

MINUTES

CITY OF BEVERLY

MAY 25, 2004

CALL TO ORDER. The regular meeting of the Common Council of the City of Beverly was called to order at 7:30pm, by Council President Bancroft on Tuesday, May 25, 2004, under the provisions of the Open Public Meeting Act c. 231 P.C. "Sunshine Law". Notice of this meeting was published in the Burlington County Times and posted on the bulletin board in the Municipal Building. All members present saluted the flag of the United States of America.

ROLL CALL.

PRESENT: Mr. Wolbert, Mr. Newsome, Mr. Williams, Ms. Gillette, Mr. Krzykalski, Mrs. Richards, Mrs. Setikas, Council President Bancroft, Mayor Robert Lowden, Solicitor William Kearns, Director of Public Safety Mike Morton and Municipal Clerk/Administrator Barbara Sheipe.

ABSENT: Dr. Cook was excused.

MINUTES. Mrs. Richards made a motion to approve the minutes of May 11, 2004, Mrs. Setikas second the motion. All members approve the motion.

TREASURER'S REPORT. Mrs. Richards made a motion to approve the report, Mrs. Setikas second the motion. All members approved the motion.

PUBLIC SAFETY. Mrs. Richards thanked the police department for their quick action when they were called for assistance. Director Morton explained that two officers were injured in separate incidents while on duty. Mrs. Richards inquired about the status of Mr. Gilbert's court order. Director Morton discussed that it is his understanding that Mr. Gilbert has until June 17 to move, but that he will check with the court administrator.

COORESPONDENCE.

The Bethel A.M.E. Church sent a letter of request in to hold a Tent Revival on July 16 at 7pm on the River Front Park. Director Morton will review the information submitted and communicate with the church.

The Youth Ministry of Macedonia Baptist Church would like to have permission to sell hot dogs and sodas at the Memorial Day parade. Mrs. Richards made a motion to waive the vendor's fee for the church. Ms. Gillette second the motion. At the call of the roll, the vote was:

AYES: Mr. Wolbert, Mr. Newsome, Mr. Williams, Ms. Gillette, Mr. Krzykalski, Mrs. Richards, Mrs. Setikas and Council President Bancroft.

NAYES: None.

OLD BUSINESS.

Ordinance No. 2004-7-Amending Chapter XII of the Code Of The City Of Beverly (fire alarms). Council President Bancroft requested that this ordinance be held until everyone had a corrected copy of the ordinance.

Resolution No. 2004-47, Resolution Authorizing A Tax Abatement Agreement With Beverly Commons. The resolution was read by title. Mr. Wolbert requested that it be clarified that the agreement was only for 30 years.

Mrs. Richards made a motion to approve the resolution for a 30-year tax abatement agreement. Mr. Wolbert second the motion. At the call of the roll, the vote was:

AYES: Mr. Wolbert, Mr. Newsome, Ms. Gillette, Mr. Krzykalski, Mrs. Richards, Mrs. Setikas and Council President Bancroft.

NAYES: None.

ABSTAIN: Mr. Williams.

NEW BUSINESS.

Resolution No. 2004-48, Grant Agreement With New Jersey DEP For Stormwater Management.

Resolution No. 2004-49, Creating Temporary Emergency Appropriations.

Resolution No. 2004-50, Tax Lien For Property Maintenance.

Resolution No. 2004-51, Mortgage Subordination.

Mayor Lowden requested that Resolution 2004-48 be changed to include his signature instead of the council presidents.

Mrs. Richards made a motion to approve Resolutions, 2004-48, 2004-49, 204-50, 2004-51, Mrs. Setikas second the motion. At the call of the roll, the vote was:

AYES. Mr. Wolbert, Mr. Newsome, Mr. Williams, Ms. Gillette, Mr. Krzykalski, Mrs. Setikas, Mrs. Richards and Council President Bancroft.

NAYES. None.

PAYMENT OF BILLS

Mayor Lowden requested that the graduation awards be included in the bill list in the amount of \$300.00.

Mr. Wolbert requested that the bill for the Beverly Board of Fire Commissioners be held until the amount is clarified and the proper signatures are acquired. Mr. Wolbert also

inquired as to why the XTEL bill was not paid in a timely fashion. There was a dispute on the bill previously, so the city withheld payment.

Mr. Wolbert made a motion to approve the bills as corrected. Ms. Gillette second the motion. At the call of the roll, the vote was:

AYES: Mr. Wolbert, Mr. Newsome, Mr. Williams, Ms. Gillette, Mr. Krzykalski, Mrs. Setikas, Mrs. Richards and Council President Bancroft.

NAYES: None.

MAYOR'S REPORT. Mayor Lowden had given a tour with Council President Bancroft to the Beverly City kindergarten class of city hall. The children had requested a playground for the school. The class will also be planting flowers for Memorial Day around the city. Mayor Lowden discussed that he had received information from DCA about new rules for the playgrounds and parks. There is to be no gravel or sand in the public areas. The Mayor also reviewed a letter from Department of Transportation concerning the Fiscal Year 2005 Municipal Aid Program. The municipalities are encouraged to submit applications for the Local Bikeway and Safe Streets to Schools Programs. Mayor Lowden will discuss submitting the information with William Kirchner of Environmental Resolutions. Mayor Lowden address a request from a resident on Walton Avenue concerning the parking of commuters on Railroad Avenue that are using the light rail. The cars are taking up parking spaces from the residents. City council agreed to request more signage for the parking areas from the Riverline and NJ Transit. The city received quote for recycling cans from the state contracts vendor T.M. Fitzgerald of Havertown PA. The city is in need of more cans.

