

THE COMMON COUNCIL OF THE CITY OF BEVERLY
COUNCIL MEETING
December 19, 2013
7:00PM

MINUTES

CALL TO ORDER

The Meeting was Called to Order at 7PM by Council President Bancroft.

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 8, 2013, advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.*

FLAG SALUTE

Mr. Bancroft led those present in the Flag Salute.

ROLL CALL

Present:

Mayor: Randy H. Miller
Council President: Robert H. Bancroft
Council Members:
Lawrence F. Carlbon
Robert E. Lowden, Jr.
Mark A. Schwedes
Robert D. Thibault
Engineer: William H. Kirchner (Attendance not required.)
Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM
Administrator/Director of Public Safety: Richard A. Wolbert
Solicitor: Brian Guest - Parker, McCay, P.A.

MINUTES

Regular Session Council Minutes from 12/10/13 were Approve with a Motion by Thibault; Second by Lowden. Roll Call Vote: All Ayes, except Carlbon-Abstain. Motion Carried. There was no Executive Session held at this Meeting.

RESOLUTIONS**RESOLUTION 2013-178**

A Resolution opposing the Route 13 Bridge Partners LP Industrial Incinerator Project in Bristol Township, Pennsylvania. Upon clarification by Administrator Wolbert, Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-179

A Resolution, with authorization by the Division of Local Government Services relative to their 2013 Transitional Aid Memorandum of Understanding with the City of Beverly, approving in accordance with the Beverly City Employee Manual, the buyback of 40 Vacation Hours for employees James Boettger, Dan Schoen, and Sheldon Merritt as outlined below, with Certification of Funds by the Beverly City CFO.

| | | | |
|--------------|-----------------|---------------|------------|
| Police | James Boettger | \$36.3341/hr. | \$1,453.36 |
| Public Works | Sheldon Merritt | 14.55/hr. | 582.00 |
| Public Works | Dan Schoen | 19.01/hr. | 760.40 |

Upon review, Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-180

A Resolution awarding bid for the **"Rehabilitation of Playgrounds: Talbot Hall and Farnum Parks Project"** to **Gower's, Inc.**, 384 Eayrestown Road, Southampton, NJ 08088 in the base bid amount of \$82,230.00 with funding via the 2012 Burlington County Municipal Parks Development Program Grant, with Certification of Funds by the Beverly City CFO. It was noted that Mr. Wolbert will be inspecting the sites. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-181

A Resolution approving a new Mercantile License to Mark R. VanSciver, doing business as **"MVS Supply Co., LLC"** to be located at 424 Cooper Street, Store 1, Beverly, NJ 08010, Block 1161/Lot 5, with all required fees being paid, pending Zoning approval and all other Prior Approval requirements. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-182

A Resolution Canceling 2013 Budget Appropriations to Surplus. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

RESOLUTION 2013-183

A Resolution Transferring 2013 Budget Appropriations. Motion to Approve by Thibault; Second by Carlbon. Roll Call Vote - All Ayes. Motion Carried.

OLD BUSINESS

Mr. Schwedes questioned re the City's Tax Collection percentage. He was advised that we are waiting for updated calculations.

NEW BUSINESS - None at this time.

BILL LIST

Upon review, Motion to Approve the December 19, 2013 Bill List was made by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

CORRESPONDENCE - None at this time.

(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)

COMMENTS/REPORTS

The Mayor, Council Members, Administrator, Clerk and Professionals wished everyone a Merry Christmas and Happiest of Holidays, stating that we have had a good year.

Administrator/Public Safety Director

Mr. Wolbert advised that City Engineer Bill Kirchner sends Merry Christmas and Happy New Year greetings to all. Mr. Wolbert then gave a year-end update on the City's Engineering projects as follows:
~Northwest Roads

~Phase I and II for Pine Street - \$131,000 to Capital to pay down our BANS.

~We have submitted for payment on the Cooper Street project in the amount of \$263,000 but dollars are yet to be received.

~Farnum Park and Talbot Hall Park project is ongoing. The City didn't apply for the County Municipal Parks Grant for this year as we have no funds for soft costs.

~RFQ/Ps are now being reviewed for 2014 Professional Services.

~Deputy Court Administrator Alice Breen retired yesterday after fifteen years of service to the City. She will be missed, and we wish her a happy and healthy retirement. Reorganization of the Court will take place in January.

~We are working with the Police Department regarding training for the new year.

~We are working on revising the Ordinance for Rental Inspections so that all Taxes and Municipal accounts must be current prior to approving Rental properties as well as Inspections for Rental C.O.'s.

Court Administrator - November 2013 Report

N.B. Approval needed for October 2013 Court Administrator's Report and November 2013 Tax Collector's Report presented at Council's 12/10/13 Meeting, but not voted on at the time. Motion to Accept said Reports made by Thibault; Second by Schwedes. All in Favor. Motion Carried.

PUBLIC COMMENT - There was no Public Comment.
Please state you name and address clearly for the record.

EXECUTIVE SESSION - There was no Executive Session.

Resolution 2013- _____ :

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

_____ **Attorney Client Privilege**

_____ **Contractual Matters**

_____ **Current and/or Possible Litigation**

_____ **Personnel Matters**

_____ **Review of Executive Session Minutes**

ACTION TAKEN AFTER EXECUTIVE: _____ YES _____ NO _____X___N/A

ADJOURNMENT

There being no further business, Motion to Adjourn at 7:35PM was made by Schwedes; Second by Thibault. All in Favor. Motion Carried.

Respectfully submitted,

Donna F. Snyder, RMC/CMR/CPM
Municipal Clerk

Date

APPROVED:

Randy H. Miller
Mayor

Date