

**COMMON COUNCIL OF THE CITY OF BEVERLY  
2011 REORGANIZATION MEETING  
JANUARY 4, 2011  
MINUTES**

**CALL TO ORDER/FLAG SALUTE/OPEN PUBLIC MEETINGS ACT**

Deputy Clerk, Donna Snyder, welcomed those present to the 2011 Reorganization Meeting of the Common Council of The City of Beverly. She then called the meeting to order and led those present in the Flag Salute. The Open Public Meetings Act (NJSA 10:4-6) was read into the Minutes as follows: *In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On January 5, 2010 advance written notice of this meeting was posted on the public bulletin board in the City Hall; was mailed to The Burlington County Times and to the Camden Courier Post; was filed with the City Clerk, and was mailed to all persons who requested and paid for such notice.* **The proceedings of all meetings are typically electronically recorded and the minutes will be on file in the office of the City Clerk.**

**Reverend Robert Legnani** from St. Stephen's Episcopal Church in Beverly gave the **opening prayer**.

The first order of business was the reading of the following Resolutions:

**RESOLUTION 2011-1:** A Resolution appointing **Albert K. Marmero as City Solicitor** for the calendar year 2011, and authorizing an agreement with Long, Marmero Associates, LLC for Professional Services for compensation of \$22,000.00 for the one year term.

Motion to approve – Mr. Bass; Second – Mr. Robertson.

Roll Call Vote:

Ayes: Mr. Robertson, Mr. Bass, Mr. Crespo, Mr. Perkins, Ms. Kelly.

Nays: None.

Abstain: Mr. Williams.

Motion Carried.

**RESOLUTION 2011-5:** A Resolution appointing **William H. Kirchner, P.E., CME as City Engineer** for the calendar year 2011, and authorizing an agreement with Environmental Resolutions, Inc. for Professional Services at the rates set forth on the annexed schedule for services rendered.

Motion to approve – Mr. Robertson; Second – Ms. Kelly.

Roll Call Vote:

Ayes: Mr. Robertson, Mr. Bass, Mr. Crespo, Mr. Perkins, Ms. Kelly.

Nays: None.

Abstain: Mr. Williams.

Motion Carried.

**RESOLUTION 2011-16:** A Resolution appointing **Kenneth Gerber as City Administrator** for the calendar year 2011 receiving compensation of \$20,000.00 for the one year term.

Motion to approve – Mr. Crespo; Second – Mr. Bass.

Roll Call Vote:

Ayes: Mr. Robertson, Mr. Williams, Mr. Bass, Mr. Crespo, Mr. Perkins, Ms. Kelly.

Nays: None.

Abstain: None.

Motion Carried.

The next order of business was the swearing in of elected Official **Martin Bass, III** to a one year term of office. Assemblyman Jack Connors from Burlington County's 3<sup>rd</sup> Legislative District performed the swearing in for both Council Member Bass and Administrator Gerber.

Solicitor Marmero, Engineer Kirchner, and Administrator Gerber then took their appropriate places for meeting participation.

**Mayor Cook welcomed everyone** wishing all a Happy New Year. She then recognized the dignitaries in attendance. The Mayor then gave her Welcoming Comments beginning with "Beverly City Common Council's 21<sup>st</sup> Century Changes", reminding those present of the Amendment to the Charter of the City of Beverly per P.L. 2009, Chapter 198, Assembly No. 4043, approved on January 14, 2010. The Council then met on February 9, 2010 and unanimously amended the City Charter via Ordinance 2010-2 which reduced the number of Council members from nine to five and extended Council terms from three to four years as approved by the Assembly on January 14, 2010. Council also provided for a transition process to implement this reduction and, upon implementation, providing for a reduction in the Quorum necessary to call a Special Meeting of the Common Council.

**Deputy Clerk Snyder then called the Roll:**

Mr. Robertson – Present

Mr. Williams – Present

Mr. Bass – Present

Mr. Crespo – Present

Mayor Cook – Present

Mr. Desjardins – Absent

Mr. Perkins – Present

Ms. Kelly – Present

Also in attendance, as previously indicated, were Solicitor Marmero, Engineer Kirchner, Administrator Gerber, and Deputy Clerk Snyder.

