

CITY OF BEVERLY

Fire District No. 1

Board of Fire Commissioners

June 17, 2013

The Regular Meeting of the Board of Fire Commissioners was called to order by Chairman Kevin Mickle under the Provisions of the open Public meetings Law c.295, Public Laws of 1979 with a salute to the Flag of the USA on June 17, 2013 at 7:30 PM in the Beverly City Hall, 446 Broad St, Beverly, NJ.

ROLL CALL and the following members were present: BENT, MICKLE, N. RICHARDS, S. RICHARDS. Ms. Rogers was absent.

ALSO PRESENT: COMMISSION ADMINISTRATIVE ASSISTANT BEVERLY MORGAN, COMM LEGAL COUNSEL MARK TARANTINO, COMM ACCT/AUDITOR ROB INVERSO, FIRE OFFICIAL RANDY JOHNSON AND FIRE CHIEF AL DESJARDINS.

MINUTES: Ms. Richards moved, seconded by Mr. Bent to approve the Minutes for the regular meeting on May 20, 2013. The motion passed unanimously.

Treasurer's REPORT: Ms. Richards moved, seconded by Mr. Richards to accept the Treasurer's Report.

AYES: Bent, Mickle, N Richards, S Richards

FIRE Official's REPORT: Fire Official Randy Johnson went over his written report. There was a short discussion about China Warren Restaurant's floor plan. Mr. Johnson talked about a residence that is advertising on Craig's List for renting rooms. He stated that he has a meeting with a NJ State representative on the matter. Mr. Richards asked Mr. Johnson to look into Caplan Auto parking cars on the sidewalk at their business.

Chief's REPORT: Chief Desjardins presented his written report.

OLD BUSINESS: Mr. Richards presented discs with SOG (Standard Operating Guidelines) to various members.

Mr. Rob Inverso, Commission's Auditor/Accountant talked about the financial situation with the commission members. He is very concerned with the surplus funds. He stated that last year's surplus was \$38,052 and that the commission used \$28,004 from the surplus to meet 2013 budget requirements. The current surplus is \$10,048 and he is concerned how the 2014 budget obligations will be met. He knows that the commission's current budget is already spoken for and we do not anticipate much money will be unspent at year end 2013. He encouraged the board to spend only on what is necessary. The members doubt that a referendum to exceed the 2% budget cap would be approved by the voters.

Mr. Richards asked about a line item for capital expenditures. Mr. Inverso responded that the board can add a line item for capital expenditures when we begin working on the 2014 budget. A discussion followed about the Aid to Volunteers line item that has historically been disbursed at year end equally to each fire company.

Ms. Morgan asked for the member's approval to forward budgets, audits, minutes and resolutions to be posted to the City of Beverly website. Administrator Rich Wolbert had offered this service to the Fire Commissioners and the members approved.

Ms. Morgan relayed Mr. Wolbert's offer to the Fire Chief that if he notices any fire hydrants that are covered by brush or debris he would instruct the City of Beverly Public Works Dept to clear the area around the hydrants.

NEW BUSINESS: Mr. Richards said that Mr. Cal Stevenson, EPT Commissioner has set up a meeting with a NJ State Rep from Local Government Services for June 25, 2013 at Hope Hose Fire Co. Due to a prior commitment, Mr. Richard's cannot attend the meeting but Ms. Richards will attend. The meeting's purpose is to discuss the merging of the Beverly Fire Comm and the Edgewater Park Twp Fire Comm. Ms. Richard's asked Mr. Tarantino if an ordinance from each town council would be required to merge the two commissions. Mr. Tarantino responded that yes, town council's ordinance would be required.

PUBLIC SESSION: Mr. Rogers asked about the determination of how the contractually obligated funds received from Edgewater Park Twp are spent. A brief discussion followed about how the funds are historically disbursed.

Mr. Rogers asked about physicals for members and the cost. He would like to talk to Mr. Bent about this issue.

Mr. Richards talked about the Beverly EMS presentation last month and what legal impact would occur if the EMS were to come under the Fire Commissioner's "umbrella". It was determined that further meetings with Mr. Richards, Mr. Bent and members of the EMS will be required.

Mr. Bent moved, seconded by Mr. Richards to approve the payment of the bills. Ayes: Bent, Mickle, N. Richards, S. Richards

Beverly Fire Co #1	2nd qtr - 2012 contract amt	\$30,302.67
Hope Hose Fire Co	2nd qtr - 2012 contract amt	\$30,302.67
Randy Johnson	2nd qtr 2013	\$850.00
Kevin Mickle	2nd qtr comm expenses	\$125.00
Paul Bent	2nd qtr comm expenses	\$125.00
Sean Richards	2nd qtr comm expenses	\$125.00
Nancy Richards	2nd qtr comm expenses	\$125.00
Charlene Rogers	2nd qtr comm expenses	\$200.00
Bev Morgan	June Admin Support	\$200.00

Atlantic Tactical	uniform - fire police	\$200.29
County of Burlington	Annual firehouse software - chief	\$1,025.00
Twp of Delanco	gasoline, May - chief	\$359.19
Twp of Delanco	gasoline, May - fire police	\$208.76
NJAW	hydrants - May	\$3,008.40
Eastwicks Florist	memorial day	\$331.70
Verizon Wireless	fire official cell phone	\$43.44
Fire Police Debit card	The Fire Store, Graves Uniform	\$221.72
Burlington County Times	audit synopsis - ad (advertising)	\$209.06
	Total	\$67,962.90

Ms. Richards moved, seconded by Mr. Bent to adjourn the meeting. Chairman Mickle declared the meeting adjourned.

Chairman _____ Secretary _____
Kevin Mickle Charlene Rogers