

2012 REORGANIZATION MEETING
Of The
COMMON COUNCIL OF THE CITY OF BEVERLY

MINUTES

Municipal Clerk Donna Snyder welcomed everyone to Council's 2012 Reorganization Meeting. She wished everyone a happy, healthy, peaceful, and contented New Year as we all move forward together, both personally and professionally, in this New Year of rebirth and renewal. She then read the following into the Minutes for informational purposes:

NOTE: Per P.L. 2009, Chapter 198, Assembly No. 4043, as approved on January 14, 2010, Amendment was made to the Charter of the City of Beverly. The Beverly City Common Council then met on February 9, 2010 and unanimously voted on same, amending the City Charter via Ordinance 2010-2 thus reducing the number of Common Council members from nine to five, and extending Council terms from three to four years as so approved by said Assembly. Council also provided for a transition process to implement this reduction and, upon implementation, provided for a reduction in the Quorum necessary to call a Special Meeting of the Common Council.

CALL TO ORDER

The Clerk called the meeting to order at 6:10PM.

FLAG SALUTE

The Clerk led those present in the Flag Salute.

OPEN PUBLIC MEETINGS ACT STATEMENT (NJSA 10:4-6)

The Clerk read the following Statement into the Minutes:

*In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On December 29, 2011 advance written notice of this meeting was posted on the public bulletin board in the City Hall; was advertised in **THE BURLINGTON COUNTY TIMES**; was filed with the City Clerk, and was mailed to all persons who requested and paid for such notice. **Note that the proceedings of all meetings are typically electronically recorded. Minutes will be on file in the office of the City Clerk.***

OPENING PRAYER

The Opening Prayer was led by **Reverend Maurice Tobin** from the Macedonia Baptist Church.

SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS

The Clerk announced the following:

Being Sworn-in by Assemblyman Troy Singleton:

Randy H. Miller – Mayor – 4 Year Term

Brian Perkins – Council Member – 4 Year Term

Upon Mayor Miller and Council Member Perkin's swearing-in, Assemblyman Singleton took a moment to congratulate these two individuals, and stated that he would be remiss if he did not additionally thank Dr. Gail Cook who ran an excellent Senatorial race this past Election with both him and Herb Conway running and winning the Assembly seats. He presented former **Mayor Cook with a Commendation** for her current and past untiring work for the City of Beverly and her Party. Mayor Cook then thanked Assemblyman Singleton and Senator Allen, and wished Council all the best in the New Year.

Being Sworn-in by Senator Diane Allen:

Robert Thibault – Council Member – 4 Year Term

Upon Council Member Thibault's swearing-in, Senator Allen took a few moments to thank everyone for attending. She also recognized former Mayor Gail Cook, stating that they ran a very exciting Senatorial race together this last Election, and that they were still friends! She reminded those present that the Beverly City residents were very fortunate to have such good people on Council – individuals who were truly interested in the best interests of the City and were willing to put the time in needed to make things happen.

The Clerk then took **ROLL CALL**, with Mayor and Council Members all being Present.

Mayor: **Randy H. Miller**

Council Members: **Martin Bass**
 Luis Crespo
 Barbara Kelly
 Brian Perkins
 Robert Thibault

LETTER OF RESIGNATION

The Clerk read **Martin Bass'** notice of Resignation into the Minutes. (Mr. Bass ran and was Elected in the 2011 General Election to fill a 1 Year Unexpired Term.) Motion to accept resignation of Martin Bass by Thibault; Second by Perkins. Roll Call Vote – All Ayes. Motion Carried.

LOCAL DEMOCRATIC COMMITTEE LIST OF NAMES TO FILL VACANCY

The Clerk then read a letter (see attached) from Dr. Gail G. Cook, Chair of the Beverly City Democratic Committee recommending the following 3 individuals for consideration for a vote by Council to fill the Unexpired 1 Year Term that was vacated by Mr. Bass:

Hal Robertson; Nancy Richards; William Elliott, Jr.

APPOINTMENT TO FILL VACANCY

The Clerk then called for nominations to fill the 1 Year Unexpired Term vacancy created by Martin Bass. **Motion to appoint Hall Robertson** made by Crespo; Second by Perkins. Roll Call Vote – All Ayes. Motion Carried.

SWEARING-IN OF APPOINTEE

Mr. Robertson was then sworn-in by Assemblyman Troy Singleton.

NOMINATION OF COUNCIL PRESIDENT

At this time, the Clerk called for nominations for Council President. Motion to approve **Luis Crespo as Council President** for the 2012 Calendar Year made by Robertson; Second by Perkins. Roll Call Vote – All Ayes, except: Thibault – No. Motion Carried.

The Clerk then turned the meeting over to Council President Crespo.