Deputy Clerk Snyder then called for nomination for election of Council President. Motion by Council Member Hal Robertson to **nominate Luis Crespo as Council President** with a Second by Council Member Scott Williams. Roll Call Vote:

Mr. Robertson-Yes; Mr. Williams-Yes; Mr. Bass-Yes; Mr. Perkins-Yes; Ms. Kelly-Yes. Motion Carried.

Deputy Clerk Snyder then called for nomination for election of Council Pro-Tem President. Motion by Council Member Williams to nominate **Hal Robertson as Council Pro-Tem President** with a Second by Mr. Bass. Roll Call Vote:

Mr. Williams-Yes; Mr. Bass-Yes; Council President Crespo-Yes; Mr. Perkins-Yes; Ms. Kelly-Yes.  
Motion Carried.

Deputy Clerk Snyder then read into the Minutes Beverly City's first Proclamation of the New Year 2011: **"A Proclamation Honoring Dr. Martin Luther King, Jr."**.

Deputy Clerk Snyder then **turned the remainder of the Meeting over to Council President Crespo.**

Council President Crespo then advised that Solicitor Marmero would read the **Consent Agenda Resolutions** and call for a vote. He also requested that all appointees stand and remain standing when their name is called during the reading of the Consent Agenda Resolutions as a **joint Oath of Office** will be administered by Assemblyman Jack Connors at the conclusion of the Consent Agenda vote. The Consent Agenda Resolutions are as follows:

**RESOLUTION 2011-2:** Appointing Dean Buono and R. Louis Gallagher, II as **Beverly City Municipal Prosecutors** for the calendar year 2011 at the contracted amount of \$300.00 per appearance.

**RESOLUTION 2011-3:** Appointing Neal E. Rosenberg, Esq. as **Beverly City Municipal Public Defender** for calendar year 2011 at the contracted amount of \$300.00 per month.

**RESOLUTION 2011-4:** Appointing Robert Steward, CPA/RMA as **Municipal Auditor** for the calendar year 2011 and authorizing an agreement with Inverso & Stewart at the contracted amount of \$22,400.00.

**RESOLUTION 2011-6:** Appointing Tunney Insurance Services as **Risk Management Consultant** to the Burlington County Municipal Joint Insurance Fund for the calendar year 2011.

**RESOLUTION 2011- 7:** Appointing the firm of Brown & Connery, LLP as **Redevelopment Attorney** for the calendar year 2011 with compensation at the hourly rate of \$175.00 for services rendered.

**RESOLUTION 2011-8:** Appointing the following individuals to the BURLCOJIF in the capacity stated: Luis Crespo as **Fund Commissioner, Safety Coordinator and EPL Contact**; Hal Robertson as **Alternate Fund Commissioner and Alternate EPL Contact**; Donna Snyder as **Claims Coordinator**; and, Trudi Desjardins as **Safety Coordinator** for the calendar year 2011.

**RESOLUTION 2011-9:** Designating The Burlington County Times and the Beverly Bee as the **official newspapers** for the calendar year 2011.

**\*RESOLUTION 2011-10:** Establishing **Meeting Dates** for the Mayor and Common Council of the City of Beverly, County of Burlington, State of New Jersey for the calendar year 2011.

**RESOLUTION 2011-11:** Authorizing agreements for **Professional Services** for City Solicitor, Auditor, Public Defender, Municipal Prosecutors, Engineer, and Redevelopment Attorney.

**RESOLUTION 2011-12:** Adopting the **2011 Temporary Budget**.

**RESOLUTION 2011-13:** Establishing a **Petty Cash Fund for 2011** at the set amount of \$300.00 with Acting Clerk Trudi Desjardins named as Custodian of said Fund.

**RESOLUTION 2011-14:** Making the following appointments:

Donna Snyder as **Deputy Municipal Clerk and Deputy Registrar of Vital Statistics;**

Trudi Desjardins as **Registrar of Vital Statistics;**

Victoria Boras as the **Tax Search Clerk;**

Kate Elliot as the **Police Matron;**

Alfred Desjardins as **Emergency Management Coordinator;**

**School Crossing Guards** appointed per the annexed listing.

**RESOLUTION 2011-15:** Appointing Hal Robertson to the position of **Representative to the Beverly City Planning Board of Adjustment** for the year 2011.

