.

Said Ordinance was Introduced for First Reading at Council's January 7, 2014 Reorganization Meeting. At Council's January 23, 2014 Meeting upon Second Reading/Public Hearing, Motion to Table was made until same could be reviewed and clarified by the Law and Ordinance Committee.

Take note that at this time Solicitor Guest has advised that due to the passage of time since Introduction, with no input at this time from the Law and Ordinance Committee, it is best at this time that Ordinance 2014-1 be withdrawn and then re-introduced when all clarifications/changes have been made. Motion for same by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTIONS - None at this time.

OLD BUSINESS - None at this time.

NEW BUSINESS

Northwest Roads Improvement Project-Phase II: ERI Proposal for engineering design and construction services.

Administrator Wolbert clarified that we were authorized carry-over funding from the last grant to this grant. See attached ERI proposal For engineering design and construction services for same. The proposal was discussed and agreed upon and the project will now move forward.

"Beverly Bee": Discussion was had regarding the annual \$3,000.00 fee paid to the Beverly Bee for one page each month along with mailings, and whether or not use of this vehicle to disseminate City information should be continued, especially now that the City's website is up and running. It was decided that the Administrator would see about having said fee lowered if possible and report back to Council.

BILL LIST

Review and Approval of the February 20, 2014 Bill List.
The Bill List was Motioned for Approval by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

CORRESPONDENCE

(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)

Mayor Miller read the Correspondence to those present.

1. Refuge Ministries - Edgewater Park: D-3 Use Variance at 4313 Route 130 South. Meeting on 3/20/14.
2. Comcast Cable: Notification re Comcast and Time Warner Cable combining cable assets with Comcast.
3. Rancocas Valley Clergy Association: Invitation to attend open forum regarding the community's social needs, 3/31/14, 7-9PM, Christian Faith Assembly, 810 Marne Highway, Hainesport, NJ 08036.
4. Election Law Enforcement Commission: Distribution of Request Forms for Compliance Manuals. (See the Clerk re same).

COMMENTS/REPORTS

Mayor - Nothing at this time.

Council

Mr. Thibault advised that the Public Events Committee met on 2/17 and is working on scheduling same. With Parade Committee issues resolved, Mary Ellen Knudson will act as Coordinator for same on the Beverly City end. The Law and Ordinance Committee is presently reviewing the Tax Abatement Ordinance in order to present to Council for review.

Mr. Carlbon advised that the Economic Development Committee will meet on 2/27 and that he will be reporting back to Council on same.

Mr. Schwedes advised that he along with everyone is tired of the snow and that there is more coming. He extended kudos to the Public Works staff for a job well done.

Mr. Lowden complimented Dan and Sheldon on a job well done. He asked that we not forget to place the Mosquito Spraying by the County issue back on the Agenda for review. Mr. Carlbon advised that it would be. He additionally gave a reminder that Eagle Scout Michael Dennis Healy, Jr.'s congratulatory letter be placed on Council's 3/11 Agenda. He was assured by the Clerk that it was already on for same.

Administrator/Public Safety Director

Mr. Wolbert advised that we received a County check for \$3,496 for sale/plowing, and that we should get close to \$25,000 when all is said and done. He stated that we want to have a Snow Reserve Account set up for this year out of which we will be able to pay for overtime and equipment. He further advised that Public Works was out doing potholes yesterday, and that anyone noticing same should call the Clerk's Office and report same. This morning PW was scooping up frozen leaves still left from December! Bagged leaves are still being picked up on Mondays and Fridays. There is no chipping at this time. We have 40-50 Christmas Trees being chipped down at the Sewer Plant this week.

Mr. Wolbert also advised that the Budget Introduction and the State Transitional Aid Application are due 3/14/13, and that both will be addressed at Council's 3/11/14 meeting.

Additionally, mention was made that we are working on some problems with the City Office phone lines.

Also, the Joint Land Use Board has appointed their new Secretary, Leigh-Ann Esaia. We will be re-naming the Housing, Construction, and Joint Land Use Board Offices as the "Community Development Office" as an updated designation.

Professionals - Nothing at this time.

Clerk - Nothing at this time.

Tax Collector - Acceptance of the January 2014 Report.
Motion for Acceptance by Thibault; Second by Carlbon. All in Favor.
Motion Carried.

PUBLIC COMMENT

Please state your name and address clearly for the record.

Public Comment was had by Mary Ellen Knudson, Rick Knudson, and Ryan Atkinson. Topics discussed included Chipping; Road conditions on Warren Street; the value in keeping the Beverly Bee; Parking during and after snow storms. There being no further input, Public Comment was closed at 7:40PM

EXECUTIVE SESSION

Resolution 2013-55:

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

_____ **Attorney Client Privilege**

_____ **Contractual Matters**

X **Current and/or Possible Litigation**

_____ **Personnel Matters**

_____ **Review of Executive Session Minutes**

Motion to Approve by Thibault; Second by Carlbon. All in Favor.
Motion Carried.

ACTION TAKEN AFTER EXECUTIVE: _____ YES **X** NO _____ N/A

ADJOURNMENT

There being no further business, Motion to Adjourn at 8:20PM was made by Thibault; Second by Carlbon. All in Favor. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM

Date

APPROVED:

Randy H. Miller, Mayor

Date