

THE COMMON COUNCIL OF THE CITY OF BEVERLY
REORGANIZATION

JANUARY 7, 2014
7:00PM

AGENDA

CALL TO ORDER BY THE MUNICIPAL CLERK

OPEN PUBLIC MEETINGS ACT STATEMENT

In compliance with the Open Public Meetings Act, NJSA 10:4-6, this is to announce that Adequate Notice of this meeting was provided in the following manner: On January 8, 2013, advance written notice of this meeting was posted on the Official Bulletin Board in the City Hall, was emailed to THE BURLINGTON COUNTY TIMES for publication and emailed to the CAMDEN COURIER POST for advise, was filed with the Municipal Clerk, and was mailed to all persons who requested and paid for such notice. The proceedings of all meetings are electronically and manually recorded, and the Minutes will be on file in the office of the Municipal Clerk.

FLAG SALUTE

WELCOME

INVOCATION

Pastor Amy Vielehr - First Baptist Church of Beverly

COUNCIL ROLL CALL

Mayor: Randy H. Miller

Council Members:

Robert H. Bancroft
Lawrence F. Carlbon
Robert E. Lowden, Jr.
Mark A. Schwedes
Robert D. Thibault

Municipal Clerk: Donna F. Snyder, RMC/CMR/CPM

PROCLAMATION: HONORING DR. MARTIN LUTHER KING, JR.

NOMINATIONS AND VOTE FOR COUNCIL PRESIDENT

NOMINATIONS AND VOTE FOR COUNCIL PRESIDENT PRO-TEM

WELCOMING COMMENTS - Mayor Randy H. Miller

APPROVAL OF MINUTES - December 19, 2013. No Executive Session held.

ORDINANCES**ORDINANCE 2014-1: INTRODUCTION/FIRST READING**

An Ordinance of the City of Beverly establishing a program pursuant to NJSA 40A:21-1 et seq. for certain Abatements of Real Property Taxes in areas in need of Rehabilitation or Redevelopment. Said Ordinance will come before Council for Second Reading/Public Hearing/Adoption at their January 21, 2014 Meeting to be held at 7PM at Beverly City Hall, 446 Broad Street, Beverly, NJ 08010. Copies of same may be obtained at the Office of the Municipal Clerk during regular business hours, M-F, 9AM-5PM.

NOMINATIONS/VOTES/RESOLUTIONS FOR PROFESSIONALS

NOTE: The following Contracts, **Resolutions 2014-1 through and including 2014-9**, to be voted on by Council are awarded without Competitive Bidding as **"Professional Services"** in accordance with NJSA 40A:11-5(1) (a) et seq. of the Local Public Contracts Law, and/or awarded in accordance with NJSA 19:44A-20.4 et seq., and pending approval of the NJ Department of Community Affairs/Division of Local Government Services. Note that the Professionals who submitted RFQs are all licensed to practice in the State of New Jersey.

RESOLUTION 2014-1:

NOMINATIONS AND VOTE FOR CITY SOLICITOR and authorizing an Agreement for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-2:

NOMINATIONS AND VOTE FOR CITY ENGINEER and authorizing an Agreement for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-3:

NOMINATIONS AND VOTE FOR CITY AUDITOR (Pending NJDCA/Division Local Government Services Approval) and authorizing an Agreement for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-4:

NOMINATIONS AND VOTE FOR NON-AUDITING SERVICES (Pending NJDCA/Division Local Government Services Approval) and authorizing an Agreement for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-5:

NOMINATIONS AND VOTE FOR CITY RISK MANAGEMENT CONSULTANT and authorizing an Agreement for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-6:

NOMINATIONS AND VOTE FOR CITY REDEVELOPMENT ATTORNEY and authorizing an Agreement for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-7:

NOMINATIONS AND VOTE FOR CITY MUNICIPAL COURT PROSECUTOR (2) and **authorizing** Agreements for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-8:

NOMINATIONS AND VOTE FOR CITY PUBLIC DEFENDER and authorizing Agreements for Professional Services for the 2014 Calendar Year.

RESOLUTION 2014-9:

NOMINATIONS AND VOTE FOR CITY CONFLICT PUBLIC DEFENDER and authorizing Agreements for Professional Services for the 2014 Calendar Year.

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RESOLUTION 2014-10 - CONSENT AGENDA

*For approval of **Resolutions 2014-11 through and including 2014-39** by "Consent Agenda". Consent Agenda items are not individually discussed. A Resolution approving the "Consent Agenda" (which may or may not include the reading of the list of items appearing on the Consent Agenda) is Moved, Seconded, and Voted upon as one item by the Governing Body. If any discussion is requested on same, it is removed from the "Consent Agenda" to the Regular Agenda.*

RESOLUTION 2014-11:

NOMINATIONS AND VOTE FOR PLANNING BOARD CLASS III MEMBER - Council Liaison for the 2014 Calendar Year.