\

NOMINATION OF COUNCIL PRESIDENT PRO-TEM

Mr. Crespo then called for nominations for Council President Pro-Tem. Motion to approve **Hal Robertson as Council President Pro-Tem** for the 2012 Calendar Year made by Kelly; Second by Perkins. Roll Call Vote – All Ayes. Motion Carried.

MAYOR MILLER'S WELCOMING COMMENTS

Mayor Miller welcomed everyone, and thanked Senator Allen and Assemblyman Singleton and all those present who came out on the coldest night of the year to attend Reorganization. He said that he will be working hard during his term for everyone in the community.

RESOLUTION 2012-1

A Resolution appointing **Albert K. Marmero, Esq.** as **City Solicitor** for the calendar year 2012, and authorizing an agreement with **Long Marmero & Associates, LLP**, for Professional Services at the rate set forth in said agreement. Motion to approve by Perkins; Second by Robertson. Roll Call – All Ayes. Motion Carried.

RESOLUTION 2012-2

A Resolution appointing **William H. Kirchner, P.E., CME**, as **City Engineer** for the calendar year 2012, and authorizing an agreement with **Environmental Resolutions, Inc.** for Professional Services at the rates set forth in said agreement. Motion to approve by Kelly; Second by Robertson. Roll Call – All Ayes. Motion Carried.

*Mr. Crespo then advised that the **Consent Agenda Resolutions** would be read and a vote called for. He asked if anyone wanted to request a certain Resolution be pulled from the Consent Agenda for discussion. Mr. Thibault requested that Resolutions 2012-3(Auditor) and 2012-22(Temporary Budget) be pulled for discussion. This was done with discussion/vote as follows:*

RESOLUTION 2012-3

A Resolution appointing **Robert Stewart, CPA/RMA**, as **Municipal Auditor** for the calendar year 2012, and authorizing an agreement for Professional Services with **Inverso & Stewart** at the rate set forth in said agreement.

Mr. Thibault had two points for consideration. How long has Inverso & Stewart been the Auditor for the City and that rates for another submission by Bowman and Associates were lower, other than that for Senior Partner. He also submitted two packets of information from 2008 from the Office of the State Comptroller relative to "Auditor Rotation", i.e., replacing an Auditor every 10 years relative to issues including but not limited to accountability. Council reviewed the material presented.

Upon review, Mr. Crespo then stated that Inverso & Stewart had been the City Auditor for approximately ten years, and that assistance from Inverso & Stewart is always by the Senior Partner who is always readily available. In reviewing Professional Services submissions, Bowman and Associates did have a CAP limit.

There being no further discussion, **Motion to approve Inverso & Stewart as Auditor for the City of Beverly for the 2012 Calendar Year** was made by Robertson; Second by Kelly. Roll Call Vote – All Ayes, except Thibault – No. Motion Carried.

Referencing Resolution 2012-22, Mr. Crespo then stated for Mr. Thibault that the Temporary Budget is one that must be done at this time every year and takes us through to our regular Budget when adopted. Mr. Thibault stated that, this being the case, he had no objection to placing said Resolution back into the Consent Agenda. This was done.

CONSENT AGENDA RESOLUTIONS

RESOLUTION 2012-4

A Resolution appointing **R. Louis Gallagher, II** as **Municipal Prosecutor** for the calendar year 2012 and authorizing an agreement for Professional Services at the rate set forth in said agreement.

RESOLUTION 2012-5

A Resolution appointing **Dean J. Buono** as **Municipal Prosecutor** for the calendar year 2012 and authorizing an agreement for Professional Services at the rate set forth in said agreement.

RESOLUTION 2012-6

A Resolution appointing **Neal E. Rosenberg, Esq.** as **Municipal Public Defender** for calendar year 2012 and authorizing an agreement for Professional Services at the rate set forth in said agreement.

RESOLUTION 2012- 7

A Resolution appointing **Mark P. Asselta** as **Redevelopment Attorney** for the calendar year 2012 and authorizing an agreement for Professional Services with **Brown & Connelly, LLP** at the rate set forth in said agreement.

RESOLUTION 2012-8

A Resolution appointing **Hardenbergh Insurance Group, Inc.** as **Risk Management Consultant** in accordance with 40A:11-5, and authorizing an agreement for Professional Services with same at the rate set forth in said agreement.

RESOLUTION 2012-9

A Resolution appointing **Luis Crespo** as **Burlington County Municipal Joint Insurance Fund Commissioner** for calendar year 2012.

RESOLUTION 2012-10

A Resolution appointing Donna Snyder as **Burlington County Municipal Joint Insurance Fund Alternate Fund Commissioner** for calendar year 2012.

