

**THE COMMON COUNCIL OF THE CITY OF BEVERLY**  
**APRIL 8, 2014**  
**7:00PM**

**MINUTES**

**CALL TO ORDER**

The Meeting was Called to Order at 7PM by Council President Bancroft.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bancroft read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 12, 2014 advance written notice of this meeting was posted on the Official Bulletin Board in City Hall, was emailed to the BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and Minutes will be on file in the office of the Municipal Clerk.*

**FLAG SALUTE**

Mr. Bancroft led those present in the Flag Salute.

**ROLL CALL**

**Present:**

Mayor: Randy H. Miller  
Council President: Robert H. Bancroft  
Council Members:  
Mark A. Schwedes  
Robert D. Thibault  
Engineer: William H. Kirchner (Attendance not required.)  
Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM  
Administrator/Director of Public Safety: Richard A. Wolbert  
Solicitor: Brian Guest - Parker, McCay, P.A.

**Absent:**

Council Members: Carlbon and Lowden

**APPROVAL OF MINUTES** - March 25, 2014 Regular Minutes. There was no Executive Session. The statement in the Minutes "Mr. Thibault, at Council's last meeting, had brought up clarification relative to the Tax Assessor process. He read I-4 from the 2003 Tax Assessor's

Handbook re the Appeal Process". He advised at this meeting that he wanted to clarify that he did in fact have the most current Handbook, and proceeded to read certain information from same (see pages attached). Mr. Wolbert at Council's last meeting had advised that "Mr. Thibault was reading from an obsolete Handbook and proceeded to read Sections 1102 and 1102.01 from the 2013 Tax Assessors' Handbook re same to clarify". Mr. Wolbert clarified at tonight's meeting that his was the most current Addendum to same. At this time, all pertinent clarifications having been made, Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

### **ORDINANCES**

#### **ORDINANCE 2014-6: INTRODUCTION/FIRST READING**

**An Ordinance regulating the payment of Fire Insurance Claims pursuant to the Provisions of N.J.S.A. 17:36-6 et seq.**

This Ordinance will come before Council for Second Reading/Public Hearing/Adoption at their April 22, 2014 Meeting to be held at City Hall, 446 Broad Street, Beverly, NJ 08010. Copies of said Ordinance are available for review at the Office of the Municipal Clerk, Monday through Friday during regular business hours, 9AM-5PM. Motion to Approve on First Reading by Thibault; Second by Schwedes. Roll Call Vote - All ayes. Motion Carried.

### **RESOLUTIONS**

#### **RESOLUTION 2014-69**

A Resolution appointing an Alternate #1 Member to the Beverly City Joint Land Use Board, replacing Maureen Cronin who, upon taking the Oath of Office, will be appointed to the Board as a Class IV Member. Mr. Bancroft called for nominations for same. Mr. Lowden nominated John I. Haaf. There being no further nominations, nominations were closed. Motion to appoint John I. Haaf as Alternate #1 to the Beverly City Joint Land Use Board for a two-year term effective immediately made by Mr. Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

#### **RESOLUTION 2014-70**

A Resolution, in conjunction with Beverly City Joint Land Use Board Resolution 2014-6, and now with the approval of the Department of Community Affairs/Division of Local Government Services, concurrently and officially confirming the appointment of Leigh-Ann Esaia as Joint Land Use Board Secretary in accordance with said Resolution, attached.

Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**RESOLUTION 2014-71**

A Resolution approving the attached Domestic Violence Response Team Affiliation Agreement between the Beverly City Police Department and the Providence House Domestic Violence Services of Catholic Charities, per the attached. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**RESOLUTION 2014-72**

A Resolution authorizing release of Performance Guarantee in the amount of \$1,000 to William Rust, 645 Cramer Avenue for Driveway Opening Permit #2013-102D, the one-year time period being over and inspection being completed. Motion to Approve by Thibault; Second by Schwedes. Roll Call Vote - All Ayes. Motion Carried.

**OLD BUSINESS** - None at this time.

**NEW BUSINESS** - None at this time.

**BILL LIST**

Upon review, the April 3, 2014 Bill List was Motioned for Approval by Thibault; Second by Schwedes. Roll Call Vote - All ayes. Motion Carried.

**CORRESPONDENCE**

*(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)*

Mayor Miller read one piece of correspondence relative to a Mayor's meeting in Bridgeton, NJ. There was no additional correspondence.

**COMMENTS/REPORTS**

Mayor - Nothing at this time.

Council

Mr. Thibault reported that the Tax Abatement Ordinance was still in Law and Ordinance Committee for review. The "Wing Fling" was a successful fundraiser. He also stated that he hears the Parade is coming along well. Another fundraiser, posting placards on the

basketball court fence to raise money from outside the town is proving to be very encouraging. All Calendars and Flyers are out re activities. Mr. Thibault also stated that relative to the Tax Assessor and the Appraiser Manual and Assessors' Handbook, Mr. Wolbert's material was a supplement to the Manual; he read his found information into the Minutes (see attached).

Mr. Schwedes stated the "Wing Fling" was successful and thanked Paula, Mary Ellen, and Dale for doing such a great job. The revised amount collected totaled \$884.00 which will go to Community Events. People also came from outside Beverly to attend.

Administrator/Public Safety Director

Mr. Wolbert advised that a meeting was had with Mark Remsa and an interested developer however, we're dealing with some contamination issues on the property at this point.

He also stated that the County "River Route" Committee has developed several Sub-Committees and that he has been requested to Volunteer for same. They are also looking for a business professional to take part. April 23, 2014 is their next meeting.

A meeting was had on April 9 at 3PM with Local Government Services/Department of Community Affairs to discuss our Transitional Aid status.

We are having Mower problems and are send same out to prep it for the season.

Court will be held at 5PM tomorrow evening, April 9. Last month the Court disbursed \$10,000+ and this month approximately \$8,000 of which approximately \$6,000 is the City's.

Work on the playground will be wrapping up within a week or so; and ADA Ramp is to be placed in the mulched area. The Engineers are preparing the bid specs now for the Northwest Roads Phase II Project. Our Public Works Department will be updating our Road Inventory Assessment Report. The Magnolia Street Storm Sewer is being worked on and will be done on a block by block basis. We are looking into some grant writing by Community Grants and Planning as it will cost around one million dollars to redo the Storm Sewer properly.

Professionals - Nothing at this time.

Clerk - Nothing at this time.

**PUBLIC COMMENT**

*Please state your name and address clearly for the record.*

Public Comment was had by Ron Paice and Ryan Atkinson. Topics discussed included the leaf collection process and the repair of equipment at the parks.

There being no further comments, Public Comment was closed.

**EXECUTIVE SESSION** - No Executive Session.

**Resolution 2014-** :

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

- Attorney Client Privilege**
- Contractual Matters**
- Current and/or Possible Litigation**
- Personnel Matters**
- Review of Executive Session Minutes**

**ACTION TAKEN AFTER EXECUTIVE:**       YES       NO       N/A

**ADJOURNMENT**

There being no further business, Motion to Adjourn at 7:35PM was made by Thibault; Second by Schwedes. All in Favor. Motion Carried.

Respectfully submitted,

\_\_\_\_\_  
Donna F. Snyder, RMC/CMR/CPM

\_\_\_\_\_  
Date

**APPROVED:**

\_\_\_\_\_  
Randy H. Miller, Mayor

\_\_\_\_\_  
Date