

MINUTES

BEVERLY CITY COMMON COUNCIL
Meeting of November 27, 2012
7PM

CALL TO ORDER

In the absence of Council President Luis Crespo, the meeting was Called to Order at 7:05PM by Council President Pro-Tem, Hal Robertson.

OPEN PUBLIC MEETINGS ACT (NJSA 10:4-6)

Mr. Robertson read the following statement into the Minutes: *In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On December 29, 2011, advance written notice of this meeting was posted on the public bulletin board in the City Hall; was mailed to THE BURLINGTON COUNTY TIMES and to the CAMDEN COURIER POST; was filed with the City Clerk and was mailed to all persons who requested and paid for such notice. **Additional Notice of change in meeting location back to City Hall was so Noticed to THE BURLINGTON COUNTY TIMES on June 22, 2012; published in the same paper on June 24, 2012; and so posted. The proceedings of all meetings are electronically recorded. The Minutes will be on file in the office of the City Clerk.***

FLAG SALUTE

Mr. Robertson led those present in the Flag Salute.

ROLL CALL

Present:

Mayor: Randy H. Miller

Council President Pro-Tem: Hal Robertson

Council Members: Barbara Kelly, Brian Perkins, Robert Thibault

Solicitor: Albert K. Marmero

Administrator: Ken Gerber, CPM

Municipal Clerk: Donna Snyder, RMC/CMR/CPM

Absent:

Council President: Luis Crespo

Engineer: William H. Kirchner (Attendance not required at this meeting.)

MINUTES

Regular Council Meeting - November 8, 2012.

Executive Session - November 8, 2012.

RESOLUTIONS

RESOLUTION 2012-263

A Resolution authorizing the Beverly City CFO to make Budget transfers within the 2012 General Fund, covering balances overspent in certain line items as shown.

RESOLUTION 2012-264

A Resolution refunding overpaid taxes in the amount of \$885.64 on Block 1277/Lot 6.03.

RESOLUTION 2012-264

A Resolution authorizing payback for 40 hours of prior accumulated Vacation Time to Officer Justin Zeuner, in the total amount of \$1,308.80 (\$32.72/hr. x 40hrs.), as provided for in the Beverly City Employee Handbook and the current Beverly City Police Contract. This payment is made with Certification of Funds by the Beverly City CFO.

BILLS LIST

November 27, 2012 Bills List for review and approval.

NEW BUSINESS

OLD BUSINESS

Designated Disabled Parking Space for 511 Warren (corner Locust/Warren), per Resolution 2012-264, approved conditionally at Council's November 8, 2012 meeting.

CORRESPONDENCE

The Correspondence will be read by Mayor Miller and processed/filed accordingly in the office of the Municipal Clerk.

- ~ NJDEP - Certificate of Environmental Stewardship to Beverly City.
- ~ General Code - Return of executed Agreement for Recodification.
- ~ BURLCOJIF/MEL - Elected Officials Training Schedule.
- ~ NJLM - Orientation for the Newly Elected, Re-elected, or Experienced.
- ~ NJLM - Executive Leadership Training for Mayors and Council Presidents.
- ~ Comcast - Effective January 1, 2013 new prices for certain video services and equipment.

~ Triad Associates - November 2012 Newsletter.

~ NJLM - Affordable Housing, COAH Trust Funds Legislative Alert.

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~ Summit Risk Services - Third Party Administrator re legal liability on current issues.

~ Powers Kirn - Notice re foreclosure action on a certain Beverly City property.

~ Burlington County Clean Communities - Recycling/Clean Communities Workshops scheduled through the remainder of this year.

COMMENTS/REPORTS

ADMINISTRATOR

SOLICITOR

ENGINEER - Attendance not required at this meeting.

COUNCIL MEMBERS

CLERK

PUBLIC COMMENT

*This portion of the meeting provides the public with an opportunity to ask questions of City Council concerning the City, or to address questions to the Administrator/Director of Public Safety. **Please state your name and address for the record.***

EXECUTIVE SESSION

Resolution 2012-_____ :

A Resolution of the Common Council of the City of Beverly to hold Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Chapter 231, permitting the exclusion of the Public from a meeting in certain circumstances which the Governing Body deem now exist: Discussion to be had on Personnel, Litigation, and Contractual matters.

ACTION AFTER EXECUTIVE SESSION: YES_____ (See below) NO_____

ADJOURNMENT

Governor's Best Practices Toolbox-2012:

"Prospective" Items for Continued Discussion, Monitoring, and Update:

1. Does your municipality maintain an up-to-date municipal website containing, but not limited to:

Past 3 years adopted Budgets. YES.

Current year proposed Budget including the full adopted Budget for current year when approved by the Governing Body. TBA

Most recent Annual Financial Statements and Audits. YES

Notifications for Solicitation of Bids and RFP's. TBA LINC TO ENGINEER.

Employee Contact Information. TO BE UPDATED.

Governing Body, Boards, and Commission Meeting Dates, Minutes, and Agendas. TBA

2. Is your municipality's computer information backed up regularly, pursuant to a written backup policy and is data stored offsite. YES. BEVERLY CITY IS BACKED-UP REGULARLY AND STORED OFFSITE PURSUANT TO A WRITTEN BACKUP POLICY BY NETWORKS PLUS.

3. Are Ordinances codified on an annual basis and made available electronically and/or in an existing Ordinance book for the public. TBA

4. If your municipality is a member of the SHBP, have you transitioned from Chapter 88 (lifelong retirement benefits & Medicate Part B payouts) to Chapter 48 (healthcare cafeteria and select cost-saving provisions for all current and future employees)? YES. A "CAFETERIA PLAN" WAS ADVISED TO ALL CITY EMPLOYEES AND HAS COMMENCED.

**Note "No" Items for Monitoring:

Is your municipality's Police Department accredited by the Commission on Accreditation of Law Enforcement Agencies, Inc. (CALEA), or have Senior officers had advanced training through professional agencies/academies.

Updated 2/24/12