RESOLUTION 2012-11

A Resolution appointing **Donna Snyder** as **Burlington County Municipal Joint Insurance Fund Safety Coordinator** for calendar year 2012.

RESOLUTION 2012-12

A Resolution appointing **Donna Snyder** as **Burlington County Municipal Joint Insurance Fund Claims Coordinator** for calendar year 2012.

RESOLUTION 2012-13

A Resolution appointing **Donna Snyder** as **Municipal Assessment Search Officer** for calendar year 2012.

RESOLUTION 2012-14

A Resolution appointing **Dorothea M. Jones** as **Deputy Municipal Clerk** for calendar year 2012.

RESOLUTION 2012-15

A Resolution appointing **Dorothea M. Jones** as **Deputy Municipal Registrar** for calendar year 2012.

RESOLUTION 2012-16

A Resolution appointing **Dorothea M. Jones** as **Treasurer** for calendar year 2012.

RESOLUTION 2012-17

A Resolution appointing **Dorothea M. Jones** as **Tax Search Clerk** for calendar year 2012.

RESOLUTION 2012-18

A Resolution appointing a **Recycling Coordinator** for calendar year 2012.

RESOLUTION 2012-19

A Resolution appointing a **Council Representative to the Beverly City Planning Board of Adjustment.**

RESOLUTION 2012-20

A Resolution appointing Kate Elliot as **Police Matron** for calendar year 2012.

RESOLUTION 2012-21

A Resolution appointing the following **School Crossing Guards** for calendar year 2012:

Robin Bell, Wayne Boyte, Nara L. Durant, and Josette Muschinski.

RESOLUTION 2012-22

A Resolution adopting the Beverly City **2012 Temporary Budget.**

RESOLUTION 2012-23

A Resolution designating the **2012 Depositories** for the City of Beverly.

RESOLUTION 2012-24

A Resolution fixing the **2012 Interest Rate on Delinquent Taxes** in the City of Beverly.

RESOLUTION 2012-25

A Resolution establishing a **2012 Petty Cash Fund** for the City of Beverly with Municipal Clerk Donna Snyder being named as Custodian of same.

RESOLUTION 2012-26

A Resolution establishing the Beverly City Common Council **2012 Meeting Dates, Times, and Locations.**

RESOLUTION 2012-27

A Resolution designating the **2012 Official Newspapers** for the City of Beverly.

Motion to approve Consent Agenda Resolutions 2012-4 through and including 2012-27 made by Thibault; Second by Kelly. Roll Call Vote – All Ayes. Motion Carried.

COUNCIL PRESIDENT’S APPOINTMENT OF COMMON COUNCIL COMMITTEE MEMBERS.

Council President Crespo then read his appointments to the Beverly Township Committees for the 2012 Calendar Year. Please see attached list.

MAYOR’S CLOSING COMMENTS

Mayor Miller once again thanked everyone for attending and for their support.

COUNCIL MEMBERS’ COMMENTS

Mr. Crespo thanked everyone for their attendance and support, and acknowledged Senator Allen, Assemblyman Singleton, former Mayors Gail Cook, Jean Wetherill, and Bob Bancroft. Gillette. He also recognized prior Committee Members John Newsome, Scott Williams, and Theresa Gillette.

Mr. Thibault stated that he was happy to have been elected as a Council Member – that he won by one vote – so your vote does count. He said that this was not about an Election or a Party, but about doing a job with fellow Council members, and that everyone on Council is here to help improve the City.

PROFESSIONALS' COMMENTS

Solicitor Al Marmero thanked Council for his re-appointment, and wished everyone a Happy New Year.

Engineer Bill Kirchner also thanked everyone for his re-appointment which, he said, is his fourth or fifth incarnation.

PUBLIC COMMENT

Former Council Member Scott Williams extended his best wishes to Council and the Professionals for the 2012 year. He reminded everyone how much was accomplished during 2011, including the current ADA Renovations, Improvements to Pine Street, Improvements to Lauringer Field, and the ongoing clean-up of various properties throughout the City. He stated that we should keep up that same momentum for this year.

Resident Cynthia Taylor advised that after dealing with many issues while living in another town, she felt that Beverly City was a “wonderful City to heal in”, and she sincerely thanked Council and everyone for working to make this so.

There being no further comments, Public Session was closed at 6:57PM

CLOSING PRAYER

Mr. Crespo then called upon **Reverend Gardner** to lead the Closing Prayer.

ADJOURNMENT

There being no further business, Motion to Adjourn at 7PM was made by Robertson; Second by Thibault. All in Favor – Aye. Motion Carried.

Respectfully submitted,

Donna Snyder, RMC/CMR/CPM

Date

APPROVED:

Mayor Randy H. Miller

Date