RESOLUTION 2014-12:

Appointing Richard A. Wolbert as:
Administrator/Public Safety Director
Municipal Code Enforcement Officer
Municipal Public Information Officer
Certifying Officer Supervisor (PERS PFRS, and DCRP)
BURLCOJIF Fund Commissioner

RESOLUTION 2014-13:

Appointing Donna F. Snyder, RMC/CMR/CPM as:
Municipal Public Agency Compliance Officer - Donna F. Snyder
Municipal Improvement Search Officer - Donna F. Snyder
BURLCOJIF Alternate Fund Commissioner - Donna F. Snyder

RESOLUTION 2014-14:

BURLCOJIF Safety Coordinator - Donna F. Snyder (Primary)
Richard A. Wolbert (Secondary)

RESOLUTION 2014-15:

BURLCOJIF Claims Coordinator - Donna F. Snyder (Primary)
Richard A. Wolbert (Secondary)

RESOLUTION 2014-16:

Appointing Dorothea M. Jones as:
Deputy Clerk, P/T
Deputy Registrar, P/T
Treasurer, P/T
Certifying Officer (PERS, PFRS, and DCRP)
Municipal Tax Search Officer

RESOLUTION 2014-17:

Appointing the following Crossing Guards for the 2014 Calendar Year:
Robin Bell
Wayne Boyte
Nara Durant
Josette Mushinski
Harriet Alkins - Substitute

RESOLUTION 2014-18:

Appointing On-Call Police Matron - Linda Lewis

RESOLUTION 2014-19:

Appointing Recycling Coordinator - Lawrence F. Carlbon

RESOLUTION 2014-20:

Appointing Recycling Facilitator - Ryan Atkinson

RESOLUTION 2014-21:

A Resolution Adopting the 2014 Temporary Budget.

RESOLUTION 2014-22:

A Resolution Adopting the 2014 Cash Management Plan.

RESOLUTION 2014- 23:

A Resolution fixing the Rate of Interest to be charged for non-payment of Taxes, Assessments, and/or other Municipal Charges per NJS 54:4-67 for the 2014 Calendar Year.

RESOLUTION 2014-24:

A Resolution establishing a Petty Cash Fund and designating the Custodian of same for the 2014 Calendar year.

RESOLUTION 2014-25:

A Resolution establishing Meeting Dates, Times, and Locations for the Common Council for the 2014 Calendar Year.

RESOLUTION 2014-26:

A Resolution designating the Beverly City Official Newspapers for the 2014 Calendar Year as the Burlington County Times (Primary) and the Courier Post (Secondary).

RESOLUTION 2014-27:

A Resolution authorizing execution of a Payroll Services Agreement with CASA Payroll Services for the 2014 Calendar Year.

RESOLUTION 2014-28:

A Resolution authorizing investment of Idle Funds and Fund Transfers by the Beverly City CFO for the 2014 Calendar Year.

RESOLUTION 2014-29:

A Resolution authorizing the Beverly City Tax Assessor, per the duties and requirement of his office, to file with the Burlington County Board of Taxation such Appeals/Adjustments/Stipulations of Settlement as may be necessary to maintain accuracy and equality in the Assessment List of the City of Beverly for the 2014 calendar Year.

RESOLUTION 2014-30:

A Resolution for the 2014 Calendar Year authorizing the Beverly City CFO to pay the following bills, contractual or otherwise, prior to insertion on the Bill List, the holding of which, due to meeting schedules, deadlines or the like would cause financial harm to the City of Beverly: Payroll, Insurance, State/County/School Payments, Landfill Charges, Public Utilities, Approved Grant Application Fees, Contractual Payments, and Debt Service.

RESOLUTION 2014-31:

A Resolution authorizing the Beverly City Tax Collector, per New Jersey State Statute, to cancel tax balances under ten dollars (\$10.00) in the 2014 Calendar Year.

RESOLUTION 2014-32:

A Resolution listing Salaries for the 2014 Calendar Year for employees of the City of Beverly.

RESOLUTION 2014-33:

A Resolution appointing Hal Robertson to the Beverly Housing Authority, filling an unexpired term, effective immediately, through and including September 30, 2017.

RESOLUTION 2014-34

A Resolution re-appointing George Hahn to the Beverly Sewerage Authority for a five-year term (see attached).

RESOLUTION 2014-35:

A Resolution authorizing payment in the amount of \$180.00 to Kelly Stephan, DVM, Associate Veterinarian, Columbus Central Veterinary Hospital, upon completion of her services for the City of Beverly's 2014 Free Rabies Clinic, pending Certification of Funds by the Beverly City CFO.

RESOLUTION 2014-36:

A Resolution authorizing the payment of \$60.00 per person total for services rendered in conducting the City of Beverly's 2014 Free Rabies Clinic, as follows: Donna F. Snyder; Dorothea M. Jones; Sheldon Merritt; Jennifer Jones; and Leticia Merritt pending Certification of Funds by the Beverly City CFO.

RESOLUTION 2014-37:

A Resolution authorizing the execution of a Shared Services Agreement with Willingboro Township for **Housing Inspection Services**.

RESOLUTION 2014-38:

A Resolution authorizing the execution of a Shared Services Agreement with Willingboro Township for **Certified Recycling Professional Services** for submission of Beverly City's 2013 Annual Recycling Tonnage Report.

RESOLUTION 2014-39:

A Resolution authorizing the execution of a Shared Services Agreement with Willingboro Township for Public Works Services for Beverly City **Vehicle Maintenance**.

OLD BUSINESS

NEW BUSINESS

BILL LIST - None.

CORRESPONDENCE

(Note that all Correspondence will be handled/filed by and in the Office of the Municipal Clerk.)

1. Burlington County Freeholders - Energy Aggregation Meeting scheduled for January 16, 2014 at 5:30PM at the BCC Culinary Arts Center, 21 Mill Street, Mount Holly, NJ.

COMMENTS/REPORTS

Mayor

Council

Administrator/Public Safety Director

Professionals

Clerk

Court Administrator - No report at this time.

Tax Collector - 2013 Year-end Report for Acceptance.

PUBLIC COMMENT

Please state your name and address clearly for the record.

EXECUTIVE SESSION

Resolution 2013-_____ :

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist:

_____ **Attorney Client Privilege**

_____ **Contractual Matters**

_____ **Current and/or Possible Litigation**

_____ **Personnel Matters**

_____ **Review of Executive Session Minutes**

ACTION TAKEN AFTER EXECUTIVE: _____ YES _____ NO _____ N/A

ADJOURNMENT