\*Council President Crespo made a **correction to Resolution 2011-10** for the Acting Clerk’s notation: The official Newspapers for Beverly City are the **Burlington County Times** and the **Camden Courier Post** – not the **Beverly Bee**. So noted.

With the addition of said correction, Mr. Crespo entertained a motion to adopt the 2011 City Council Reorganization Consent Agenda: Motion by Mr. Robertson, with a Second by Mr. Bass to approve Consent Agenda Resolutions as stated. Roll Call Vote: Mr. Robertson-Yes; Mr. Williams-Yes, except for Resolution numbers 2011-5 and 2011-7 - Abstain; Mr. Bass-Yes; Council President Crespo-Yes; Mr. Perkins-Yes; Ms. Kelly-Yes. Motion Carried.

Council President Crespo then read the **2011 Council Committee Assignments** into the Minutes as follows:

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>	<u>MEMBER</u>
Police	Crespo	Perkins	Robertson
Fire/EMS/Defense	Desjardins	Perkins	
Finance/Purchasing	Crespo	Robertson	Kelly
Law/Ordinance	Williams	Perkins	
Public Works/Parks/Playgrounds Street Lighting	Robertson	Williams	
Economic Development/Property Property Acquisition/Disposition	Robertson	Williams	
Insurance	Kelly	Desjardins	
Health Committee	Desjardins	Bass	

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>	<u>MEMBER</u>
Tri-Town Reps Shared Services	Crespo	Robertson	Bass
Public Affairs/Community	Kelly	Bass	

Council President Crespo then called for the Mayor's Closing Comments. Mayor Cook thanked all for their attendance and participation at tonight's Reorganization. She then referred all to the back of the Reorganization packet to her **"We The People"** flyer which she read. She hoped there would be a good turnout of individuals coming to converse about the past, present, and future of Beverly and how in working together and volunteering we can make not only our City, but also the world a better place.

President Crespo thanked the Mayor and then welcomed both Mr. Robertson and Mr. Bass to a new year on Council. He then opened the meeting to the Public.

Rev. Bob Legnani, 158 Warren Street, Beverly, NJ: Rev. Legnani advised Council that this morning a resident's dog was attacked by a pit-bull on the sidewalk. He wanted to be sure this was known and also asked the Council if they could review the City's Dog Ordinance to see about whether or not strident regulations address such situations.

Administrator Gerber advised that the Police had the situation under control from the onset and was continuing to work diligently to come to a resolve. City Council will be reviewing the Dog Ordinance with the Solicitor for any needed updates.

Assemblyman Jack Connors then spoke congratulating Council on their Reorganization and for being invited to participate. He then recognized Mayor Cook for her continued love of and diligence in promoting the history of Beverly City. He stated that he has known Mayor Cook for the last fourteen years and commended her for always bringing the City's hopes and dreams to the forefront. He further commended the Council for their combined efforts in making Beverly the best it can be.

There being no further comments, President Crespo closed the Public portion of the meeting.

The **joint Oath of Office** was then given by Assemblyman Connors to those so appointed by Resolution. President Crespo advised that for all those who were appointed and could not be in attendance that the Oath of Office would be administered in the Clerk's Office and so filed.

President Crespo thanked everyone and reminded all those present that they were invited to the Council's Reorganization gathering at the "Kove" in Edgewater Park for dinner and entertainment beginning at 7PM.

President Crespo then called for the Closing Prayer, which was given by Reverend Legnani. The Reverend had those present stand and repeat the Closing Prayer:

**GOD BLESS BEVERLY,  
GOD BLESS OUR LEADERS,  
GOD BLESS OUR CHILDREN,  
GIVE US PEACE!**

There being no further business, President Crespo called for a Motion to Adjourn at 6:42PM:  
Motion - Mr. Robertson; Second – Mr. Bass. All Ayes. Motion Carried.

Respectfully submitted,

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Donna Snyder, RMC/CPM  
Depute Clerk/Planning Bd. Of Adjustment Secretary

Approved:

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Luis Crespo, Council President

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Date