Mrs. Richards made a motion to use the tonnage grant fund and the clean communities money for the purchase of the recycling cans, Mr. Wolbert second the motion. At the call of the roll, the vote was:

AYES: Mr. Wolbert, Mr. Newsome, Mr. Williams, Ms. Gillette, Mr. Krzykalski, Mrs. Setikas, Mrs. Richards and Council President Bancroft.

NAYES: None.

COUNCIL REPORTS.

Mr. Wolbert discussed that a shared service meeting was held and that the committee had decided to pursue the vehicle maintenance/purchase projects. The next shared service meeting will be on June 29. On June 7 at 3pm there will be a meeting with the NJ American Water Company to discuss storm water management.

Mr. Newsome reminder everyone of the Memorial Day parade.

Mr. Williams will attend the storm water management meeting on June 7.

Ms. Gillette wished everyone a Happy and Safe Memorial Day and that she is still working at getting the public to register to vote.

Mr. Krzykalski discussed that he had attend a meeting in Delran with the health dept on environmental issues pertaining to the public's health. There is a survey for people to fill out to help the committee determine the publics health concerns.

Mrs.. Richards announced that there would be a quilt dedication ceremony on June 14 at city hall. Mrs. Parker's 5th grade class will be presenting the city with a hand made quilt that has the city logo on it surrounded by American flags. On June 2 at 3:30pm the Beverly City Clean Kids Communities Program will start. Mrs. Richards also discussed the number of gas and electric scooters that are being ridden around town.

Mrs. Setikas discussed that the parking lot behind the bank will have the grass cut. Also that she, Mrs. Richards and Dr. Cook attend a banquet for Clean Communities. The wreath that was made and donated by Mrs. Setikas was raffled off at the banquet.

PUBLIC SESSION.

John Borden-Riverbank requested that city council consider a policy to pay bills that in dispute on time. The city should pay the portion of the bill that is not in dispute, so as not to incur late chares.

Karen Van Hoy-129 Warren Street inquired if council had approved any new RCA's programs. Mrs. Van Hoy would like to keep the RCA program updated in discussions with city council. Mrs. Richards explained that she has a passion for funding improvements to the current homeownership housing stock and that a lot of senior citizens benefit from the program. Mrs. Van Hoy inquired if city council was in favor of the programs money going to landlords. Council President Bancroft explained that it is a requirement of the COAH program and that city council does not really have a say, as long as the guidelines are followed. Mrs. Richards explained that the landlords have to pay a percentage of the improvements. Mayor Lowden discussed that COAH regulations are changing and that the city has to abide by the changes.

Mr. Wolbert discussed the licensing of cats. Janet Lowe has been working on an ordinance to have cats receive rabies certificates and be license. Mr. Wolbert had talked to Robert Starke from the county animal shelter and that there were free clinics available monthly for rabies shot. Mrs. Richards talked about the city previously attempting to regulate the cats and that it would cost additional money to have someone trap the cats and take them to the shelter. The city would be responsible to pay the shelter for the cats. Mr. Wolbert discussed that the ordinance allows the cats to be taken to the shelter by the animal control. Mrs. Van Hoy discussed that it should not be an either/or situation. The licenses do not control the catching of the cats. It would benefit the city to require that cats are license to help control the cat population now and in the future. Mr. Kearns discussed that the state mandates the licensing of dogs, but not cats. Mr. Wolbert will review the ordinance and the cost to the city to regulate cats. Mrs. Van Hoy would like to see the cat population controlled for health and safety reasons.

No one else from the public wishing to be heard, the public portion was closed.

EXECUTIVE SESSION. Mr. Wolbert made a motion for a closed session for the discussion of contracts, Mrs. Richards second the motion. All members were in favor. City Council returned to public session.

PUBLIC SESSION.

Mrs. Richards made a motion to allow city employees, except the police department to work summer hours for the month of June, July and August. The majority of the employees would have to be in favor of closing on Fridays and working extend hours during the week. Mrs. Setikas second the motion. At the call of the role, the vote was:

AYES: Mr. Wolbert, Mr. Newsome, Mr. Williams, Ms. Gillette, Mr. Krzykalski, Mrs. Richards, Mrs. Setikas and Council President Bancroft.

NAYES: None.

Council President Bancroft and Mayor Lowden expressed that they feel that the city hall should be opened on Fridays to serve the residents of the city.

Mrs. Setikas made a motion to approve the purchase of an air conditioner unit for the housing, zoning and tax assessors office. This office currently has no air conditioning and is located on the second floor of city hall. Mrs. Richards second the motion. All members present were in favor.

Mr. Wolbert made a motion to have the city pay all bills in a timely fashion so as to avoid late charges. Mr. Newsome second the motion. All members voted in favor. The bills that have a portion in dispute will be paid for except the disputed section.

ADJOURNMENT. Mrs. Richards made a motion to adjourn, Ms. Gillette second the motion. All members were in favor.

Submitted by,

Barbara A. Sheipe RMC
Municipal Clerk